Sample Internal Academic Audit Report

SRM UNIVERSITY, DELHI-NCR, SONEPAT

FACULTY OF SCIENCE & HUMANITIES

INTERNALL AUDIT REPORT

FOR

SESSION: 2024-2025 (ODD SEMESTER)

DATE OF AUDIT: 15-Jan-2025

SRMUH/FSH/IQAC-Report/Jan-25 **Date: 15.01.2025**

Academic Audit Report

The Faculty of Science & Humanities constituted a team for the purpose of Academic Audit of its Departments (attachment-1) for the Odd Semester -2024-25.

The Committee visited physically in each Department and verified the following documents:

1. CA marks with MST copies,
2. Pink Registers,
3. Course Completion Reports (CCR),
4. Course and Lab files,
5. Internships/Live Project details
6. Any other Academic records, as per the HoD/Coordinator.

The HoDs have signed their Audit Report , and so they are aware of the shortcomings in their Department.

The committee has submitted the audit report.

(Rakesh Dube)
Dean-FSH

Attachments : Committee Constitution
Reports (13 Nos)

Faculty of Science & Humanities
Academic Audit Team : AY 2024-25 (Odd Semester)

Audit to be completed by 05.01.2025 and a brief report to be prepared and submitted in the following Offices:
1. IQAC Office
2. Dean-FSH Office
3. Respective Department HoD Office

S.No.	Department Name	HOD/Coordinator	Audit Team	Role
1	Agriculture Science	Dr. N.L.Saroj	Dr. Uqab Ali Dr. Vikram Dr. Sabnam Qayoom	1. Verification of CA marks with MST copies 2. Verification of Pink Registers 3. Verification of CCR 4. Verification of Course/Lab Files 5. Verification of Internship/Live Project details 6. Any other academic record, as per HoD/Coordinator
2	Biotechnology	Prof Arpana Vibhuti	Dr. Sanjey Kumar Dr. Prashant Kumar Dr. Rashmi Malik	
3	Microbiology			
4	Chemistry	Prof Ajit Kumar	Dr. Neha Rani Dr. Kailash Barmola Dr. Abhishank Mishra	
5	Computer Science	Dr. Neeraj Dahiya	Dr. Preeti Tyagi Ms. Pooja (Chemistry) Dr. Saurav K Verma	
6	Economics	Dr. Preeti Dabas	Dr. Naresh Kumar Dr. R.P.Yadav Dr. Sachin Kishor	
7	English	Dr. Tulika Kakkar	Dr. Shikha Suman Dr. Ajay Patel Mr. Yuvraj	
8	Environmetal Science	Dr. Uqab Ali	Dr. Deepak Grover Dr. Mansi Mishra	
9	Food Technology	Dr. Yogesh Kumar	Dr. Archana Gupta Dr. Rakhi Srivastava Ms. Riya	
10	Mathematics	Dr. Neeraj Kumar	Dr. Naveen C Joshi Dr. Mudasir Dr. Alka Vishwakarma	
11	Physics	Dr. Md. Ahamad	Dr. Kailash Barmola Dr. Akshi Goyal	
12	Political Science	Mr. Deepak Tomar	Dr. Deepak Grover Ms. Swarnima Dey	
13	Psychology	Dr. Anuradha	Dr. Neelu Choudhary Dr. Shyamsunder Dr. Meenu	

(1)

Faculty of Science & Humanities
Academic Audit Report : AY 2024-25 (Odd Semester)

Department of Agriculture

Date of Audit: 11/01/25 Venue: SRMUH

S.No.	Item	Numbers	Verification Available (Y/N)	Remarks
1	Pink Registers	41	Y	
2	Course Files	26	Y	
3	Lab Files	11 4	Y	
4	**Course Completion Report (CCR)-UG**	3		
	Semester-I	1	Y	
	Semester-III	1	Y	
	Semster-V	1	Y	
	Course Completion Report (CCR)-PG	2		
	Semester-I	1	X NA	
	Semester-III	1	X NA	
5	Verification of CA marks with MST-1 Copies	*	Y	
6	Verification of CA marks with MST-2 Copies	*	Y	* The course files have been maintained and kept ready for Audit by the Department.
7				
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HoD N.L. Saroj 14/01/2025

Audit Team 1 Dr Ugab Ali Baba - Lab Attendant

2 Dr Vikram Kumar

3 Dr. Shabnam

Dean-FSH

(2)

Faculty of Science & Humanities
Academic Audit Report : AY 2024-25 (Odd Semester)

Department of Biotechnology / Microbiology

Date of Audit: 13/01/25 **Venue:** A 118

S.No.	Item	Numbers	Verification Available (Y/N)	Remarks
1	Pink Registers		Y	
2	Course Files		Y	
3	Lab Files		Y	
4	**Course Completion Report (CCR)-UG**	3		
	Semester-I	1	0	
	Semester-III	1	0	
	Semster-V	1		
	Course Completion Report (CCR)-PG	2		
	Semester-I	1	7 + 3 Lab M.	
	Semester-III	1	7 + 3 Lab M.	
5	Verification of CA marks with MST-1 Copies	*	Y	
6	Verification of CA marks with MST-2 Copies	*	Y	
7	Live Project-			
8				
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HoD

Audit Team 1. Dr. Sanjay Kumar 13/01/25

2 Dr. Prashant Kumar 13/01/25

3 Dr. [illegible] Malik 13/01/25

Dean-FSH

(3)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Science & Humanities

Deaprtment of Biotechnology & Microbiology

Academic Year : 2024-25

COURSE COMPLETION REPORT (CCR)

Programme Name: M.Sc. Biotechnology | Year 2nd | Semester 3rd | Date: 11.12.2024

S.No.	Course Name	Course Code	Faculty Name	No. of Lectures		Status (Yes/No)			Evaluation (in numbers)							Feedback	Signature
				Planned	Delivered	Course File	MEFT	Attendance Register (Pink)	MST	Special MST	Assignment	CT	Quiz	Presentation	Viva		
1	Seminar, Research Paper & Technical Writing	21MBM355	Dr Arpana Vibhuti	60	58	Yes	Yes	Yes			1	1		2			
2	Minor Project	21MBM356	Dr Arpana Vibhuti	60	59	Yes	Yes	Yes			1		1	2			
3	Applied Microbiology Lab	21MBM155	Dr Pratibha Gaur	60	58	Yes	Yes	Yes			1		1	2			
4	Nutritional Immunology	22MPE304	Dr Archana Gupta	45	43	Yes	Yes	Yes	2		2	1	1	1			
5	Biostatistics	21MBM302	Dr Manoj Kumar Yadav	45	43	Yes	Yes	Yes	2		2						
6	Nanobiotechnology	21MSB304	Dr Shikha Suman	45	40	Yes	Yes	Yes	2		2	1		1			
7	AI & ML in BS	21MPE303	Dr Shikha Suman	45	41	Yes	Yes	Yes	2		2	1		1			
8	Life Science &Pulic Health	23MDC105	Dr Smita Singhal					Yes	2		2						
9	Bioethics, IPR & Biosafety	21MSM 303	Dr Smita Singhal					Yes	1		1						
10	Minor Project	21MBM356	Dr Smita Singhal														
11	Applied Biotechnology Lab	21MSB354	Dr Smita Singhal														
12	Applied Biocehemistry Lab	24MBM 153	Dr Smita Singhal														
13	Downstream Processing & Fermentation	21MBM301	Dr. Rakhi Srivastava	45	45	Yes	Yes	Yes	2	1	2		1	1			
14	Downstream Processing Lab	21MBM351	Dr. Rakhi Srivastava	60	58	Yes	Yes	Yes	1							1	

Course Coordinator

HoD

Dean

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Science & Humanities

Deaprtment of Biotechnology & Microbiology

Academic Year : 2024-25

COURSE COMPLETION REPORT (CCR)

Programme Name: M.Sc. Biotechnology | Year 1st | Semester 1st | Date: 11.12.2024

S.No.	Course Name	Course Code	Faculty Name	No. of Lectures		Status (Yes/No)			Evaluation (in numbers)							Feedback	Signature
				Planned	Delivered	Course File	MEFF	Attendance Register (Pink)	MST	Special MST	Assignment	CT	Quiz	Presentation	Viva		
1	Microbiology	21MBM101	Dr Arpana Vibhuti	45	46	Yes	Yes	Yes	2	1	2	1		1			
2	Animal Biotechnology	21MPE101	Dr Pratibha Gaur	45	40	Yes	Yes	Yes	2	1	2	1		1			
3	Molecular Biology & Genetics	21MBM105	Dr Pratibha Gaur	45	42	Yes	Yes	Yes	2	2	2	1		1			
4	Molecular Biology Lab	21MBM155	Dr Pratibha Gaur	60	58	Yes	Yes	Yes	1				1				
5	Cell Biology	21MBM102	Dr. Rakhi Srivastava	45	42	Yes	Yes	Yes	2	1	2		1	1			
6	Microbial Biochemistry	21MSM103	Dr. Rakhi Srivastava	45	42	Yes	Yes	Yes	2	1	2		1	1			
7	Introduction to Drug Development	24MPB104	Dr. Rakhi Srivastava	45	40	Yes	Yes	Yes	2	1	2		1	1			
8	Biochemistry lab	24MBM153	Dr Archana Gupta	60	55	Yes	Yes	Yes	1				1		1		
9	Molecular Biology	21MSM105	Dr Archana Gupta	45	40	Yes	Yes	Yes	2	1	2	1	1	1			
10	Biochemistry	21MSB103	Dr Archana Gupta	45	41	Yes	Yes	Yes	2	1	2	1	1	1			
11																	

Course Coordinator

HoD

Dean

(4)

Faculty of Science & Humanities
Academic Audit Report : AY 2024-25 (Odd Semester)

Department of Chemistry

Date of Audit: 14/1/25 **Venue:** R No. 307.

S.No.	Item	Numbers	Verification Available (Y/N)	Remarks
1	Pink Registers	31 (18 / 13)	Y	Satisfactory
2	Course Files	31	Y	
3	Lab Files	13	Y	
4	**Course Completion Report (CCR)-UG**	**3**		
	Semester-I	1	Y	
	Semester-III	1	Y	
	Semster-V	1	Y	
	Course Completion Report (CCR)-PG	**2**		
	Semester-I	1	Y	
	Semester-III	1	Y	
5	Verification of CA marks with MST-1 Copies	*	Y	
6	Verification of CA marks with MST-2 Copies	*	Y	
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HoD Amit Nr

Audit Team 1 Dr. Neha Rani

2 Dr. Kailash C Sonmale 14/1

3

Dean-FSH

(5)

Faculty of Science & Humanities
Academic Audit Report : AY 2024-25 (Odd Semester)

Department of Computer Science

Date of Audit: 08.01.2025 Venue: 5th Floor, D.No-06

S.No.	Item	Numbers	Verification Available (Y/N)	Remarks
1	Pink Registers	10	3/10	CCR's are not available
2	Course Files	10+1	10	for any of Program.
3	Lab Files	10		
4	**Course Completion Report (CCR)-UG**	3		
	Semester-I	1	1 out of 2 / 1 out of 2	Marks bifurcation is not clear. Int copies of B not available
	Semester-III	1	2 out of 3 / 2 out of 3	
	Semster-V	1	3 out of 5 / 2 out of 3	
	Course Completion Report (CCR)-PG	2		
	Semester-I	1	2 out of 5 / 2 out of 3	
	Semester-III	1	1 out of 5 / N.A.	
5	Verification of CA marks with MST-1 Copies	*	Done	
6	Verification of CA marks with MST-2 Copies	*	Done	
7				
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HoD for

Audit Team 1 8/1/25

2 8/1/25

3 8/1/25

Dean-FSH 8/1/25

Faculty of Science & Humanities
Academic Audit Report : AY 2024-25 (Odd Semester)

Department of Economics

Date of Audit: 14/1/25 **Venue:** A 219

S.No.	Item	Numbers	Verification Available (Y/N)	Remarks
1	Pink Registers	12	Y	
2	Course Files	12	8 Available	Faculty agreed to done by 25/1/25
3	Lab Files	NA	—	
4	**Course Completion Report (CCR)-UG**	3		
	Semester-I	1	Y	
	Semester-III	1	Y	
	Semster-V	1	Y	
	Course Completion Report (CCR)-PG	NA		
	Semester-I	—		
	Semester-III	—		
5	Verification of CA marks with MST-1 Copies	*	Verified	
6	Verification of CA marks with MST-2 Copies	*	Verified	
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HoD (Programme Coordinator) Preeti

Audit Team 1 Dr. Nirmal Kumar

2 Dr. R. P. Yadav

3 Dr Sachin Kishor

Dean-FSH

(7)

Faculty of Science & Humanities
Academic Audit Report : AY 2024-25 (Odd Semester)
Department of Computer

Date of Audit: 11-01-2025 **Venue:** A 320

S.No.	Item	Numbers	Verification Available (Y/N)	Remarks
1	Pink Registers	22	Y	Front Pages (Details Missing)
2	Course Files	22	22 Y	CAs, Remedial Class
3	Lab Files	-	-	
4	**Course Completion Report (CCR)-UG**	3		
	Semester-I	1	Y	Good
	Semester-III	1	Y	Good
	Semster-V	1	Y	Good
	Course Completion Report (CCR)-PG	2		
	Semester-I	1	Y	Good
	Semester-III	1	Y	Good
5	Verification of CA marks with MST-1 Copies	*	Y	All Correct
6	Verification of CA marks with MST-2 Copies	*	Y	"
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HoD Dr Tulika 11/1/25

Audit Team
1. Dr Shikha Suman
2. Dr Ajay Patel
3. Yuvraj Singh

Dean-FSH

(8)

Faculty of Science & Humanities
Academic Audit Report : AY 2024-25 (Odd Semester)

Department of Environmental Science

Date of Audit: 07-01-2025 | Venue: HoD office

S.No.	Item	Numbers	Verification Available (Y/N)	Remarks
1	Pink Registers	3+3	Y	
2	Course Files	2+1	Y	
3	Lab Files	NA	NA	NA
4	**Course Completion Report (CCR)-UG**	3		
	Semester-I	1 ✓	Y	
	Semester-III	1	Y	
	Semster-V	1	Y	
	Course Completion Report (CCR)-PG	2	NA	NA
	Semester-I	1	NA	NA
	Semester-III	1	NA	NA
5	Verification of CA marks with MST-1 Copies	*	Done	
6	Verification of CA marks with MST-2 Copies	*	Done	
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HoD

Audit Team 1 7/1/25

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Dean-FSH

(9)

Faculty of Science & Humanities
Academic Audit Report : AY 2024-25 (Odd Semester)

Department of Food Technology

Date of Audit: 13/01/2025 Venue: Food Tech Deptt

S.No.	Item	Numbers	Verification Available (Y/N)	Remarks
1	Pink Registers		(Y) 20 Pink Registers	
2	Course Files		Y	
3	Lab Files		Y	
4	**Course Completion Report (CCR)-UG**	3	Y	
	Semester-I	1	3 theory + 2 labs	
	Semester-III	1	4 theory + 3 labs	
	Semster-V	1	4 theory + 4 labs	
	Course Completion Report (CCR)-PG	2		
	Semester-I	1	NA	
	Semester-III	1	NA	
5	Verification of CA marks with MST-1 Copies	*	Yes	
6	Verification of CA marks with MST-2 Copies	*	Yes	
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HoD

Audit Team 1 Archana (Dr. Archana Gupta)

2 Rakhi (DR. RAKHI SRIVASTAVA)

3

Dean-FSH

Faculty of Science & Humanities
Academic Audit Report : AY 2024-25 (Odd Semester)

Department of Mathematics.

Date of Audit: 7-1-2025 **Venue:** Room No. 321

S.No.	Item	Numbers	Verification Available (Y/N)	Remarks
1	Pink Registers	18	Yes	
2	Course Files	18	Yes	
3	Lab Files	03	Yes	
4	**Course Completion Report (CCR)-UG**	04	Yes	
	Semester-I	1	Yes	
	Semester-III	1	Yes	
	Semster-V	2	Yes	
	Course Completion Report (CCR)-PG	01	Yes	
	Semester-I	1	Yes	
	Semester-III	0	Yes	
5	Verification of CA marks with MST-1 Copies	*	Yes	
6	Verification of CA marks with MST-2 Copies	*	Yes	
7	Verification of Internship/Live project		Yes.	
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HoD : Dr. Neeraj Kumar 7/1/25

Dean-FSH

Audit Team 1 Dr. Nouin Ch. Joshi 7/1/25

2 Dr. Mudasir 7/1/25

3 Dr. Alka 7/01/25

(11)

Faculty of Science & Humanities
Academic Audit Report : AY 2024-25 (Odd Semester)

Department of PHYSICS

Date of Audit: 14/01/2025 Venue: 120 (EB)

S.No.	Item	Numbers	Verification Available (Y/N)	Remarks
1	Pink Registers	24 (16+8)	Y	Satisfactory
2	Course Files	24	Y	
3	Lab Files	08	Y	
4	**Course Completion Report (CCR)-UG**	3	Y	
	Semester-I	1	Y	
	Semester-III	1	Y	
	Semster-V	1		
	Course Completion Report (CCR)-PG	2	Y	
	Semester-I	1	Y	
	Semester-III	1	Y	
5	Verification of CA marks with MST-1 Copies	*	Y	
6	Verification of CA marks with MST-2 Copies	*	Y	
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HoD

Audit Team 1 Dr. Ankit Goyal 14/1/2025

2 Dr. Kailash Baheyala

3 -

Dean-FSH

(12)

Faculty of Science & Humanities
Academic Audit Report : AY 2024-25 (Odd Semester)

Department of Political Science

Date of Audit: 14-01-2025 Venue: A-417 (HoD Office)

S.No.	Item	Numbers	Verification Available (Y/N)	Remarks
1	Pink Registers	10		Incomplete
2	Course Files	2		only 2 files avialable Incomplete
3	Lab Files	1		not avialable
4	**Course Completion Report (CCR)-UG**	3		
	Semester-I	1	N	
	Semester-III	1	N	
	Semster-V	1	N	
	Course Completion Report (CCR)-PG	2		
	Semester-I	1	Not applicable	
	Semester-III	1	Not applicable	
5	Verification of CA marks with MST-1 Copies	*	Y	CA - Prof Saroj Not avilable
6	Verification of CA marks with MST-2 Copies	*	Y	Mid Term Copies Prof Saroj not avialable
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HoD

Coordinator

14/1/25

Dean-FSH

Audit Team 1 14/1/25

2 14/1/25

3

13

Faculty of Science & Humanities
Academic Audit Report : AY 2024-25 (Odd Semester)

Department of Psychology

Date of Audit: 13/01/2025 **Venue:** A-315

S.No.	Item	Numbers	Verification Available (Y/N)	Remarks
1	Pink Registers	11	Y	Pink Book !
2	Course Files	11	Y	
3	Lab Files	4	Y	overall
4	**Course Completion Report (CCR)-UG**	3	Y	
	Semester-I 2+1	1	Y	Satisfied.
	Semester-III 5+1	1	Y	
	Semster-V 4+2	1	Y	
	Course Completion Report (CCR)-PG	2		
	Semester-I	1	/	/
	Semester-III	1		
5	Verification of CA marks with MST-1 Copies	*	Yes	
6	Verification of CA marks with MST-2 Copies	*	Yes	
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HoD 13/1/25

Audit Team 1 (Neha)

2 (Meenu)

3 (Shyamsundar)

Dean-FSH

SRM UNIVERSITY
DELHI-NCR, SONEPAT

SRM University Delhi-NCR, Sonepat

Faculty of Management & Commerce

Department of Management Studies

Internal Academic Audit Report

Session: 2024-2025 (Odd Semester)

Date of Visit by the Auditors: 29.01.2025

Index

	Page Number
1. Introduction	i
2. Objective	ii
3. Component of Internal Academic Audit	iii
4. Internal Academic Audit (IAA) Team	iv
5. Course Wise Internal Academic Audit	v
6. Observations	vi
7. Recommendation(s)	vi

1. Introduction

SRM University Delhi-NCR Haryana (SRMUH) carries forward the legacy of SRM Group of Institutions. SRM's initiative towards the cause of quality education began in 1969 with the establishment of a primary school and today after five decades of its existence it has 22 institutions and 4 universities. SRMUH was established as a State Private University under the Haryana Private Universities Act, 2006 (as amended by Haryana Act No. 8 of 2013), in furtherance of the objective of the SRM group to reach out to a greater number of stakeholders in Northern India. This University aims to emerge as a leading world-class educational institution that disseminates knowledge upholding the highest standard of instructions in all fields of study. It is a multidisciplinary University with all the privileges and pride to exist and expand as a world class educational institution.

SRMUH is set in rural surroundings amidst lush green fields. The university campus is spread over 47.38 acres of land and has a well-designed architectural layout. Students from over twenty-five different States and UTs of India and also various parts of the world study here. At present, the University is offering sixty-eight programmes. The campus is well-equipped with laboratories, sports, transport, healthcare and other recreational facilities. Hostel facility is provided inside the University campus for students (Boys and Girls) as well as staff. **SRMUH is recognized under section 2 (f) of the UGC Act 1956 and NAAC A+.** It has approval of all Regulatory Bodies, such as, Bar Council of India (BCI), National Council for Hotel Management and Catering Technology (NCHMCT). It is recognized by Department of Scientific and Industrial Research (DSIR). In order to assess the fair conduction of the lectures and lab, a course file must be prepared which should contain records of properly evaluated internal assessments such as MSTs and assignments. It must also contain attendance and other performance details as detailed in the index of the course files. Department of management was established in 2013 and have thirteen faculties; with one Professor, three Associate professor and Ten Assistant professors. We are offering, MBA, BBA-General and BBA-Business Analytics for students.

2. Objective

The purpose of this Internal Academic Audit is to promote the academic excellence in delivery. This also helps the Institution to regularly and continuously evaluate the education quality and outcomes; that in turn enables the faculty to improve their quality of teaching and learning.

It helps in clarifying the roles and responsibilities of the teachers and thus, avoids conflicts.

- Ensures effective use of available institutional resources.
- Facilitates educational quality improvement practices.

Internal Academic Audit of the commerce Department was conducted under the supervision of Prof. Satish Menon, Dean- Management & Commerce. The members of the team were briefed about the evaluation parameters prior to the interaction with the faculties of the commerce department. The other members of the team were from the other departments.

3. Component of Internal Academic Audit:

Documents required for conduct of Internal Academic Audit:

i. Theory
   a. Course File
   b. Attendance log book
   c. Internal Assessments Answer Scripts
   d. Assignments

ii. Non-Theory
   a. Lab Manual
   b. Attendance log book
   c. Internal Assessment Answer Scripts

iii. Departmental IQAC MoM and MEFP reports

4. Internal Academic Audit Team

Following team has been constituted as per the suggestion of IQAC-Co-ordinator for departmental audit.

S.No.	Name of Faculty	Designation	Signature
1	Prof. Satish Menon	Dean- Management & Commerce (Chairman)	
2	Dr. Abhay Kumar Choubey	HOD, CE – Convenor	29/01/25
3	Dr. Ashok Kumar Mishra	Associate Professor-ME	29/1/25
4	Dr. Tejbir Singh	Assistant Professor-ECE	29/1/25
5	Dr. Upendra Singh	Associate Professor, Commerce	
6.	Dr. Radha Rani	Assistant Professor, Commerce	29/01/2025

5. Course Wise Internal Academic Audit

Sl. No.	Course code	Course name	Auditor name
01	23BBA 101	Principles & Practices of Management	Dr. Upendra Singh
02	21BBA305	E-Commerce & Internet	Dr. Radha Rani
03	21BBA504HR	Training & Management development	Dr. Abhay Choubey
04	23MBA304	Performance Management	Dr. Ashok Kumar Mishra
05	20BBA 502	Introduction to Business Strategy	Dr. Tejbir Singh
06	23MBA102	Quantitative Techniques for Manager	Dr. Upendra Singh
07	23MBA305IB	International Marketing	Dr. Ashok Kumar Mishra
08	23MBA305HR	Human Resource metrics & Analytics	Dr. Upendra Singh
09	21MBA303F	Security Analysis & Portfolio Management	Dr. Ashok Kumar Mishra
10	21BBASE505	Creativity & Problem Solving	Dr. Ashok Kumar Mishra
11	21MBA303	Consumer Behaviour	Dr. Ashok Kumar Mishra
12	21MBA104	Principles of Marketing	Dr. Tejbir Singh
13	21BBAHR505	Training & Development	Dr. Tejbir Singh
14	23TS301	Spreadsheet tools	Dr. Upendra Singh
15	23BBA304	Micro Economics	Dr. Radha Rani
16	23MBA106	Managerial Economics	Dr. Radha Rani
17	21MBA103	Management Process and Organisational Behaviour	Dr. Abhay Choubey
18	21BBAM503	Industrial Marketing	Dr. Tejbir Singh
19	21BBAF503	Principle of Banking & Insurance	Dr. Abhay Choubey
20	23MBA305F	Fintech	Dr. Upendra Singh

6. Observations

IAA committee visited the Management Department, Faculty of Management & Commerce for the evaluation of the course files maintained by the mentioned department on 29th Jan. 2025.The reports provided by the members of the team is attached here within. Some observations pertaining to the visits are;

1. Dr. Poonam did not show up for the audit on the stipulated time & date.
2. Students securing less than or 75% in the internal continuous evaluation are;
    - Harshika (30622210006) – 22 out of 40 – 21BBAM505
    - Aditya Jain (31022210025) – 25 out of 40 – 21BBAM505
    - Nischay (30622210042) – 21 out of 40 – 23BBA303
    - Utkarsh (35123210017) – 25 out of 40 – 23MBA305M
    - Priya (351242110011)- 23 out of 40-23MBA106
    - Harpreet Singh (35123210016) – 21out of 40 – 21MBA104
    - Purnima (35124210070) – 21 out of 40 – 21MBA104
    - Parth (31022210037) – 24 out of 40 – 21BBAM505
    - Vasnshika (30624210068) – 22 out of 40 – 23MBA305IB
3. Students failing in the internal continuous evaluation are;
    - Rohan Tyagi (30622210002)–07 Marks out of 60 -22TS201
    - Yash (31024210022)– 04 Marks out of 40 -23BBA102
    - Sanchit (30624210006)- 11 marks out of 40-23MDC101
4. Course file for subject code 23MDC301 had missing question papers, CO-CLO mapping, slow learners list and assignment copies.

7. Recommendation(s)

Based on the report, the Chairman, IAA has directed the faculties to make required amendments and also thanked the members of the team for their best efforts.

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Management & Commerce

Department of Management

Academic Year: 2024-25(Odd Semester)

Internal Academic Audit Report of B.B.A/ B.B.A-BA/ M.B.A

Name of the Faculty: Dr Kavita

Courses Undertaken

Semester	Program	Name of the Course
I	MBA	Management Process & OB
III	MBA	Train & Develop.
V	BBA	Training & Development

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File.		NA
2	External Practical Answer scripts		
3	Detail marks sheet as per rubrics of internal practical examination.		
4	Checked copies of practical files (at least 2-3 samples)		
5	Laboratory Manual		

Name of the Auditor	Signature
Dr. Radhe Rani	
Dr. A.K. Mishra	
Dr. Tejbir Singh	

Dean (Management & Commerce)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Management & Commerce

Department of Management

Academic Year: 2024-25(Odd Semester)

Internal Academic Audit Report of B.B.A/ B.B.A-BA/ M.B.A

Name of the Faculty: Dr. Aarti Choudhary

Courses Undertaken

Semester	Program	Name of the Course
III	BBA	Spreadsheet tools
I	BBA	Statistical Method
I	BCOM	Financial Acctg

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File.	Yes	
2	External Practical Answer scripts	Yes	
3	Detail marks sheet as per rubrics of internal practical examination.	Yes	
4	Checked copies of practical files (at least 2-3 samples)	Yes	
5	Laboratory Manual	Yes	

Name of the Auditor	Signature
Dr. Radhe Rani	
Dr. A.K. Mishra	
Dr. Tejbir Singh	

Dean (Management & Commerce)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Management & Commerce

Department of Management

Academic Year: 2024-25(Odd Semester)

Internal Academic Audit Report of B.B.A/ B.B.A-BA/ M.B.A

Name of the Faculty: ~~Ms~~ ~~Mrs~~ Dr Kamaljeet

Courses Undertaken

Semester	Program	Name of the Course
III	BBALLB	Business Environment
III	BBA	Micro economics
I	MBA	Managerial Economics

Semester	Program	Name of the Course
III	BTech(SE)	Digital Marketing

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File.		N. A.
2	External Practical Answer scripts		
3	Detail marks sheet as per rubrics of internal practical examination.		
4	Checked copies of practical files (at least 2-3 samples)		
5	Laboratory Manual		

Name of the Auditor	Signature
Dr. Radhe Rani	
Dr. A.K. Mishra	
Dr. Tej Bir Singh	

Dean (Management & Commerce)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Management & Commerce

Department of Commerce

Academic Year: 2024-25 (Odd Semester)

Internal Academic Audit Report of B.Com (Hon.)

Name of the Faculty: Dr. Rashi Malik

Courses Undertaken

Semester	Program	Name of the Course
I	B.Com.	Statistical Methods
V	B. Com.	Fundamentals of Financial Mgt.
I	B.A. Eco.	Personal Financial Planning

Semester	Program	Name of the Course
III	BCA	Statistical Skill with SPSS

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File.		
2	External Practical Answer scripts		
3	Detail marks sheet as per rubrics of internal practical examination.	N.A.	
4	Checked copies of practical files (at least 2-3 samples)		
5	Laboratory Manual		

Name of the Auditor	Signature
Dr Ankita Prabhakar	
Dr. Sushma Sharma	
Dr. A.K. Mishra	

Dean (Management & Commerce)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Management & Commerce

Department of Management

Academic Year: 2024-25(Odd Semester)

Internal Academic Audit Report of B.B.A/ B.B.A-BA/ M.B.A

Name of the Faculty: Ms Riya

Courses Undertaken

Semester	Program	Name of the Course
V	BBA	Basic Management Concepts
VI	BBA	Fundamentals of International Trade
V	BBA	Industrial Marketing

Semester	Program	Name of the Course
V	B COM	E Commerce

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File.		
2	External Practical Answer scripts		
3	Detail marks sheet as per rubrics of internal practical examination.		N. A.
4	Checked copies of practical files (at least 2-3 samples)		
5	Laboratory Manual		

Name of the Auditor	Signature
Dr. Radhe Rani	Bidhi
Dr. A. K. Mishra	
Dr. Tejbir Singh	

Dean (Management & Commerce)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Management & Commerce

Department of Management

Academic Year: 2024-25(Odd Semester)

Internal Academic Audit Report of B.B.A/ B.B.A-BA/ M.B.A

Name of the Faculty: Ms Aayushi Jain

Courses Undertaken

Semester	Program	Name of the Course
III	BCom	Micro Economics
III	MBA	Retail Management
V	BBA	IRLL

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File.		NA
2	External Practical Answer scripts		
3	Detail marks sheet as per rubrics of internal practical examination.		
4	Checked copies of practical files (at least 2-3 samples)		
5	Laboratory Manual		

Name of the Auditor	Signature
Dr. Radha Rani	
Dr. Abhay Chaubey	

Dean (Management & Commerce)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Management & Commerce

Department of Management

Academic Year: 2024-25(Odd Semester)

Internal Academic Audit Report of B.B.A/ B.B.A-BA/ M.B.A

Name of the Faculty: Prof. (Dr.) Satish Menon

Courses Undertaken

Semester	Program	Name of the Course
III	MBA	Project Planning and Analysis
	B.Tech CSE	Digital Marketing

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File.	Yes	
2	External Practical Answer scripts	Yes	
3	Detail marks sheet as per rubrics of internal practical examination.	Yes	
4	Checked copies of practical files (at least 2-3 samples)	Yes	
5	Laboratory Manual	Yes	

Name of the Auditor	Signature
Dr. Radha Rani	Bidha
Dr. Tejbir Singh	
Dr. Abhay Chaubey	Chaubey

Dean (Management & Commerce)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Management & Commerce

Department of Management

Academic Year: 2024-25(Odd Semester)

Internal Academic Audit Report of B.B.A/ B.B.A-BA/ M.B.A

Name of the Faculty: Dr. Sushma Sharma

Courses Undertaken

Semester	Program	Name of the Course
I	MBA	Legal aspects of Business
III	MBA	Performance mgt.
V	BBA	Int. to Business Strategy

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File.		
2	External Practical Answer scripts	NA	
3	Detail marks sheet as per rubrics of internal practical examination.		
4	Checked copies of practical files (at least 2-3 samples)		
5	Laboratory Manual		

Name of the Auditor	Signature
Dr. Radhe Reni	Radhe
Dr. Tejbir Singh	
Dr. Abhay Chauhan	

Dean (Management & Commerce)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Management & Commerce

Department of Management

Academic Year: 2024-25(Odd Semester)

Internal Academic Audit Report of B.B.A/ B.B.A-BA/ M.B.A

Name of the Faculty: Dr Ankita

Courses Undertaken

Semester	Program	Name of the Course
III	MBA	HRD Methods and Analytics
III	MBA	Strategic Mgt.
I	BBA	Principles of Mgt

Semester	Program	Name of the Course
II	Agriculture B.Sc.	Entrepreneurship

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File.		
2	External Practical Answer scripts	N.A	
3	Detail marks sheet as per rubrics of internal practical examination.		
4	Checked copies of practical files (at least 2-3 samples)		
5	Laboratory Manual		

Name of the Auditor	Signature
Dr Radhe Rani	Radhe
Dr Tejbir Singh	
Dr. Abhay Chaubey	

Dean (Management & Commerce)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Management & Commerce

Department of Management

Academic Year: 2024-25(Odd Semester)

Internal Academic Audit Report of B.B.A/ B.B.A-BA/ M.B.A

Name of the Faculty: Ms. Vinita Singh

Courses Undertaken

Semester	Program	Name of the Course
I	MBA	Quantitative techniques for mgrs.
III	BBA	Q.T for mgrs
V	BCOM	Internal Business

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File.		
2	External Practical Answer scripts	NA	
3	Detail marks sheet as per rubrics of internal practical examination.		
4	Checked copies of practical files (at least 2-3 samples)		
5	Laboratory Manual		

Name of the Auditor	Signature
Dr. Radha Rani	
Dr. Tejbir Singh	
Dr. Abhay Chaubey	

Dean (Management & Commerce)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Management & Commerce

Department of Management

Academic Year: 2024-25(Odd Semester)

Internal Academic Audit Report of B.B.A/ B.B.A-BA/ M.B.A

Name of the Faculty: Dr. Pawan Kumar

Courses Undertaken

Semester	Program	Name of the Course
I	MBA	Marketing Management
III	BBA	Digital Marketing
V	BBA	International Marketing

Semester	Program	Name of the Course
	B.Tech CSE	Digital Marketing

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File.	Yes	
2	External Practical Answer scripts	Yes	
3	Detail marks sheet as per rubrics of internal practical examination.	Yes	
4	Checked copies of practical files (at least 2-3 samples)	Yes	
5	Laboratory Manual		

Name of the Auditor	Signature
Dr. Radhe Rani	
Dr. Tejbir Singh	
Dr. Abhay Chaubey	

Dean (Management & Commerce)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Management & Commerce

Department of Management

Academic Year: 2024-25(Odd Semester)

Internal Academic Audit Report of B.B.A/ B.B.A-BA/ M.B.A

Name of the Faculty: Dr. Deepti

Courses Undertaken

Semester	Program	Name of the Course
III	BBA	Leading an Ent. Mind
V	BBA	Internship
II	Hotel Mgt	Business Entrepreneurship

Semester	Program	Name of the Course
III	BCA	SPSS

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File.	Yes	
2	External Practical Answer scripts	Yes	
3	Detail marks sheet as per rubrics of internal practical examination.	Yes	
4	Checked copies of practical files (at least 2-3 samples)	Yes	
5	Laboratory Manual	Yes	

Name of the Auditor	Signature
Dr. Radhe Rani	
Dr. Tejbir Singh	
Dr. Abhay Chauhan	

Dean (Management & Commerce)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Management & Commerce

Department of Management

Academic Year: 2024-25(Odd Semester)

Internal Academic Audit Report of B.B.A/ B.B.A-BA/ M.B.A

Name of the Faculty: Ms. Amrita

Courses Undertaken

Semester	Program	Name of the Course
III	MBA	Fintech
III	BCOM	Cost Mgmt Accg
V	BBA	Stock Market Operation

Semester	Program	Name of the Course
III	MBA	Digital Marketing
III	BBA	Digital Marketing

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	yes	
2	Checked answer scripts of MST-1 and MST-2	yes	
3	Checked assignment samples (if available)	yes	
	Applicable for practical courses		
1	Complete Course File.		
2	External Practical Answer scripts		
3	Detail marks sheet as per rubrics of internal practical examination.		
4	Checked copies of practical files (at least 2-3 samples)		
5	Laboratory Manual		

Name of the Auditor	Signature
Dr. Radhe Rani	Bidh
Dr. Tejbir Singh	
Dr. Abhay Chaubey	Chaubey

Dean (Management & Commerce)

IQAC (Coordinator)

SRM University, Delhi-NCR, Sonepat

Faculty of Law

ODD SEMESTER

(JULY 2024- DECEMBER 2024)

SRM UNIVERSITY DELHI-NCR, SONEPAT
Established under Haryana Private Universities Act 2006 as amended by Act no.8 of 2013 and recognized by UGC u/s 2(f) of UGC Act, 1956
39, Rajiv Gandhi Education City, Delhi-NCR, Sonepat-131029, Haryana (India)
Tel : 0130-2305700-01 | Tollfree : 1800 180 1216 | Website: www.srmuniversity.ac.in

INTERNAL ACADEMIC AUDIT REPORT

INDEX

S.NO.	CONTENTS
1.	Introduction
2.	Objective
3.	Components of Internal Academic Audit
4.	Internal Academic Audit Team
5.	Percentage of Failed Students in Internal Assessment Components
6.	Course-wise Internal Academic Report
7.	Observation
8.	Recommendations

INTRODUCTION

An Internal Academic Audit Committee established on dated 07/01/2025 with the objective to ensure that the internal quality of teaching and assessment is duly assessed. This was done in order to ensure that faculties co-operate in ensuring that the audit is done smoothly. At the same time this auditing works as a learning experience for all the faculties of department.

OBJECTIVE

Internal Academic Audit was done with the objective that-

1) Faculty of Law adhere to prescribed uniform standards of education by SRM University, Sonepat campus
2) The Faculty of Law has proper documents and records for future NAAC/NIRF purposes and other record/ranking purposes.
3) There can be identification of gaps in planning and execution of academic plan made before the commencement of existing and upcoming semester.
4) Audit was done with the objective to provide an insight to the Faculty of Law that what further improvements can be made by them.

COMPONENTS OF INTERNAL ACADEMIC AUDIT

Following were the components of Internal Academic Audit-

1. Course files of the faculty
2. Checked answer scripts of MSTs
3. Checked assignment copies
4. Faculty feedback in given format
5. Minutes of meeting of IQAC
6. MEFP report submitted by each faculty in the respective course
7. Any other components wish to add/delete wherever applicable

SRM UNIVERSITY DELHI-NCR, SONEPAT

Internal Quality Assurance Cell

Ref. No.: IQAC/AA/24-25/10

Date: 02.01.2025

Sub: Approval requested to conduct Internal Academic Audit for the courses offered during Odd Semester 2024.

The Academic Audit is one of the mandatory clauses under metric 6.5.2 of the Annual Quality Assurance Report (AQAR) of NAAC.

To review the progress of the academic delivery of the courses offered during Odd Semester 2024, it is proposed to conduct an Internal Academic Audit for all programs before the commencement of the new semester.

The following components are proposed for the Internal Academic Audit:-

Sr. No.	Particulars
1.	Course File of individual Courses (Theory and Practical):- Syllabus, CO's, CLO's & Mapping, Academic Calendar, Individual Time Table, Student's List, Teaching Learning Evaluation Plan, Teaching Learning Evaluation Plan, Teaching Learning Evaluation Process, Assignment Sheets and sample checked assignment copies, MST Question Papers and Checked MST Answer Scripts, Evaluation Sheet, Attendance Details, Slow Learner Details (optional), Model Question Paper (optional).
2.	Checked answer sheets of both MSTs
3.	Data submitted to NAAC AQAR 2023-24 in departmental file

The proposed constitution of the committee is as under:-

1. Dean of the Faculty, Convener
2. HoD of the department, Member Secretary
3. Three/Five faculty members nominated by HoD
4. IQAC Coordinator, Member

Looking into the situation, it is requested to permit the process of Internal Academic Audit for all programs.

The Dean of the faculty will submit the report to IQAC.

The sample copy of the format is attached for approval.

The IQAC will prepare the consolidated report received from the individual faculty level and it will be part of the AQAR 2024-25.

Submitted for your approval.

(Vice-Chancellor)

02.01.25

IQAC Coordinator

(Registrar) 02.01.2025

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of .....

Department of .....

Academic Year: 2024-25

Course Audit Format

Name of the Faculty:

Courses Undertaken

Semester	Program	Name of the Course	Semester	Program	Name of the Cours

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (any observation)
	Applicable for theory courses		
1.	Completed Course File		
2	Checked answer scripts of MST-1 and MST-2		
3	Checked assignment		
	Applicable for practical courses		
1	Completed Course File.		
2	External Practical Answer scripts		
3	Detailed marks sheet as per rubrics of internal practical examination.		
4	Checked copies of practical files		
5	Laboratory Manual		

Name of the Auditor	Signature

HoD **Dean of the Faculty** **IQAC (Coordinator)**

- IQAC meetings conducted
- Minutes of meetings submitted to the University IQAC
- Periodic MEFP reports submitted for each course, etc.

The report, in both soft and hard copies, should be submitted on or before **11/01/2025.**

Thank you for your cooperation.

Regards

Dr. Anjali Dixit,
Associate Professor of Law

"Nothing is impossible, the word itself says 'I'm possible'!" **Audrey Hepburn**

On Fri, Jan 3, 2025 at 9:35 AM HOD Law <hod.law@srmuniversity.ac.in> wrote:
[Quoted text hidden]

---

njali Dixit <anjalidixit@srmuniversity.ac.in> Tue, Jan 7, 2025 at 4:21 F
): HOD Law <hod.law@srmuniversity.ac.in>
c: Faculty of Law <faculty-of-law@srmuniversity.ac.in>, "Dr. Paramjeet Singh" <paramjeet.singh@srmuniversity.ac.in>, "Dr.Prateek Deol" <prateekdeol@srmuniversity.ac.in>,
)r.Shalini saxena" <shalinisaxena@srmuniversity.ac.in>, kanika aggarwal <kanika.aggarwal@srmuniversity.ac.in>, Ajeet Singh <ajeet.s@srmuniversity.ac.in>, "Dr. Vjiay K. Singh
)eanlaw@srmuniversity.ac.in>

Dear All

As per our previous communication, please find below the reframed Internal Academic Audit Committee with the updated members.

-

INTERNAL ACADEMIC AUDIT TEAM

A Committee is hereby constituted to conduct an Internal Academic Audit for the odd semester of session 2024-2025.
The Committee is as under-
Convenor of the Committee – Prof. (Dr.) Vijay Kumar Singh, Dean, Faculty of Law

1. Dr. Anjali Dixit, Associate Professor- Coordinator
2. Prof. (Dr.) Sandeep Kulshrestha, HoD, Faculty of Law
3. Dr. Shalini Saxena, Associate Professor
4. Dr. Paramjeet Singh, Associate Professor
5. Dr. Prateek Deol, Associate Professor
6. Dr. Kanika Aggarwal, Assistant Professor

a. The Complete Course Files as per the approved index
b. Course File of individual Courses (Theory and Practical) includes:-
Syllabus, CO's, CLO's & Mapping, Academic Calendar, Individual Time Table, Student List, Teaching Learning Evaluation Plan, Teaching Learning Evaluation Plan, Teaching Learning Evaluation Process, Assignment Sheets and sample checked assignment copies, MST Question Papers and Checked MST Answer Scripts, Evaluation Sheet, Attendance Details, Slow Learner Details (optional), Model Question Paper (optional).
c. Checked answer sheets of both MSTs
d. Course wise observation
Any other information found appropriate may also be added
Schedule for Internal Academic Audit:

LL.B. (H)	08/01/2025
LL.M.	08/01/2025
B.A. LL.B. (H.)	09/01/2025
B.B.A. LL.B. (H)	09/01/2025

The committee shall conduct the Batch-wise audit of all courses and the programme coordinators will prepare a batch-wise schedule for audit in consultation with the stakeholders.

Regards

Dr. Anjali Dixit,
Associate Professor of Law

"Nothing is impossible, the word itself says 'I'm possible'!" **Audrey Hepburn**

[Quoted text hidden]

---

nika aggarwal <kanika.aggarwal@srmuniversity.ac.in>
: Anjali Dixit <anjalidixit@srmuniversity.ac.in>
:: HOD Law <hod.law@srmuniversity.ac.in>

Tue, Jan 7, 2025 at 7:52 P

Ma'am,I have viva duty on 9th. Would not be able to audit. Kindly excuse me from the audit on 9th.

Thanks & Regards,

Kanika Aggarwal
Assistant Professor
Department of Law
SRM University Delhi, NCR
Sonepat (Haryana)

UNIVERSITY
DELHI-NCR, SONEPAT

Anjali Dixit <anjalidixit@srmuniversity.ac.i

epartmental Academic Audit

messages

OD Law <hod.law@srmuniversity.ac.in> Fri, Jan 3, 2025 at 9:35 A
): Faculty of Law <faculty-of-law@srmuniversity.ac.in>, Anjali Dixit <anjalidixit@srmuniversity.ac.in>, "Dr. Paramjeet Singh" <paramjeet.singh@srmuniversity.ac.in>, "Dr.Prateek eol" <prateekdeol@srmuniversity.ac.in>, "Dr.Shalini saxena" <shalinisaxena@srmuniversity.ac.in>, kanika aggarwal <kanika.aggarwal@srmuniversity.ac.in>, Ajeet Singh ajeet.s@srmuniversity.ac.in>
c: "Dr. Vjiay K. Singh" <deanlaw@srmuniversity.ac.in>

Dear all,

A Committee is hereby constituted to conduct an Internal Academic Audit for the even Semester of session 2023-24.
The Committee is as under:-

1. Dr. Anjali Dixit
2. Dr. Paramjeet Singh
3. Dr. Prateek Deol
4. Dr. Shalini
5. Dr. Kanika Aggarwal
6 Mr. Ajeet Singh

The Committee will examine every course File according to the model index, a few evaluated answer scripts and assignments to verify that they have been assessed and marked. The committee shall submit its course-wise report by 15th January 2025. The Audit shall include but not limited to:-
a. The Complete Course Files as per the approved index
Course File of individual Courses (Theory and Practical) includes:-
Syllabus, CO's, CLO's & Mapping, Academic Calendar, Individual Time Table, Student List, Teaching Learning Evaluation Plan, Teaching Learning Evaluation Plan, Teachin Learning Evaluation Process, Assignment Sheets and sample checked assignment copies, MST Question Papers and Checked MST Answer Scripts, Evaluation Sheet Attendance Details, Slow Learner Details (optional), Model Question Paper (optional).
b. Checked answer sheets of both MSTs
c. Data submitted to NAAC AQAR 2023-24 in a departmental AQAR File with Soft copies of all records.

The committee shall conduct the Batch-wise audit of all courses and the programme coordinators will prepare a batch-wise schedule for audit in consultation with the stakeholders.

Departmental IQAC Coordinator shall prepare a consolidated report on IQAC Meetings conducted, Minutes of Meetings submitted to University IQAC, periodic MEFP Reports submitted for each course etc.

--
Thanks & Regards

Prof.(Dr.) Sandeep Kulshrestha
Professor & Head
Department of Law
SRM University Delhi NCR
Sonepat (Haryana)

Dear Vishesh

From department of law C.1 related data are herein with this drive link. Kindly find the same and arrange in the files as per instructed by the HoD sir.

https://drive.google.com/drive/folders/1V7ZN6Dhe_Ca4mwzM6ryfNvRZB6tuS5o4?usp=sharing

Regards

Dr. Anjali Dixit,
Associate Professor of Law

"Nothing is impossible, the word itself says 'I'm possible'!" **Audrey Hepburn**

[Quoted text hidden]

ıjali Dixit <anjalidixit@srmuniversity.ac.in> Tue, Jan 7, 2025 at 12:06 P
ı: HOD Law <hod.law@srmuniversity.ac.in>
ː: Faculty of Law <faculty-of-law@srmuniversity.ac.in>, "Dr. Paramjeet Singh" <paramjeet.singh@srmuniversity.ac.in>, "Dr.Prateek Deol" <prateekdeol@srmuniversity.ac.in>, ır.Shalini saxena" <shalinisaxena@srmuniversity.ac.in>, kanika aggarwal <kanika.aggarwal@srmuniversity.ac.in>, Ajeet Singh <ajeet.s@srmuniversity.ac.in>, "Dr. Vjiay K. Singh" leanlaw@srmuniversity.ac.in>

Dear All
I hope this message finds you well.

This is to inform you that as per the diection by dean sir, the Internal Academic Audit Committee has been constituted to conduct the academic audit for the Odd Semester of the academic year 2024-2025. The committee is expected to carry out the audit in accordance with the timeline and instructions that have already been shared by HoD sir by mail dated 03/01/2025.

Kindly ensure that all necessary preparations and submissions are made within the stipulated time frame for a smooth and efficient audit process.

Please feel free to reach out if you have any further queries.

-

INTERNAL ACADEMIC AUDIT TEAM

A Committee is hereby constituted to conduct an Internal Academic Audit for the odd semester of session 2024-2025.
The Committee is as under-
Convenor of the Committee – Prof. (Dr.) Vijay Kumar Singh, Dean, Faculty of Law

1. Dr. Anjali Dixit, Associate Professor- Coordinator
2. Prof. (Dr.) Sandeep Kulshrestha, HoD, Faculty of Law
3. Dr. Shalini Saxena, Associate Professor
4. Dr. Paramjeet Singh, Associate Professor

a. The Complete Course Files as per the approved index
b. Course File of individual Courses (Theory and Practical) includes:-
Syllabus, CO's, CLO's & Mapping, Academic Calendar, Individual Time Table, Student List, Teaching Learning Evaluation Plan, Teaching Learning Evaluation Plan, Teaching Learning Evaluation Process, Assignment Sheets and sample checked assignment copies, MST Question Papers and Checked MST Answer Scripts, Evaluation Sheet, Attendance Details, Slow Learner Details (optional), Model Question Paper (optional).
c. Checked answer sheets of both MSTs
d. Course wise observation
Any other information found appropriate may also be added
Schedule for Internal Academic Audit:

LL.B. (H)	08/01/2025
LL.M.	08/01/2025
B.A. LL.B. (H.)	09/01/2025
B.B.A. LL.B. (H)	09/01/2025

The committee shall conduct the Batch-wise audit of all courses and the programme coordinators will prepare a batch-wise schedule for audit in consultation with the stakeholders.

Regards

Dr. Anjali Dixit,
Associate Professor of Law

"Nothing is impossible, the word itself says 'I'm possible'!" **Audrey Hepburn**

On Fri, Jan 3, 2025 at 9:35 AM HOD Law <hod.law@srmuniversity.ac.in> wrote:
[Quoted text hidden]

Internal Audit Comm..docx
70K

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njali Dixit <anjalidixit@srmuniversity.ac.in> Tue, Jan 7, 2025 at 1:46 I
): HOD Law <hod.law@srmuniversity.ac.in>
c: Faculty of Law <faculty-of-law@srmuniversity.ac.in>, "Dr. Paramjeet Singh" <paramjeet.singh@srmuniversity.ac.in>, "Dr.Prateek Deol" <prateekdeol@srmuniversity.ac.in>,)r.Shalini saxena" <shalinisaxena@srmuniversity.ac.in>, kanika aggarwal <kanika.aggarwal@srmuniversity.ac.in>, Ajeet Singh <ajeet.s@srmuniversity.ac.in>, "Dr. Vjiay K. Singh)eanlaw@srmuniversity.ac.in>

Dear Ajeet Sir

- IQAC meetings conducted
- Minutes of meetings submitted to the University IQAC
- Periodic MEFP reports submitted for each course, etc.

The report, in both soft and hard copies, should be submitted on or before **11/01/2025**.

Thank you for your cooperation.

Regards

Dr. Anjali Dixit,
Associate Professor of Law

"Nothing is impossible, the word itself says 'I'm possible'!" Audrey Hepburn

On Fri, Jan 3, 2025 at 9:35 AM HOD Law <hod.law@srmuniversity.ac.in> wrote:
[Quoted text hidden]

---

njali Dixit <anjalidixit@srmuniversity.ac.in> Tue, Jan 7, 2025 at 4:21 P
): HOD Law <hod.law@srmuniversity.ac.in>
c: Faculty of Law <faculty-of-law@srmuniversity.ac.in>, "Dr. Paramjeet Singh" <paramjeet.singh@srmuniversity.ac.in>, "Dr.Prateek Deol" <prateekdeol@srmuniversity.ac.in>,)r.Shalini saxena" <shalinisaxena@srmuniversity.ac.in>, kanika aggarwal <kanika.aggarwal@srmuniversity.ac.in>, Ajeet Singh <ajeet.s@srmuniversity.ac.in>, "Dr. Vjiay K. Singh" leanlaw@srmuniversity.ac.in>

Dear All

As per our previous communication, please find below the reframed Internal Academic Audit Committee with the updated members.

-

INTERNAL ACADEMIC AUDIT TEAM

A Committee is hereby constituted to conduct an Internal Academic Audit for the odd semester of session 2024-2025.
The Committee is as under-

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2. Prof. (Dr.) Sandeep Kulshrestha, HoD, Faculty of Law
3. Dr. Shalini Saxena, Associate Professor
4. Dr. Paramjeet Singh, Associate Professor
5. Dr. Prateek Deol, Associate Professor
6. Dr. Kanika Aggrawal, Assistant Professor

assessed and marked. The committee shall submit its course-wise report by 11th January 2025. The Audit shall include but not limited to:-

a. The Complete Course Files as per the approved index
b. Course File of individual Courses (Theory and Practical) includes:-
Syllabus, CO's, CLO's & Mapping, Academic Calendar, Individual Time Table, Student List, Teaching Learning Evaluation Plan, Teaching Learning Evaluation Plan, Teaching Learning Evaluation Process, Assignment Sheets and sample checked assignment copies, MST Question Papers and Checked MST Answer Scripts, Evaluation Sheet, Attendance Details, Slow Learner Details (optional), Model Question Paper (optional).
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Any other information found appropriate may also be added
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The committee shall conduct the Batch-wise audit of all courses and the programme coordinators will prepare a batch-wise schedule for audit in consultation with the stakeholders.

Regards

Dr. Anjali Dixit,
Associate Professor of Law

"Nothing is impossible, the word itself says 'I'm possible'!" **Audrey Hepburn**

[Quoted text hidden]

ıanika aggarwal <kanika.aggarwal@srmuniversity.ac.in> Tue, Jan 7, 2025 at 7:52 I
›: Anjali Dixit <anjalidixit@srmuniversity.ac.in>
c: HOD Law <hod.law@srmuniversity.ac.in>

Ma'am,I have viva duty on 9th. Would not be able to audit. Kindly excuse me from the audit on 9th.

Thanks & Regards,

Kanika Aggarwal
Assistant Professor
Department of Law
SRM University Delhi, NCR

Compose
Mail
Inbox
Chat
Starred
Snoozed
Meet
Sent
Drafts
More
Labels



Ma'am,I have viva duty on 9th. Would not be able to audit. Kindly excuse me from the audit on 9th. Thanks & Regards, Kanika Aggarwal Assistant Professor Departm

HOD Law Wed, Jan 8, 12:49 PM (22 hours ago)

to Faculty, Paramjeet, Dr.Prateek, Dr.Shalini, Ajeet, Vjiay, me, kanika

Dear all,

For Internal Audit, the following members shall audit the programmes mentioned against their names

Dr. Shalini	BALLB(H)
Dr. Paramjeet Singh	BBALL B(H)
Dr. Prateek Deol	LLB(H)
Dr. Anjali Dixit	LLM

After completion of the audit prepare consolidated semester-wise and programme-wise reports in the prescribed formats ASAP.

Thank you for the information. | Noted. | Thanks for the mail.

Reply | Reply all | Forward

INTERNAL ACADEMIC AUDIT TEAM

A Committee is hereby constituted to conduct an Internal Academic Audit for the odd semester of session 2024-2025.

The Committee is as under-

Convenor of the Committee – Prof. (Dr.) Vijay Kumar Singh, Dean, Faculty of Law

1. Dr. Anjali Dixit, Associate Professor- Coordinator
2. Prof. (Dr.) Sandeep Kulshrestha, HoD, Faculty of Law
3. Dr. Shalini Saxena, Associate Professor
4. Dr. Paramjeet Singh, Associate Professor
5. Dr. Prateek Deol, Associate Professor
6. Dr. Kanika Aggrawal, Assistant Professor

The Committee will examine every course File according to the model index, a few evaluated answer scripts and assignments to verify that they have been assessed and marked. The committee shall submit its course-wise report by 11th January 2025. The Audit shall include but not limited to:-

a. The Complete Course Files as per the approved index

b. Course File of individual Courses (Theory and Practical) includes:-

Syllabus, CO's, CLO's & Mapping, Academic Calendar, Individual Time Table, Student List, Teaching Learning Evaluation Plan, Teaching Learning Evaluation Plan, Teaching Learning Evaluation Process, Assignment Sheets and sample checked assignment copies, MST Question Papers and Checked MST Answer Scripts, Evaluation Sheet, Attendance Details, Slow Learner Details (optional), Model Question Paper (optional).

c. Checked answer sheets of both MSTs

d. Course wise observation

Any other information found appropriate may also be added

Schedule for Internal Academic Audit:

LL.B. (H)	08/01/2025
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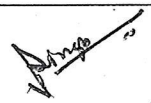
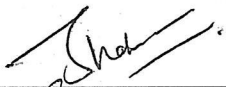
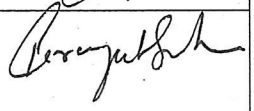
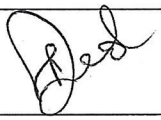
B.A. LL.B. (H.)	09/01/2025
B.B.A. LL.B. (H)	09/01/2025

The committee shall conduct the Batch-wise audit of all courses and the programme coordinators will prepare a batch-wise schedule for audit in consultation with the stakeholders.

FACULTY OF LAW

ACADEMIC AUDIT

S.No.	Name	Designation	Signature
1.	Prof. (Dr.) Vijay Kumar Singh, Dean, Faculty of Law	Convenor	
2.	Prof. (Dr.) Sandeep Kulshrestha, HoD, Faculty of Law	Member Secretary	
3.	Dr. Shalini Saxena, Associate Professor	Member	
4.	Dr. Paramjeet Singh, Associate Professor	Member	
5.	Dr. Prateek Deol, Associate Professor	Member	
6.	Dr. Kanika Aggrawal, Assistant Professor	Member	
7.	Dr. Anjali Dixit, Associate Professor	Coordinator	
8.	Prof. (Dr.) Ranjit Roy Professor & Dean (Engineering & Technology) Department of Electrical & Electronics Engineering	IQAC Coordinator	

OBSERVATION

After reviewing the information submitted by the department of law for the academic session 2024-2025 (Even semester) and interacting with faculties the following are the keen observations of the academic audit of the department of Law in B.A.LL.B. (H) Program:-

1. The student centric teaching methods undertaken by the faculties is excellent
2. Faculties followed the format of Course file. Course plan is attached with the course files;
3. MST Question papers & Question Banks, are attached by faculties in their Course files;
4. For the encouragement of the students qualitative remarks are mentions in the assignments and project works.
5. Student's attendance is maintained as per the University rules and regulations

The following are the keen observations of the academic audit of the department of Law in B.B.A.LL.B. (H) Program:-

1. Academic audit of some visiting faculties is pending;
2. Internal mark statements are attached and matched with the internal marks statements;
3. Feedbacks remarks from the students are attached with the course files;
4. Faculties followed the format of Course file. Course plan is attached with the course files;
5. Internal marks is evaluated based on two MSTs, assignments and viva/seminar as per the regulations;

The following are the keen observations of the academic audit of the department of Law in LL.B. Program:-

1. Factors like employability, entrepreneurship and skill development have been included in the respective courses by the faculties for the overall growth of the students.;
2. Faculties followed the format of Course file. Course plan is attached with the course files;
3. Question Banks are attached by few faculties;
4. Qualitative remark on the assignments are marked.

The following are the keen observations of the academic audit of the department of Law in LL.M. Program:-

1. Faculties followed the format of Course file. Course plan is attached with the course files;
2. Faculties followed the format of Course file. Course plan is attached with the course files;

RECOMMENDATION (IF ANY)

The purpose of report is to provide the law department with thorough assessment and well-defined roadmap to improve the ongoing academic activities in the department. Recommendations are as follows:-

1. Qualitative report should be given on assignment or projects;
2. Action Taken report should be there in course files
3. Date should be mentioned in TLPEs
4. Course files should be submitted on time by all the regular and visiting faculties.

ACKNOWLEDGMENTS

The committee members' devotion, teamwork and commitment have been crucial to the Internal Academic Audit success. Their efforts have laid the ground work for the faculty of Law to pursue academic excellence and continual progress.

Report on Internal Audit - 2024

B.A.LL.B.

1. **Documentation Compliance:** The teaching faculty members were counseled to proper documentation into the respective course files.
2. **Qualitative Assessment Remarks:** Faculty members were counseled to incorporate Feedback and qualitative remarks on **Internal Assessments** and have been included in all course files.
3. **MST Documentation:** Copies of MST-1 and MST-2 entries have been properly documented and samples were verified in course-files.
4. **Project Evaluations:** All student projects have been reviewed, signed, and marked appropriately.
5. **Assignment Submissions:** Faculty members were counseled to document samples of online submissions in the course files, marked in hard copy format.
6. **Question Papers:** Missing **MST-1 and MST-2** question papers have been updated in the course-files.
7. **Attendance Records:** Faculty members were counseled and all missing attendance lists have been placed in the respective course files.
8. **TLEP Submission:** The **Teaching-Learning and Evaluation Plan (TLEP)** has now been documented in the prescribed format for better tracking.
9. **Course File Organization:** Faculty members were motivated to have all course files systematically arranged in accordance with the prescribed format.

Dr. Paramjeet Singh
Associate Professor
Faculty of Law SRM University

SRM UNIVERSITY
DELHI-NCR, SONEPAT

Report on Internal Audit - 2024

BBA.LL.B.

Observations:

1. Documents prepared by the concerned teaching faculty were pending in some files.
2. Qualitative remarks on the internal assessment 1 and 2 were missing in some course files.
3. Copies of MST-1 and 2 entries were missing in at the time of auditing.
4. MST 1 or 2 were missing in some course files.
5. Question Papers of MST 1 or 2 were missing in some course files.
6. Attendance list were missing in some course files.
7. The TLEP was not submitted with a date-wise.
8. The course files have not been organized properly as per prescribed format.
9. Some projects were unchecked, unsigned and unmarked.

Action Taken:

Incomplete documents have been returned to the respective faculty members for necessary modifications and additional documentation, as per the specified requirements, along with relevant suggestions for improvement.

Recommendations:

The concerned faculty members have been advised regarding future documentation requirements to ensure compliance and accuracy in the auditing process.

Dr. Shalini Saxena
Associate Professor
Faculty of Law SRM University

INTERNAL ACADEMIC AUDIT REPORT

LL.B.

ODD SEM 2024

ACTION TAKEN

1) Concerned faculty was called and was asked to sign the documents.
2) Concerned faculty was called and was asked to get the documents signed by the competent authority.
3) Concerned faculty was called and was asked to place the MST-2 question paper and the answer sheets.
4) Concerned faculty was called and was asked to make entries of MST copies in the register.
5) Concerned faculty was called and was asked to check, mark, sign and give qualitative remarks over the assignments.
6) Concerned faculty was called and was asked to add the attendance list of the semesters in which they taught.

OBSERVATION

Small errors were there in the course files for which the concerned faculties were called and were asked to rectify the same. Majorly the course files were up to mark and requisite university standards are followed.

Report prepared by: -

Dr. Prateek Deol,

Associate Professor,

Faculty of Law,

SRM University,

Sonipat.

SRM UNIVERSITY
DELHI-NCR, SONEPAT

Report on Internal Audit - 2024

LL.M.

Observations:

1. Documents prepared by the concerned teaching faculty were pending in some files.
2. Qualitative remarks on the internal assessment 1 and 2 were missing in some course files.
3. The TLEP was not submitted with a date-wise.
4. The course files have not been organized properly as per prescribed format.
5. Some projects were unchecked, unsigned and unmarked.

Action Taken:

Incomplete documents have been returned to the respective faculty members for necessary modifications and additional documentation, as per the specified requirements, along with relevant suggestions for improvement.

Recommendations:

The concerned faculty members have been advised regarding future documentation requirements to ensure compliance and accuracy in the auditing process.

Dixit

Dr. Anjali Dixit
Associate Professor
Faculty of Law SRM University

SRM University, Delhi-NCR, Sonepat
Faculty of Law
Department of Law
ODD semester 2024 (BA LL.B.)

S.No.	Programme	Semester	Course Name	Course Code	Credits (Auto Filled)	Name of Faculty*	Complete Course File	MST Copies Evaluated	Assignment/Copies Evaluated	Audit Status Done	Percentage of Students Less then 75% attendance	Percentage of Students fail in internal
2024 Regulation												
1	BALL B	I	English for Legal Professionals 1	24LA101	4	Dr. Aditi Dev	Yes	Yes	Yes	Yes	38%	6%
2			Basics of Political Science	23BL102A	3	Mr. Pragat	No	NR	NR	No	NR	NR
3			Fundamental of Sociology	23BL103B	3	Dr. Priyanka	Yes	Yes	Yes	Yes	16%	26.60%
4			General Principles of Contract	23LCC104	4	Dr. Priyanka	Yes	Yes	Yes	Yes	24%	26.60%
5			Legal Method	23LCC105	4	Mr. Gurmeet	Yes	Yes	Yes	Yes	0.10%	0.15%
6			Basics of Legal Research	23SEC106	2	Dr. Kanika	Yes	Yes	Yes	Yes	6.70%	21.60%
7			Ethics and Law	23VE107	1	Dr. Vijay	Yes	Yes	Yes	Yes	0	30.60%
8			Sports & Culture	23VE108	0							

2023 Regulation												
9			French	24LA301B	2							
10	BALL B	III	German	24LA301C	2		Yes	Yes	Yes	Yes	22%	8%
11			Colonialism in India	23BL302A	3	Mr. Pragat	No	NR	NR	No	NR	NR
12			Sociology of Law	23BL303B	3	Dr. Priyanka	Yes	Yes	Yes	Yes	0.89%	0.53%
13			Family Law - I	23LCC304	4	Dr. Shubham	Yes	Yes	Yes	Yes	0	11%
14			Constitutional Law -I	23LCC 305	4	Ms. Raka	Yes	Yes	Yes	Yes	14.40%	21%
15			Administrative Law	23LCC306	4	Vishesh sir	Yes	Yes	Yes	Yes	8.10%	16.21%
16			Teamwork and Interpersonal Skills	23SS352A	2	Dr. Anjali	Yes	Yes	Yes	Yes	3.17%	18.86%
17			Summer Internship Portfolio - I	23SIP308	1	Ms. Smriti	Yes	Yes	Yes	Yes	0	0
2022 Regulation												
18			Political Sociology	22BL501-A	4	Mr. Pragat	No	NR	NR	No	NR	NR
19												
20			Civil Procedure and Limitation Act	22BL502	4	Ajeet	Yes	Yes	Yes	Yes	0.17%	0.27%
21			Criminal Law (Substantive-I)	22BL503	4	Kanika	Yes	Yes	Yes	Yes	0	0
22	BALL B	V	Public International Law	22BL504	4	Rufi	Yes	Yes	Yes	Yes	15%	15%

23			Property Law (Including Registration)	22BL505	4	Ms. Samriti	Yes	Yes	Yes	Yes	11%	11%
24			Company Law	22BL506	4	Dr. Prateek	Yes	Yes	Yes	Yes	16%	12%
25			Artificial Intelligence & Machine Learning and Law	22BL507A	1	Dr. Shubham Sing	Yes	Yes	Yes	Yes	0	11%
26			Internship Project (Winter)-4 Weeks									
2021 Regulation												
27	BALL B	VII	Criminal Law (Procedural) – I	21BL701	4	Dr. Sandeep	Yes	Yes	Yes	Yes	18.30%	20%
28			Environmental Law	21BL702	5	Raka	Yes	Yes	Yes	Yes	15%	16.60%
29			Criminology	23HEC701C	5	Ajeet	Yes	Yes	Yes	Yes	10.00%	10.00%
30			Corporate Governance	23HEC701B		Dr. Paramjeet	No	NR	NR	No	NR	NR
31			Socio Economic Offences	23HEC702C	5	Dr. Priyanka	No	NR	NR	No	NR	NR
32			Securities Regulations	23HEC702B		Mr. Pranshu	No	NR	NR	No	NR	NR
33			Land and Real Estate Laws	21BL705-A	4	Mr. Vishesh	Yes	Yes	Yes	Yes	10%	13.33%

34			Emerging Trends in Law in Media & RTI Law	21BL706-B	4	Mr. Ayush	Yes	Yes	Yes	Yes	0	15%
35			Presentation and Speaking Skills	21SS753	1	Mr. Deepak Trivec	No	NR	NR	No	NR	NR
36			Internship Project (Winter)- 4 Weeks									
Final year - Regulation 2022 and 2020												
37	Criminal (Hons.)	III, V & IX, VII	Criminology	23HEC701C/23LLB306C	4	Mr. Ajeet	Yes	Yes	Yes	Yes	10.00%	13.00%
38		III, V & IX, VII	Socio-economic Offences	23HEC702C/23LLB307C	4	Dr. Param	No	NR	NR	No	NR	NR
39		V & IX	Transnational Organised Crimes	23HEC801C/23LLB405C	4	Ms. Samriti	Yes	Yes	Yes	Yes	23%	2%
40		V & IX	Seminar (White Collar Crimes)	24S902C09	4	Dr. Prateek	Yes	Yes	Yes	Yes	6.67%	6.67%
41		V & IX	Seminar (Cyber Crimes)	24S902C06	4	Dr. Shalini	Yes	Yes	Yes	Yes	6.67%	6.67%
42		V & IX	Seminar (Police and Prison Reforms)	24S902C15	4	Dr. Sandeep	Yes	Yes	Yes	Yes	13%	13%

SRM University, Delhi-NCR, Sonepat
Faculty of Law
Department of Law
ODD semester 2024 (BBA LL.B.)

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2024 Regulation												
1	BBALLB	I	English for Legal Professionals 1	24LA101	4	Ms. Surabhi	Yes	Yes	Yes	Yes	8.10%	8.10%
2			Business Management	23BBL102A	3	Dr. Sushma	No	NR	NR	No	NR	NR
3			Business Accounting	23BBL103B	3	DD sharma sir	Yes	Yes	Yes	Yes	0	0
4			General Principles of Contract	23LCC104	4	Kanika	Yes	Yes	Yes	Yes	0	3%
5			Legal Method	23LCC105	4	Mr. Gurmeet	Yes	Yes	Yes	Yes	10%	15%
6			Basics of Legal Research	23SEC106	2	Dr. Sandeep	Yes	Yes	Yes	Yes	22%	13%
7			Ethics and Law	23VE107	1	Pranshu	No	NR	NR	No	NR	NR
8			Sports & Culture	23VE108	0							
2023 Regulation												
9			French	24LA301B	2		No	NR	NR	No	NR	NR
10			German	24LA301C	2		Yes	Yes	Yes	Yes	22%	16%
11			Marketing Management	23BBL302A	3	Dr. aayushi	Yes	Yes	Yes	Yes	Yes	Yes

12	BBALL B	III	Financial Services	23BBL303 B	3	DD sir	Yes	Yes	Yes	Yes	13%	0
13			Family Law - I	23LCC304	4	Dr. Paramjeet	No	NR	NR	No	NR	NR
14			Constitutional Law -I	23LCC 305	4	Ms. Raka	Yes	Yes	Yes	Yes	14.40%	21%
15			Administrative Law	23LCC306	4	Vishesh Sir	Yes	Yes	Yes	Yes	8.10%	16.21%
16			Teamwork and Interpersonal Skills	23SS352A	2	Mr. Deepak	No	NR	NR	No	NR	NR
17			Summer Internship Portfolio - I	23SIP308	1	Ms. Smriti	Yes	Yes	Yes	Yes	0	0
202												
18	BBALL B	V	Business Environment (Major V)	22BBL501 A	4	Dr. Kamaljeet	No	NR	NR	No	NR	NR
19			Civil Procedure and Limitation Act	22BBL502	4	Ajeet	Yes	Yes	Yes	Yes	17%	27%
20			Criminal Law (Substantive-I)	22BBL503	4	Kanika	Yes	Yes	Yes	Yes	0	0
21			Public International Law	22BBL504	4	Rufi	Yes	Yes	Yes	Yes	0.62%	0.62%
22			Property Law (Including Registration)	22BBL505	4	Ms. Samriti	Yes	Yes	Yes	Yes	13%	13%
23			Company Law	22BBL506	4	Dr. Prateek	Yes	Yes	Yes	Yes	16%	12%

24			Artificial Intelligence & Machine Learning and Law	22BBL507 A	1	Dr. Shubham Singh	Yes	Yes	Yes	Yes	13%	13%
25			Internship Project (Winter)-4 Weeks									
2021 Regulation												
26	BBALL B	VII	Criminal Law (Procedural) – I	21BBL701	4	Dr. Sandeep	Yes	Yes	Yes	Yes	18.30%	20%
27			Environmental Law	21BBL702	5	Raka	Yes	Yes	Yes	Yes	15%	16.60%
28			Criminology	23HEC701	5	Ajeet	Yes	Yes	Yes	Yes	17%	27%
29			Corporate Governance	23HEC701 B		clubbed with final year	No	NR	NR	No	NR	NR
30			Socio Economic Offences	23HEC702 C	5	Dr. Priyanka	No	NR	NR	No	NR	NR
31			Securities Regulations	23HEC702 B		clubbed with final year	Yes	Yes	Yes	Yes		
32			Land and Real Estate Laws	21BBL705-A	4	Mr, Vishesh	Yes	Yes	Yes	Yes	10%	13.33%
33			Emerging Trends	21BBL706-	4	Mr. Ayush	Yes	Yes	Yes	Yes	9%	15%
34			Presentation and Speaking Skills	21SS753	1	Deepak sir	No	NR	NR	No	NR	NR
35			Internship Project (Winter)-4 Weeks									
Final year - Regulation 2022 and 2020												

36	Criminal (Hons.)	III, V & IX, VII	Criminology	23HEC701 C/23LLB30 6C	4	Mr. Ajeet	Yes	Yes	Yes	Yes	17%	27%
37		III, V & IX, VII	Socio-economic Offences	23HEC702 C/23LLB30 7C	4	Dr. Param	No	NR	NR	No	NR	NR
38		V & IX	Transnational Organised Crimes	23HEC801 C/23LLB40 5C	4	Ms. Samriti	Yes	Yes	Yes	Yes	0	0
39		V & IX	Seminar (White Collar Crimes)	24S902C09	4	Dr. Prateek	Yes	Yes	Yes	Yes	6.67%	6.67%
40		V & IX	Seminar (Cyber Crimes)	24S902C06	4	Dr. Shalini	Yes	Yes	Yes	Yes	6%	6%
41		V & IX	Seminar (Police and Prison Reforms)	24S902C15	4	Dr. Sandeep	Yes	Yes	Yes	Yes	13%	13%
42	Corporate (Hons.)	III, V & IX, VII	Corporate Governance	23HEC701 B/ 23LLB306 B	4	Dr. Paramjeet	No	NR	NR	No	NR	NR
43		III, V & IX, VII	Securities Regulation	23HEC702 B/23LLB30 7B	4	pranshu sir	No	NR	NR	No	NR	NR
44		V & IX	Corporate Restructuring	23HEC801 B/23LLB40 5B	4	Dr . Vijay	Yes	Yes	Yes	Yes	14.28%	21.70%
45		V & IX	Seminar (ESG in Corporate Governance)	24S902B01	4	Dr. Vijay	Yes	Yes	Yes	Yes	4%	4%

SRM University, Delhi-NCR, Sonepat
Faculty of Law
Department of Law
ODD semester 2024 (LL.B.)

S.No.	Programme	Semester	Course Name	Course Code	Credits (Auto Filled)	Name of Faculty*	Complete Course File	MST Copies Evaluated	Assignment/ Copies Evaluated	Audit Status Done	Percentage of Students Less then 75% attendance	Percentage of Students fail in internal
2024 Regulation												
1	LLB	I	Constitutional Law 1	23LLB101	4	Mr. Gurmeet	Yes	Yes	Yes	Yes	3.40%	6.80%
2			Family Law-I	23LLB102	4	Dr. Paramjeet	No	NR	NR	No	NR	NR
3			Company Law-I	24LLB103	3	Dr. Prateek	Yes	Yes	Yes	Yes	16%	12%
4			General Principles of Contract	23LLB104	4	Kanika	Yes	Yes	Yes	Yes	0	3%
5			Interpretation of Statutes	23LLB105A	3	Dr. Shubham	Yes	Yes	Yes	Yes	0	1%
6			Ethics and Law	23LLB106	1	Pranshu	No	NR	NR	No	NR	NR
7			Basic of legal research	23LLB107	2	Dr. Sandeep	Yes	Yes	Yes	Yes	22%	13%
8			Teamwork and Interpersonal Skills	23SS152A	2	Mr. Deepak	No	NR	NR	No	NR	NR
9			Sports & Culture	23LLB108	0							
2023 Regulation												
10	LLB	III	Administrative Law	23LLB301	4	Mr. Vishesh	Yes	Yes	Yes	Yes	8.10%	16.21%
11			Jurisprudence	23LLB302	4	Dr. Shalini	Yes	Yes	Yes	Yes	0.00%	0
12			Law of Crimes - I	24LLB303	4	Ms. Samriti	Yes	Yes	Yes	Yes	18%	19%
13			Labour Law	23LLB304	4	Raka	Yes	Yes	Yes	Yes	9%	9%
14			Cyber Law	23LLB305A	3	Dr. Paramjeet (Cyber Law)	No	NR	NR	No	NR	NR
15			Corporate Governance	23LLB306B								

16			Criminology	23LLB306C	4	Clubbed						
17			Securities Regulation	23LLB307B								
18			Socio Economic Offences	23LLB307C	4							
19			Summer Internship Portfolio - I	23LLB308	1							
2021 Regulation												
20	LLB	V	Juvenile Justice	22LLB505B	4	Rufi	Yes	Yes	Yes	Yes	0.76%	0.15%
21			Comparative Public Law	22LLB506B	4	Dr. Shalini	Yes	Yes	Yes	Yes	0	12%
22			Artificial Intelligence & Machine Learning and Law	22LLB507	1	Dr. Shubham	Yes	Yes	Yes	Yes	7%	13%
Final year - Regulation 2022 and 2020												
23	Criminal (Hons.)	III, V & IX, VII	Criminology	23HEC701C/23LLB306C	4	Mr. Ajeet	Yes	Yes	Yes	Yes	10%	13%
24		III, V & IX, VII	Socio-economic Offences	23HEC702C/23LLB307C	4	Dr. Param	No	NR	NR	No	NR	NR
25		V & IX	Transnational Organised Crimes	23HEC801C/23LLB405C	4	Ms. Samriti	Yes	Yes	Yes	Yes	7%	7%
26		V & IX	Seminar (White Collar Crimes)	24S902C09	4	Dr. Prateek	Yes	Yes	Yes	Yes	6.67%	6.67%
27		V & IX	Seminar (Cyber Crimes)	24S902C06	4	Dr. Shalini	Yes	Yes	Yes	Yes	6%	6%

28		V & IX	Seminar (Police and Prison Reforms)	24S902C15	4	Dr. Sandeep	Yes	Yes	Yes	Yes	13%	13%
29	Corporate (Hons.)	III, V & IX, VII	Corporate Governance	23HEC701B/ 23LLB306B	4	Dr. Paramjeet	No	NR	NR	No	NR	NR
30		III, V & IX, VII	Securities Regulation	23HEC702B/23LLB307B	4	pranshu sir	No	NR	NR	No	NR	NR
31		V & IX	Corporate Restructuring	23HEC801B/23LLB405B	4	Dr . Vijay	Yes	Yes	Yes	Yes	14.28%	21.70%
32		V & IX	Seminar (ESG in Corporate Governance)	24S902B01	4	Dr. Vijay	Yes	Yes	Yes	Yes	4%	4%

SRM University, Delhi-NCR, Sonepat
Faculty of Law
Department of Law
ODD semester 2024 (LL.M.)

S.No.	Programme	Semester	Course Name	Course Code	Credits (Auto Filled)	Name of Faculty*	Complete Course File	MST Copies Evaluated	Assignment/ Copies Evaluated	Audit Status Done	Percentage of Students Less then 75% attendance	Percentage of Students fail in internal
1	LLM	I	Research Methods & Legal Writing	23LLM101	3	Dr. Vijay	Yes	Yes	Yes	Yes	0.12%	0
2			Comparative Public Law	23LLM102	3	Dr. Shalini	Yes	Yes	Yes	Yes	0	0.12%
3			Law and Justice in Globalised World	23LLM103	3	Dr.Sandeep	Yes	Yes	Yes	Yes	0.16%	0.16%
4			Corporate Governance	24LLM104B	2	Dr.Anjali	Yes	Yes	Yes	Yes	0	0
5			General Principles of Criminal Law	23LLM104C	2	Mr. Ayush	Yes	Yes	Yes	Yes	0	0.15%
6			Jurisprudence of International Law	23LLM104A	2	Ms. Samriti	Yes	Yes	Yes	Yes	0	0
7			Digital Transformation and Law	23LLM104E	2	Dr. Anjali	Yes	Yes	Yes	Yes	0	0
8			Insolvency Laws	23LLM105B	2	DD sir	Yes	Yes	Yes	Yes	0	0

9			Victimology and Penology	24LLM105C	2	Dr. Shubham	Yes	Yes	Yes	Yes	0.07%	0.23%
10			Conflict of Laws	23LLM105A	2	Ms. Rufi	Yes	Yes	Yes	Yes	0	0
11			Jurisprudence of Technology Law	23LLM105E	2	Dr. Prateek	Yes	Yes	Yes	Yes	0	0
12			Synopsis	23LLM106	2	Dr. Vijay	Yes	Yes	Yes	Yes	0	0
13			Changing Dimensions Of Indian Federalism	23LLM104-D	2	Dr. Anjali	Yes	Yes	Yes	Yes	0	0
14			Public Policy & Administrative Law	23 LLM105 D	2	Dr. Anjali	Yes	Yes	Yes	Yes	0	0

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of ..Law.....

Department of ..Law.....

Academic Year: 2024-25

Course Audit Format [1st Semester]

BA LL.B.

Name of the Faculty:

Courses Undertaken

Semester	Program/S.Code	Name of the Course
I	BA LLB/23SEC106	Basics of Legal Research
~~I~~	23LCC 104	General Prof. of Contract
I	23LCC	Legal Method
I	~~Ethics & Law~~ 23VE107	Ethics & Laws
I	23BL103B	Fundamental of Socio.
I	24LA101	English for Legal Prof.

Semester	Program	Name of the Cou
1st	B.BBL102A	Basics of POLY Science
1st	23VE107	Ethics & Laws

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (any observation)
	Applicable for theory courses		
1.	Completed Course File	✓	
2	Checked answer scripts of MST-1 and MST-2	✓	
3	Checked assignment	✓	For English for Legal Professionals, assignment were submitted only (24LA101)
	Applicable for practical courses		
1	Completed Course File.	✓	
2	External Practical Answer scripts	✓	
3	Detailed marks sheet as per rubrics of internal practical examination.	✓	
4	Checked copies of practical files	✓	
5	Laboratory Manual	✓	

Name of the Auditor	Signature
Dr. Paramjeet Singh	Paramjeet Singh
Dr. Shalini Sayeed	Shalini
Dr. Anjali Dixit	Dixit
DR. PRATEEK DEOL	Deol
Dr. Kanika Aggarwal	

HoD

Dean of the Faculty

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of ..Law.....

Department of .....Law.....

Academic Year: 2024-25

BALLB

Course Audit Format [Third Semester]

Name of the Faculty:

Courses Undertaken

Semester	Program/Code	Name of the Course
III	23LCC305	Constitutional Law-I
III	23SS352A	Teamwork & Int. P. Skill
III	24LA301C	German
III	23LCC306	Administrative Law
III	23SS352A	Team Work & Inter. Skill
III	24LA301B	French

Semester	Program	Name of the Cou
~~III~~	~~Summer Internship~~	
III	23SIP308	Summer Internsh
III	23BL303B	Sociology of Law
III.	23LCC304	Family Law-I

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (any observation)
	Applicable for theory courses		
1.	Completed Course File	✓	
2	Checked answer scripts of MST-1 and MST-2	✓	
3	Checked assignment	✓	
	Applicable for practical courses		
1	Completed Course File.	✓	
2	External Practical Answer scripts	✓	
3	Detailed marks sheet as per rubrics of internal practical examination.	✓	
4	Checked copies of practical files	—	
5	Laboratory Manual	—	

Name of the Auditor	Signature
Dr. Shalini Saxena	
Dr. Anjali Dixit	Anjali Dixit
DR. PRATEEK DEOL	
Dr. Kanika	
Dr Paramjeet Singh	

HoD

Dean of the Faculty

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of ....Law.....

Department of .....Law.....

Academic Year: 2024-25

Course Audit Format [Vth Semester

Name of the Faculty:

Courses Undertaken

Semester	Program /Code	Name of the Course
V	22BL503	Criminal Law (Substantive) - I
V	22BL506	Company Law
V	22BL502	C.P.C.
V	22BL505	Property Law
V	22BL507A	AI & Machine Learning

Semester	Program	Name of the Cou
V	22BL501-A	Political Socio
V	22BL504	Public Interna Law
V		Internship.
		projects.

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (any observation)
	Applicable for theory courses		
1.	Completed Course File	✓	
2	Checked answer scripts of MST-1 and MST-2	✓	
3	Checked assignment	✓	Internship & Project files have to be submit by concern faculty
	Applicable for practical courses		
1	Completed Course File.	✓	
2	External Practical Answer scripts	✓	
3	Detailed marks sheet as per rubrics of internal practical examination.	✓	
4	Checked copies of practical files	✓	
5	Laboratory Manual	✓	

Name of the Auditor	Signature
Dr. Saranjit	
Dr. Shalini Saxena	
Dr. Anjali Dixit	
DR. PRATEEK GOEL	
Dr. Kanika	

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Dean of the Faculty

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of ....Law.....

Department of .....Law.....

Academic Year: 2024-25

Course Audit Format ~~VIII~~ VII th Semester

Name of the Faculty:

Courses Undertaken

Semester	Program /Code	Name of the Course
~~VII~~	21BL701	Criminal Law
~~VII~~	21BL702	Environment Law
~~VII~~	21BL706-B	Emerging Trends in Media & RTI Law
~~VII~~	23HEC701C	Criminology
~~VII~~	23HEC701B	Corporate Governance
~~VII~~	21BL705B	Land & R.E Laws

Semester	Program	Name of the Cour
~~21BL705B~~	Lo.	
VII	23HEC702	Socio-Eco Offe
VII	21SS753	Presentation & Sk Skills
	Internship Projects.	

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (any observation)
	Applicable for theory courses		
1.	Completed Course File	✓	
2	Checked answer scripts of MST-1 and MST-2	✓	
3	Checked assignment	✓	
	Applicable for practical courses		
1	Completed Course File.		
2	External Practical Answer scripts		
3	Detailed marks sheet as per rubrics of internal practical examination.		
4	Checked copies of practical files		
5	Laboratory Manual		

Name of the Auditor	Signature
Dr. Gurpreet Singh Dr. PRAVEEN GEOL Dr. Anjali Dixit Dr. Shalini Saxena	Gurpreet Singh Anjali Shalini

HoD

Dean of the Faculty

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of ....Law.....

Department of .....Law.....

Academic Year: 2024-25

Course Audit Format

Sem- 9

Name of the Faculty:

Courses Undertaken

Semester	Program	Name of the Course
9th	BA LLB/23HEC701C	Criminology
9th	23HEC801B	Corp. Restructuring
9th	23HEC801C	Transnational org. Crime
9th	24S902B01	Seminar
9th	23HEC701B	Corp. Governance

Semester	Program	Name of the Cou
9th.	23HEC702C/ 23HLCB307C	Socio Economic offences
9th	24S902C09	White Collar Crim (Semina
9th	24S902C06	Cyber Crimes (Seminar
9th	24S902C15	Police & Prison Refor (Semina
9th	23HEC702B/23 LCB307B	Securities Regulation
9th	23HEC801B23LCB 405B	Corporate Restructuring

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (any observation)
	Applicable for theory courses		
1.	Completed Course File	✓	Changes suggested in 23HEC
2	Checked answer scripts of MST-1 and MST-2	✓	✓
3	Checked assignment	✓	✓
	Applicable for practical courses		
1	Completed Course File.	✓	
2	External Practical Answer scripts	—	
3	Detailed marks sheet as per rubrics of internal practical examination.	—	
4	Checked copies of practical files		
5	Laboratory Manual		

Name of the Auditor	Signature
Dr. Parampreet Singh	
Dr. Shalini Gupta	
Dr. Mujeeb Dixit	
DR. PRAJJBK DEO L	
Dr. Kaushik	

HoD

Dean of the Faculty

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of ....Law...

Department of .....Law.....

Academic Year: 2024-25

Course Audit Format [1st Semester]

Name of the Faculty: Dr. Shalini Saxena BBA LLB

Courses Undertaken

Semester	Program/Code	Name of the Course
1st	242A101	English I.
1st	23BBL102A	Business M/g
1st	23BBL103B	Business Accounts
1st	23LCC104	Contract - I
1st	23LCC105	Legal Method
1st	23SEC106	Legal Research

Semester	Program	Name of the Cour
1st	23VE107	Ethics & h
1st		Sports

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (any observation)
	Applicable for theory courses		
1.	Completed Course File	✓	✓
2	Checked answer scripts of MST-1 and MST-2	✓	
3	Checked assignment	✓	
	Applicable for practical courses		
1	Completed Course File.	✓	
2	External Practical Answer scripts	✓	
3	Detailed marks sheet as per rubrics of internal practical examination.	✓	
4	Checked copies of practical files	✓	
5	Laboratory Manual		

Name of the Auditor	Signature
Dr. Shalini Saxena	Shalini
Dr. Anjali Dixit	Anjali Dixit
DR. PRATIBHA GOEL	
Dr. Kakoli	
Dr Parampreet Singh	

HoD

Dean of the Faculty

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of ...Law.....

Department of ....Law.....

Academic Year: 2024-25

Course Audit Format [IIIrd Semester]

Name of the Faculty: Dr. Shalini Saxena BBA. LLB

Courses Undertaken

Semester	Program / Code	Name of the Course
3rd	24LA301B	French
3rd	24LA301C	German
3rd	23BBL302A	Marketing Management
3rd	23BBL303B	Financial Servius
3rd	23LCC304	Family Law-I
3rd	23LCC305	Constitutional Law-I

Semester	Program	Name of the Cou
3rd	23LCC306	Administrative L
3rd	23SS352A	Teamwork & Interpersonal S
3rd	23SIP308	Summer Internship. Portfolio-I

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (any observation)
	Applicable for theory courses		
1.	Completed Course File	✓	
2	Checked answer scripts of MST-1 and MST-2	✓	
3	Checked assignment	✓	
	Applicable for practical courses		
1	Completed Course File.	✓	
2	External Practical Answer scripts	–	
3	Detailed marks sheet as per rubrics of internal practical examination.	✓	
4	Checked copies of practical files	✓	
5	Laboratory Manual	–	

Name of the Auditor	Signature
Dr. Shalini Saxena	
Dr. Anjali Dixit	
DR. PRATIBHA GOEL	
Dr. Kamla	
Dr. Sarojbala	

HoD **Dean of the Faculty** **IQAC (Coordinator)**

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of ..Law.....

Department of ....Law.....

Academic Year: 2024-25

Course Audit Format [Vth Semester]

Name of the Faculty: Dr. Shalini Saxena BBA-LLB

Courses Undertaken

Semester	Program / Code	Name of the Course
Vth	22 BBL 501 A	Business Environment
Vth	22 BBL 502	Civil Procedure & limitation Act
Vth	22 BBL 503	Criminal Law (Substantive - I)
Vth	22 BBL 504	Public International Law
Vth	22 BBL 505	Property Law
Vth	22 BBL 506	Company Law

Semester	Program	Name of the Cou
Vth	22 BBL 507 A	Artificial Inte & Machine Learni
		Internship pro

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (any observation)
	Applicable for theory courses		
1.	Completed Course File	✓	
2	Checked answer scripts of MST-1 and MST-2	✓	
3	Checked assignment	✓	
	Applicable for practical courses		
1	Completed Course File.	✓	Internship file have to be submit
2	External Practical Answer scripts	✓	
3	Detailed marks sheet as per rubrics of internal practical examination.	–	
4	Checked copies of practical files	–	
5	Laboratory Manual		

Name of the Auditor	Signature
Dr. Shalini Saxena	
Dr. Anjali Dixit	Dixit
DR. PRAJEET DEOL	
Dr. Kanika	
Dr. Sanyukt Singh	

HoD

Dean of the Faculty

Dixit

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of ..Law.....

Department of .....Law.....

Academic Year: 2024-25

Course Audit Format [VIIth Semester]
BBA.LLB.

Name of the Faculty: Dr. Shalu Saxena

Courses Undertaken

Semester	Program / Code	Name of the Course
7th	21BBL701	Criminal Law-I
7th	21BBL702	Environmental Law
7th	23HEC701C	Criminology
7th	23HEC701B	Corporate Governance
7th	23HEC702C	Socio-Economic Offences
7th	23HEC702B	Securities Regulations.

Semester	Program	Name of the Cou
7th	21BBL705-A	Land & Real Estate Laws
7th	21SS753	Presentation Speaking Ski
		Internship
		Project -

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (any observation)
	Applicable for theory courses		
1.	Completed Course File	✓	
2	Checked answer scripts of MST-1 and MST-2	✓	
3	Checked assignment	✓	
	Applicable for practical courses		
1	Completed Course File.	✓	Internship file have to be submit
2	External Practical Answer scripts	✓	
3	Detailed marks sheet as per rubrics of internal practical examination.	—	
4	Checked copies of practical files	—	
5	Laboratory Manual	—	

Name of the Auditor	Signature
Dr. Shalu Saxena	
Dr. Anjali Dixit	
DR. PRABBL	
Dr Kanika	
Dr Ranjit Singh	

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Dean of the Faculty

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of ...Law.....

Department of .....Law.....

Academic Year: 2024-25

Course Audit Format [IXth Semester]

Name of the Faculty: Dr. Shalini Saxena BBA. LLB.

Courses Undertaken

Semester	Program	Name of the Course
9th	23HEC 701C/ 23LLB 306C	Criminology
9th	23HEC702C/ 23LLB307C	Socio-economic offenses
9th	23HEC 801C/ 23LLB 405C	Transnational Organised Crimes.
9th	24S902C09	White Collar Crimes (Seminar)
9th	24S902C06	Cyber Crimes (Seminar)
9th	24S902C15	Police & Prison Reforms (Seminar)

Semester	Program	Name of the Cou
9th	23HEC 701-B/ 23LLB 306B	Corporate Gover
9th	23HEC 702 B/ 23LLB 307 B	Securities Regulation
9th	23HEC 801 B/ 23LLB 405 B.	Corporate Restruc
9th.	24S902B01	ESG in Corpora Governance (Semin

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (any observation)
	Applicable for theory courses		
1.	Completed Course File	✓	
2	Checked answer scripts of MST-1 and MST-2	✓	
3	Checked assignment	✓	
	Applicable for practical courses		
1	Completed Course File.	✓	
2	External Practical Answer scripts	✓	
3	Detailed marks sheet as per rubrics of internal practical examination.	✓	
4	Checked copies of practical files	✓	
5	Laboratory Manual	✓	

Name of the Auditor	Signature
Dr. Shalini Saxena	
Dr. Anjali Dixit	Dixit.
DR. PRATIBHA GOEL	
Dr. Kavita	
Dr Tarayat Sir	

HoD

Dean of the Faculty

Dixit.

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of LAW

Department of LAW

Academic Year: 2024-25

Course Audit Format [Ist Semester]

Name of the Faculty: DR. PRATEEK DEOL LL.B.

Courses Undertaken

Semester	Program / Code	Name of the Course
Ist	LL.B.(23LLB102)	FAMILY LAW-I
Ist	LL.B.(23LLB 101)	CONSTITUTIONAL LAW-I
Ist	LL.B.(24LLB103)	COMPANY LAW-I
Ist	LL.B.(23LLB104)	GEN. PRIN. OF CONT.
Ist	LL.B.(23LLB105A)	IOS
Ist	LL.B.(23LLB106)	Ethics & LAW

Semester	Program/Code	Name of the Cou
Ist	LL.B(23LLB107)	BASICS OF LEG RE
Ist	LL.B.(23SS152A)	IT & IP Skills
Ist	LL.B.(23LLB108)	SPORTS & Cul

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (any observation)
	Applicable for theory courses		
1.	Completed Course File	✓	
2	Checked answer scripts of MST-1 and MST-2	✓	
3	Checked assignment	✓	
	Applicable for practical courses		
1	Completed Course File.	✓	
2	External Practical Answer scripts	✓	
3	Detailed marks sheet as per rubrics of internal practical examination.	✓	
4	Checked copies of practical files	✓	
5	Laboratory Manual	✓	

Name of the Auditor	Signature
Dr. Shalini Saxena	
Dr. Anjali Dixit	
DR. PRATEEK DEOL	
Dr. Akanksha	
Dr. Parampreet Singh	

HoD

Dean of the Faculty

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of LAW

Department of LAW

Academic Year: 2024-25

Course Audit Format [IIIrd Semester]

Name of the Faculty: DR. PRATEEK DEOL

Courses Undertaken

Semester	Program/Code	Name of the Course
IIIrd	LL.B.(23LLB306B)	CYBER LAW
IIIrd	LL.B.(23LLB307C)	Socio-Eco OFF
IIIrd	LL.B.(23LLB301)	ADMIN. LAW
IIIrd	LL.B.(23LLB302)	JURIS
IIIrd	LL.B.(24LLB303)	LOC-I
IIIrd	LL.B.(23LLB304)	LABOUR LAW

Semester	Program/Code	Name of the Cou
IIIrd	LL.B.(23LLB306B)	CORP. GOV
IIIrd	LL.B.(23LLB306B)	CRIMINOLOG
IIIrd	LL.B.(23LLB307B)	SECY. REG
IIIrd	LL.B.(23LLB308)	SUMMER I&

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (any observation)
	Applicable for theory courses		
1.	Completed Course File	✓	
2	Checked answer scripts of MST-1 and MST-2	✓	
3	Checked assignment	✓	
	Applicable for practical courses		
1	Completed Course File.	✓	
2	External Practical Answer scripts	✓	
3	Detailed marks sheet as per rubrics of internal practical examination.	✓	
4	Checked copies of practical files	✓	
5	Laboratory Manual	✓	

Name of the Auditor	Signature
Dr. Shalini Saxena	
Dr. Anjali Dixit	
DR. PRATEEK DEOL	
Dr. Kanika	
Dr Tayub Ali	

HoD **Dean of the Faculty** **IQAC (Coordinator)**

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of .....

Department of .....

Academic Year: 2024-25

Course Audit Format (V th Sem)

Name of the Faculty: DR. PRATEEK DEOL

Courses Undertaken

Semester	Program/code	Name of the Course
V th	LL.B.(23LLB306B)	CORP. GOV.
V th	LL.B.(23LLB306C)	CRIMINOLOGY
V th	LL.B.(23LLB307C)	SOCIO-ECO. OFF.
V th	LL.B.(23LLB405C)	TNOC
V th	LL.B.(24SS02C09)	Seminar (WHITE-COLLAR)
V th	LL.B.C24SS02C06)	" (CYBER-CR.)

Semester	Program/code	Name of the Cou
V th	LL.B.C24SS02C15)	SEM. (POLICE & PRISON
V th	LL.B.(24SS02B01)	SEM. (CORP. GO
V th	LL.B.(23LLB307B)	SPECY. REGUL
V th	LL.B.C23LLB405B)	CORP. RESTRU

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (any observation)
	Applicable for theory courses		
1.	Completed Course File	✓	
2	Checked answer scripts of MST-1 and MST-2	✓	
3	Checked assignment	✓	
	Applicable for practical courses		
1	Completed Course File.	✓	
2	External Practical Answer scripts	✓	
3	Detailed marks sheet as per rubrics of internal practical examination.	✓	
4	Checked copies of practical files	✓	
5	Laboratory Manual	✓	

Name of the Auditor	Signature
Dr. Shalini Saxena	Shs
Dr. Anjali Dixit	Dixit
DR. PRATEEK DEOL	Deol
Dr. Kanika	
Dr. Tarannjot Singh	

HoD

Dean of the Faculty

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of ..Law.....

Department of .....Law.....

Academic Year: 2024-25

Course Audit Format [Ist Semester]
LL.M.

Name of the Faculty:

Courses Undertaken

Semester	Program / Code	Name of the Course
Ist	23 LLM 101	Research Method
Ist	23 LLM 102	Comparative Public Law
Ist	23 LLM 103	Law & Justice
Ist	24 LLM 104 B	Corporate Gov.
Ist	23 LLM 104 C	Gen. Pri. of Cri. Law
Ist	23 LLM 104 A	Jurisprudence of Law

Semester	Program	Name of the Cou
Ist	23LLM 104E	Digital Trans
Ist	23LLM 105B	Insolvency La
Ist	24 LLM 105 C	Victimology &
Ist	23 LLM 105A	Conflict of L
Ist.	23 LLM 105 E	Juris. of Terror
Ist	23 LLM 106	Synopsis

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (any observation)
	Applicable for theory courses		
1.	Completed Course File	Yes.	
2	Checked answer scripts of MST-1 and MST-2	Yes.	
3	Checked assignment	Yes.	
	Applicable for practical courses		
1	Completed Course File.	Yes	
2	External Practical Answer scripts	Yes.	
3	Detailed marks sheet as per rubrics of internal practical examination.	Yes	
4	Checked copies of practical files	Yes.	
5	Laboratory Manual	—	

Name of the Auditor	Signature
Dr. Shalini Sayeed	Shalini Sayeed
Dr. Anjali Dixit	Anjali Dixit
DR. PRATEEK DEOL	
Dr. Kavita	
Dr. Jaswinder Sya	

HoD

Dean of the Faculty

Anjali Dixit

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of ..Law.....

Department of .....Law.....

Academic Year: 2024-25

Course Audit Format [1st Semester]
LL.M

Name of the Faculty:

Courses Undertaken

Semester	Program/Code	Name of the Course
Ist	23LLM104-D	Chang. Indian Fed.
Ist	23LLM105-D	Public Policy & N. Law

Semester	Program	Name of the Cou

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (any observation)
	Applicable for theory courses		
1.	Completed Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment	Yes	
	Applicable for practical courses		
1	Completed Course File.	Yes	
2	External Practical Answer scripts	Yes	
3	Detailed marks sheet as per rubrics of internal practical examination.	Yes	
4	Checked copies of practical files	Yes	
5	Laboratory Manual	—	

Name of the Auditor	Signature
Dr. Shalini Saxena	Shalini
Dr. Anjali Dixit	Dixit
DR. ARATI DEO	
Dr. Kapila	
Dr Kavanjeet Singh	

HoD

Dean of the Faculty

Dixit

IQAC (Coordinator)

SRM
UNIVERSITY
DELHI-NCR, SONEPAT

SRM University Delhi-NCR, Sonepat

Faculty of Engineering and Technology

Department of CSE

Internal Academic Audit Report

Session: 2024-2025 (Odd Semester)

Date of Visit by the Auditors: 15.01.2025

Index

	Page Number
1. Introduction	i
2. Objective	ii
3. Component of Internal Academic Audit	iii
4. Internal Academic Audit (IAA) Team	Îv
5. Course Wise Internal Academic Audit	v
6. Observations	«
7. Recommendation(s)	vi

1. Objective

The purpose of this Internal Academic Audit is to promote the academic excellence in delivery. This also helps the Institution to regularly and continuously evaluate the education quality and outcomes; that in turn enables the faculty to improve their quality of teaching and learning.

It helps in clarifying the roles and responsibilities of the teachers and thus, avoids conflicts.

- Ensures effective use of available institutional resources.
- Facilitates educational quality improvement practices.

Internal Academic Audit of the CSE Department was conducted under the supervision of Dean (E&T), Prof. Ranjit Roy. The members of the team were briefed about the evaluation parameters prior to the interaction with the faculties of the CSE department. The other members of the team were from the sister departments.

2. Component of Internal Academic Audit:

Documents required for conduct of Internal Academic Audit:

i. Theory
   a. Course File
   b. Attendance log book
   c. Internal Assessments Answer Scripts
   d. Assignments

ii. Non-Theory
   a. Lab Manual
   b. Attendance log book
   c. Internal Assessment Answer Scripts

iii. Departmental IQAC MoM and MEFP reports

3. Internal Academic Audit Team

Chairman of the Committee - Dr. Ranjit Roy Dean (E&T)

1. Dr. Anjali Priyadarshini, Convener
2. Dr. Pawan Kumar Singh, ECE
3. Dr. R.B. Dubey, EEE
4. Dr. Abhay Kumar, CE
5. Dr. R. Sankar, ME,
6. Dr. A.K. Mishra, ME
7. Dr. Manoj Kumar Yadav, BME
8. Dr. Tejbir, ECE
9. Dr. Sikha Suman, BME
10. Dr. R. Mohanraj, CE
11. Mr. Arun P, ECE
12. Dr. Anand Gaurav, ME
13. Dr. Bhuvnesh, ME
14. Mr. Rajeev Ranjan, ME
15. Mr. Murali, EEE
16. Mr. Ankit Mani, ME

4. Course Wise Internal Academic Audit

Sl. No.	Semester	Course name	Auditor name
1.	III	23CS2001 Data structures using C	Dr. Bhuvnesh Sharma
2.	III		
3.	III	23CS2113 DS using C lab	Mr. Rajeev Ranjan
4.	III		
5.	III	23CS302 DCN	Mr Ankit Mani Tripathi
6.	V	23BCA504 Software Engg	
7.	V	23BCA554 Software Engg lqab	
8.	I	MCA EON	Mr Arun Kumar
9.	III	DBMS	
10.	I	23BCA101 FOC BCA	Dr. R. B.Dubey
11.	VII	Network security and crypography	
12.	V	Theory of application development	
13.	III	Advance Linux 23CD202	
14.	III	Programing in Python	
15.	V	Compiler design lab	Dr Tejbir Singh
16.	V	Applied cloud lab	
17.	VII	21CD401	
18.	VII	21CD411	
19.	III	Programming in phython	Dr P. Mohanraj
20.	I	Digital literacy and IT skills lab	Dr Abhay Chaubey
21.	V	CI & CD lab	
22.	v	Computer network	
23.	VII	21CD421 Digital product engg and design thinking	Dr Ashok Kumar Mishra
24.	V	Compiler design	
25.	VII	Data Science	
26.	VII	DS lab	

27.	III	Python programming	Dr Anjali Priyadarshini
28.	iii	Python programming lab	
29.	VII	Cloud computing lab	
30.	V	AI ML LAB 21CS0202	Dr Anand Gaurav
31.	v	Application and cloud security	
32.	VII	21CS4033	
33.	V	Cyber Security BCA	Mr Murli
34.	VII	Data ware	
35.	III	Source code management	Dr Shikha Suman
36.	III	Source code management lab	
37.	V	Block chain	
38.	VII	Web application developement	
39.	V (CEDA)	Agile Practices	Dr Pawan Kumar Singh
40.	V (CEDA)	Python programing	
41.	V	Digital Image Processing	
42.	III	23CCS2009 Cryptography	
43.	II	23CCS2117 Cryptographylab	
44.	III	Computer architecture organization	Dr Manoj Kumar Yadav
45.	III bca	DBMS	
46.	V BCA	Soft Computing	
47.	VII	Cloud computing	

5. Observations

IAA committee visited the ME Department, Faculty of Engineering and Technology (E&T) for the evaluation of the course files maintained by the mentioned department on 15th January 2025. The reports provided by the members of the team is attached here within. Some observations pertaining to the visits are;-

1. Prof. Ranjit Roy:
    a. The course files were prepared as per the audit parameters and presented during the audit. The files were complete in all respect.
2. Prof. Anjali Priyadarshini:
    a. The course files were prepared as per the audit parameters and presented during the audit.
    b. The Pass Percentage was not available
3. Prof. R. B. Dubey
    a. The course files were prepared as per the audit parameters and presented during the audit. The files were complète in all respect.
4. Dr Ashok Kumar Mishra:
    a. The course files were prepared as per the audit parameters and presented during the audit. The files were complete in all respect.
5. Dr Manoj Kumar Yadav
    a. The course files were prepared as per the audit parameters and presented during the audit. The files were complete in all respect.

6. Recommendation(s)

Based on the report, the Chairman, IAA has directed the faculties to make required amendments and also thanked the members of the team for their best efforts.

Signature of the committee members:

Name	Signature
Dr. Anjali Priyadarshini, Convener	
Dr. Pawan Kumar Singh, ECE	
Dr. R.B. Dubey, EEE	
Dr. Abhay Kumar, CE	
Dr. Tejbir ECE	
Dr. A.K. Mishra, ME	
Dr. Manoj Kumar Yadav, BME	
Dr. Sikha Suman, BME	
Dr. R. Mohanraj, CE	
Mr. Arun P, ECE	
Dr. Anand Gaurav, ME	
Dr. Bhuvnesh, ME	
Mr. Rajeev Ranjan, ME	
Mr. Murali, EEE	
Mr. Ankit Mani, ME	

(Dean Engineering & Technology)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of ....CSE.....

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Dr. Surender

Courses Undertaken

Semester	Program	Name of the Course
III	B.Tech. (CSE)[A-I]	Data Structures using C [23CS2011]
	Sec - A	– Namrata Mam
	Sec - B	Surendra ~~Sir~~
	Sec - C	Mohan ~~Sir~~
	D	Namrata Mam
	E	Kanika Mam

Semester	Program	Name of the Course
	F	Kanika Mam
	G	Amit Sir
	H	Mohan ~~Sir~~
	I	Namrata Mam
	J	Saroj ~~Sir~~

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File		in Time-Table, List of student, award list not complete, Result Analysis
2	Checked answer scripts of MST-1 and MST-2		✓
3	Checked assignment samples (if available)		✓
	Applicable for practical courses		
1	Complete Course File.		
2	External Practical Answer scripts		
3	Detail marks sheet as per rubrics of internal practical examination.		
4	Checked copies of practical files (at least 2-3 samples)		
5	Laboratory Manual		

Name of the Auditor	Signature
Dr. Bhuvnesh Sharma	
Amit MANI TRIPATHI	
Rajeev Ranjan	

HoD, CSE

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of ...CSE.....

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: ~~DR.~~ Mr. Amit Malik

Courses Undertaken

Semester	Program	Name of the Course
III	B.Tech	DS Using C Lab (23CS2113)
	Sec – A	Dr. Namita
	B	Dr. Surendra
	C	Dr. Mohan
	D	Dr. Namita
	E	Dr. Kanika

Semester	Program	Name of the Course
	F	Dr. Kanika
	G	Mr. Amit
	H	Dr. Mohan
	I	Dr. Namita
	J	Dr. Saroj

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File		
2	Checked answer scripts of MST-1 and MST-2		
3	Checked assignment samples (if available)		
	Applicable for practical courses		
1	Complete Course File.		Student list not available Time table incomplete
2	External Practical Answer scripts		Award list incomplete. Rubric is not there.
3	Detail marks sheet as per rubrics of internal practical examination.		External sheet not available. Attendance sheet is missing
4	Checked copies of practical files (at least 2-3 samples)		
5	Laboratory Manual		

Name of the Auditor	Signature
RAJEEV RANJAN	
Amit MANI	
Dr. Bhuvnesh Sharma	

HoD, CSE

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of ..CSE.....

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Dr. Preeti

Courses Undertaken

Semester	Program	Name of the Course
III	B.C.A	DCN (23CS302)
V	BCA	Software Engg. (23BCA504)
5th	BCA	Software Eng Lab 23BCA 554

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File		Assignment sheet missing (CS302) Academic Calendar. BCA 504 → Student list missing
2	Checked answer scripts of MST-1 and MST-2		~~Assignment Sheet~~ MST papers.
3	Checked assignment samples (if available)		
	Applicable for practical courses		23BCA-554 Software Engineering Lab Student list to be added Academic Calendar
1	Complete Course File.		
2	External Practical Answer scripts		
3	Detail marks sheet as per rubrics of internal practical examination.		
4	Checked copies of practical files (at least 2-3 samples)		
5	Laboratory Manual		

Name of the Auditor	Signature
Ankit MANI TRIPATHI	
Rajeev Roy	
Dr. Bhuvnesh Sharma	

HoD, CSE

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of ..CSE.....

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: MS kamika

Courses Undertaken

Semester	Program	Name of the Course
I	MCA	EON

Semester	Program	Name of the Course
I	MCA	EON LAB

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	YES	
2	Checked answer scripts of MST-1 and MST-2	YES	
3	Checked assignment samples (if available)	YES	
	Applicable for practical courses		
1	Complete Course File.	YES	
2	External Practical Answer scripts	YES	
3	Detail marks sheet as per rubrics of internal practical examination.	YES	
4	Checked copies of practical files (at least 2-3 samples)	YES	
5	Laboratory Manual	YES	

Name of the Auditor	Signature
P ARUNKUMAR	P Arunkumar

HoD, CSE

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of ....C.S.E.....

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Dr. S. S. Chauhan

Courses Undertaken

Semester	Program	Name of the Course
I	BCA	POC (23BCA101)

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	T.T. Students list not signed.
2	Checked answer scripts of MST-1 and MST-2	Yes	some award list and attendance sheets not typed
3	Checked assignment samples (if available)		
	Applicable for practical courses		
1	Complete Course File.		
2	External Practical Answer scripts		
3	Detail marks sheet as per rubrics of internal practical examination.		
4	Checked copies of practical files (at least 2-3 samples)		
5	Laboratory Manual		

Name of the Auditor	Signature
Dr. R. B. Dubey Dr. S. Tyagi	

HoD, CSE

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of ..C.S.E.....

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Mr. Komal, Dr. Indu Sharma

Courses Undertaken

Semester	Program	Name of the Course	Semester	Program	Name of the Course
V	B.Tech CSE	Compiler Design Lab			
V	B.Tech. BIoT	App. & Cloud Security Lab			

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File.	Yes	
2	External Practical Answer scripts	Yes	
3	Detail marks sheet as per rubrics of internal practical examination.	Yes	
4	Checked copies of practical files (at least 2-3 samples)	Yes	
5	Laboratory Manual	Yes	

Name of the Auditor	Signature
Dr. Tejbir Singh	
Dr. Ashok Kr. Mishra	
Dr. Manoj Kumar Yadav	

HoD, CSE

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of .....CSE.....

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Mr. SAHIL, Dr. RUCHI, Mr. PARUL, Mr. SATISH.

Courses Undertaken

Semester	Program	Name of the Course
3	B.Tech – Gen.	PROGRAMMING IN PYTHON LAB.

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File.	Yes	
2	External Practical Answer scripts	Yes	
3	Detail marks sheet as per rubrics of internal practical examination.	Yes.	
4	Checked copies of practical files (at least 2-3 samples)	Yes.	
5	Laboratory Manual	Yes.	

Name of the Auditor	Signature
Dr. P. MOHAN RAJ	
Mr. S. MURALI.	
Dr. R. B. DUBEY	

HoD, CSE **Dean (Engg. & Tech.)** **IQAC (Coordinator)**

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of .....CSE.....

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Ms. Neeraj ; Dr. Indu Sharma ; Dr. Santhi ; Mr. Sandeep dalal

Courses Undertaken

Semester	Program	Name of the Course
I	BCA (CS)	Digital Literacy & IT Skills Lab

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File		
2	Checked answer scripts of MST-1 and MST-2		
3	Checked assignment samples (if available)		
	Applicable for practical courses		
1	Complete Course File.	Yes	~~For~~ Student List & Marks are missing except Ms. Neeraj
2	External Practical Answer scripts	Yes	
3	Detail marks sheet as per rubrics of internal practical examination.	Yes	
4	Checked copies of practical files (at least 2-3 samples)	Yes	
5	Laboratory Manual		

Name of the Auditor	Signature
Dr. Abhay Chaubey	

HoD, CSE

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of CSE

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Ms. Anju Arya

Courses Undertaken

Semester	Program	Name of the Course
7th	B.Tech CEDA	Digital Product Engg. & Design Thinking [21CD421]

Semester	Program	Name of the Course
1st	MCA	Information Sys. Analysis & Design [21MCA103]
3RD	BCA	DBMS Lab. [23BCA304]

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Y	
2	Checked answer scripts of MST-1 and MST-2	Y	
3	Checked assignment samples (if available)	Y	
	Applicable for practical courses		
1	Complete Course File.	Y	
2	External Practical Answer scripts	Y	
3	Detail marks sheet as per rubrics of internal practical examination.	Y	
4	Checked copies of practical files (at least 2-3 samples)	Y	
5	Laboratory Manual		

Name of the Auditor	Signature
Dr. Ashok Kumar Mishra Dr. Manoj Yadav Dr. Tejvir	

HoD, CSE

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of .....~~CSE~~ MCA.....

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Dr Neeraj Dahiya

Courses Undertaken

Semester	Program	Name of the Course
3rd/2nd year	MCA	Python Programming
		Python Prog Lab

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	✓	
2	Checked answer scripts of MST-1 and MST-2	✓	
3	Checked assignment samples (if available)	✓	
	Applicable for practical courses		
1	Complete Course File.	✓	
2	External Practical Answer scripts	✓	
3	Detail marks sheet as per rubrics of internal practical examination.	✓	
4	Checked copies of practical files (at least 2-3 samples)	✓	
5	Laboratory Manual	✓	

Name of the Auditor	Signature
Dr Anjali Priyadarshini	
Dr Shikha Suman	

HoD, CSE **Dean (Engg. & Tech.)** **IQAC (Coordinator)**

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of ...CSE.....

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Dr. Saroj Gupta

Courses Undertaken

Semester	Program	Name of the Course
V	AI & ML Lab Level-II	BCA LAB (21CS0202)

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File		
2	Checked answer scripts of MST-1 and MST-2		
3	Checked assignment samples (if available)		
	Applicable for practical courses		
1	Complete Course File.	Partially	Marks breakup, Time allocation sheet, Int. & Ext Practical sheets, Attendance missing
2	External Practical Answer scripts	NO	
3	Detail marks sheet as per rubrics of internal practical examination.	NO	
4	Checked copies of practical files (at least 2-3 samples)		
5	Laboratory Manual		

Name of the Auditor	Signature
Dr. Anand Gaurav Dr. Tejbir Singh	

HoD, CSE

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of Computer Application

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Dr. Prakash K. / Ms. Amy Mahla.

Courses Undertaken

Semester	Program	Name of the Course
5th	BCA	cyber security

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	(CO&CLO mapping - Attach)
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File.	NA	
2	External Practical Answer scripts	NA	
3	Detail marks sheet as per rubrics of internal practical examination.	NA	
4	Checked copies of practical files (at least 2-3 samples)	NA	
5	Laboratory Manual	NA	

Name of the Auditor	Signature
Ms. Mundi S.	
Dr. Pawan Kumar Singh	

HoD, CSE

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of .....CSE.....

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Ms Neelu

Courses Undertaken

Semester	Program	Name of the Course	Semester	Program	Name of the Course
3	B.Tech CSE (LEDA)	Source Code Managmt			
3		Source Code Mangm Lab			
5	B.Tech CSE	Blockchain			
7	B.Tech CSE	Web Application development			

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	CA Marks discrepancy (Source code mgt)
2	Checked answer scripts of MST-1 and MST-2	Yes	Web application Development
3	Checked assignment samples (if available)	Yes	Remedial class + time table
	Applicable for practical courses		
1	Complete Course File.	Yes	
2	External Practical Answer scripts	Yes	
3	Detail marks sheet as per rubrics of internal practical examination.	Yes	
4	Checked copies of practical files (at least 2-3 samples)	Yes	
5	Laboratory Manual	Yes	

Name of the Auditor	Signature
Dr Anjali Priyadarshini	
Dr Shikha Suman	Shikha

HoD, CSE

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of .....

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Ms Neeraj

Courses Undertaken

Semester	Program	Name of the Course
7	CSE	Cloud computing Lab

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	✓	
2	Checked answer scripts of MST-1 and MST-2	✓	
3	Checked assignment samples (if available)	✓	
	Applicable for practical courses		
1	Complete Course File.	✓	
2	External Practical Answer scripts	✓	
3	Detail marks sheet as per rubrics of internal practical examination.	✓	
4	Checked copies of practical files (at least 2-3 samples)	✓	
5	Laboratory Manual	✓	

Name of the Auditor	Signature
Dr Anjali Priyadarshini	
Dr Shikha Suman	Shikha

HoD, CSE

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of ..... CSE .....

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Mr. Somdeep Dalal

Courses Undertaken

Semester	Program	Name of the Course
V	B.Tech (CSE)	CI & CD

Semester	Program	Name of the Course
V	B.Tech (CSE)	CI & CD Lab

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	✓ (Yes)	
2	Checked answer scripts of MST-1 and MST-2	✓ (Yes)	
3	Checked assignment samples (if available)	✓ (Yes)	
	Applicable for practical courses		
1	Complete Course File.	Yes	
2	External Practical Answer scripts	Yes	
3	Detail marks sheet as per rubrics of internal practical examination.	Yes	
4	Checked copies of practical files (at least 2-3 samples)	Yes	
5	Laboratory Manual		

Name of the Auditor	Signature
Dr. Abhay Chaubey	
P. Arunkumar	

HoD, CSE **Dean (Engg. & Tech.)** **IQAC (Coordinator)**

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of ....C.S.E.....

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Dr. Mhd. Dilshad Ansari

Courses Undertaken

Semester	Program	Name of the Course
7th	B.Tech.	Network security & cryptography

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	✓	some signatures missing on attendance.
2	Checked answer scripts of MST-1 and MST-2	✓	MST-2 QP not available but Answersheets seen.
3	Checked assignment samples (if available)	✓	
	Applicable for practical courses		
1	Complete Course File.		
2	External Practical Answer scripts		
3	Detail marks sheet as per rubrics of internal practical examination.		
4	Checked copies of practical files (at least 2-3 samples)		
5	Laboratory Manual		

Name of the Auditor	Signature
Dr. R.B. Dubey Dr. P. Mohan Rao	

HoD, CSE **Dean (Engg. & Tech.)** **IQAC (Coordinator)**

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of ..CSE.....

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Dr. Nameeta / Dr. Ruchi / Dr. Mani / Ms. Komal

Courses Undertaken

Semester	Program	Name of the Course
4th	B.Tech (CS + spec.)	Data warehousing & Data Mining

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File.	NA	
2	External Practical Answer scripts	NA	
3	Detail marks sheet as per rubrics of internal practical examination.	NA	
4	Checked copies of practical files (at least 2-3 samples)	NA	
5	Laboratory Manual	NA	

Name of the Auditor	Signature
Ms. S. Murali	
Dr. Pawan Kumar Singh	

HoD, CSE **Dean (Engg. & Tech.)** **IQAC (Coordinator)**

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of ...CSE.....

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Ms. ~~Anju~~ Anuj Mehla

Courses Undertaken

Semester	Program	Name of the Course	Semester	Program	Name of the Course
I	MCA	DAA, 21MCA101			
I	MCA	DAA, 21MCA151			

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File.	Yes	
2	External Practical Answer scripts	Yes	
3	Detail marks sheet as per rubrics of internal practical examination.	Yes	
4	Checked copies of practical files (at least 2-3 samples)	Yes	
5	Laboratory Manual		

Name of the Auditor	Signature
Dr. Jitbir Singh Dr Anand Gaurav	

HoD, CSE

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of ..CSE.....

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Dr. Nirat Kumar

Courses Undertaken

Semester	Program	Name of the Course	Semester	Program	Name of the Course
VII	B.Tech CSE	SPCM (21CD401)			
VII	" "	SPCM-LAB 21CD411			

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File.	Yes	
2	External Practical Answer scripts	Yes	
3	Detail marks sheet as per rubrics of internal practical examination.	Yes	
4	Checked copies of practical files (at least 2-3 samples)	Yes	
5	Laboratory Manual		

Name of the Auditor	Signature
Dr. Jitoir Singh Dr. Anand Kumar Dr. Ashok Kr. Mishra	

HoD, CSE **Dean (Engg. & Tech.)** **IQAC (Coordinator)**

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of CSE

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Dr. Indu Sharma, Dr. Manvi

Courses Undertaken

Semester	Program	Name of the Course
5th	B.Tech (BIoT)	Application & cloud security
VII	Software Testing (21CS4033) (B.Tech CSE)	

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	Yes — NA —
2	Checked answer scripts of MST-1 and MST-2	Yes	Yes — NA —
3	Checked assignment samples (if available)	Yes.	Yes — NA —
	Applicable for practical courses		
1	Complete Course File.		
2	External Practical Answer scripts		
3	Detail marks sheet as per rubrics of internal practical examination.		
4	Checked copies of practical files (at least 2-3 samples)		
5	Laboratory Manual		

Name of the Auditor	Signature
Dr. A. Gaurav	
Dr. Jagbir Singh	
Dr. Ashok Kr. Mishra	

HoD, CSE **Dean (Engg. & Tech.)** **IQAC (Coordinator)**

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of .....

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Ms. Mohd Kaleem

Courses Undertaken

Semester	Program	Name of the Course
I	MCA	Software Engg.

Semester	Program	Name of the Course
I	MCA	Softwar Engg. Le

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File.	Yes	
2	External Practical Answer scripts	Yes	
3	Detail marks sheet as per rubrics of internal practical examination.	Yes	
4	Checked copies of practical files (at least 2-3 samples)	Yes	
5	Laboratory Manual		

Name of the Auditor	Signature
Dr. Abhay Chaubey	
P. Arunkumar	P. Arunkumar

HoD, CSE

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of ..... CSE .....

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Mr. Sahil Schrawat

Courses Undertaken

Semester	Program	Name of the Course
5th	B.Tech (CEDA)	Agile Practices
5th	B.Tech (CEDA)	Python Programming.

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File.	NA	
2	External Practical Answer scripts	NA	
3	Detail marks sheet as per rubrics of internal practical examination.	NA	
4	Checked copies of practical files (at least 2-3 samples)	NA	
5	Laboratory Manual	NA	

Name of the Auditor	Signature
Mr. Murali S.	
Dr. Pawan Kumar Singh	Pawan Kumar Singh.

HoD, CSE

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of ..... CSE .....

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Dr. Sanj Kr. Gupta

Courses Undertaken

Semester	Program	Name of the Course
5th	~~B.Tech. BCA~~ BCA	Theory & App ~~appli~~ Development
3rd.	B.Tech. (~~AI&DS~~)	Advance Linux Linux 23CD202

Semester	Program	Name of the Course

→ Some attendance sheet marks list etc. not signed.

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	✓	Slow learners list should be added.
2	Checked answer scripts of MST-1 and MST-2	✓	
3	Checked assignment samples (if available)	✓	
	Applicable for practical courses		
1	Complete Course File.		
2	External Practical Answer scripts		
3	Detail marks sheet as per rubrics of internal practical examination.		
4	Checked copies of practical files (at least 2-3 samples)		
5	Laboratory Manual		

Name of the Auditor	Signature
Dr. R.B. Dubey Dr. R. Mohan Raj	RB

HoD, CSE

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of ....CSE.....

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Dr. Saroj Kumar Gupta ; Mr. Amrit Malik, Mr. Aman Mr. Sahil

Courses Undertaken

Semester	Program	Name of the Course
V	B.Tech.(CSE)	Computer Network

Semester	Program	Name of the Course
V	B.Tech (CSE)	Computer Network (Lab)

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	✓	Sign
2	Checked answer scripts of MST-1 and MST-2	✓	
3	Checked assignment samples (if available)	✓	
	Applicable for practical courses		
1	Complete Course File.	YES	
2	External Practical Answer scripts	YES	
3	Detail marks sheet as per rubrics of internal practical examination.	YES	
4	Checked copies of practical files (at least 2-3 samples)	YES	
5	Laboratory Manual	YES	

Name of the Auditor	Signature
Dr. Abhay Chaubey	
P. ARUNKUMAR	P. ARUN

HoD, CSE **Dean (Engg. & Tech.)** **IQAC (Coordinator)**

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of CSE

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Dr. Atif Mahmood

Courses Undertaken

Semester	Program	Name of the Course
4th	B.Tech	Digital Image Processing (CSE)

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File.	NA	
2	External Practical Answer scripts	NA	
3	Detail marks sheet as per rubrics of internal practical examination.	NA	
4	Checked copies of practical files (at least 2-3 samples)	NA	
5	Laboratory Manual	NA	

Name of the Auditor	Signature
Dr. Pawan Kumar Singh	
Ms. Mrunali. S.	

HoD, CSE

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of C.S.E.....

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Dr Mani, Dr Syed, Dr Mantri, Mr Mohd Kaleem Ms, Neeraj, Ms Preeti

Courses Undertaken

Semester	Program	Name of the Course
III	B.Tech.	DBMS

Semester	Program	Name of the Course
IV	B.Tech (CSE)	DBMS LAB

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	Sign in time table is missing.
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File.	YES	
2	External Practical Answer scripts	YES	
3	Detail marks sheet as per rubrics of internal practical examination.	YES	
4	Checked copies of practical files (at least 2-3 samples)	YES	
5	Laboratory Manual	YES	

Name of the Auditor	Signature
P. ARUN KUMAR	P. Arunkumar.
Dr. Abhay Chaubey	
Dr. Anand Gaurav	

HoD, CSE **Dean (Engg. & Tech.)** **IQAC (Coordinator)**

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of ...CSE.....

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: 1. Satish Singh Mehele 2. Sahil 3. Dr. Ruchi 4. Parul

Courses Undertaken

Semester	Program	Name of the Course
III	B. Tech.	Programming in Python.

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	✓	Some Signatures are missing on tables & attendance sheets.
2	Checked answer scripts of MST-1 and MST-2	✓	
3	Checked assignment samples (if available)	✓	
	Applicable for practical courses		
1	Complete Course File.		
2	External Practical Answer scripts		
3	Detail marks sheet as per rubrics of internal practical examination.		
4	Checked copies of practical files (at least 2-3 samples)		
5	Laboratory Manual		

Name of the Auditor	Signature
Dr. R. K. Dubey	
Dr. R. Mukherjee	
S. Murali	

HoD, CSE

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of ...CSE.....

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Dr. Priyanka Mann

Courses Undertaken

Semester	Program	Name of the Course	Semester	Program	Name of the Course
3rd	B.Tech (cyber security)	Cryptography Fundamentals	(23CCS2004)		
3rd	B.Tech (cyber security)	Cryptography Lab.	(23CCS2117)		

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File.	Yes	
2	External Practical Answer scripts	Yes	
3	Detail marks sheet as per rubrics of internal practical examination.	Yes	
4	Checked copies of practical files (at least 2-3 samples)	Yes	
5	Laboratory Manual	Yes	

Name of the Auditor	Signature
Dr. Pawan Kumar Singh	

HoD, CSE **Dean (Engg. & Tech.)** **IQAC (Coordinator)**

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of ..... Computer Science & Engg.

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Dr. R. Senthil, Dr. Indu Sharma, Ms KOMAL, Mr. Aman, Ms Sandeep Dalal Dr. Priyanka Maan, Dr. Indu Sharma, Dr. Dilshad Ansari Dr. Syed, Ms Anju Asiya

Courses Undertaken

Semester	Program	Name of the Course
3rd	B.Tech CSE	Computer Architecture & Organisation
7th	B.Tech CSE Core	Cloud Computing
5th	BCA	Soft Computing
IIIrd	BCA	DBMS

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File.		
2	External Practical Answer scripts		
3	Detail marks sheet as per rubrics of internal practical examination.		
4	Checked copies of practical files (at least 2-3 samples)		
5	Laboratory Manual		

Name of the Auditor	Signature
Dr. Manoj Kumar Yadav	
Dr. A. K Mishra	
Dr. Tejbir Singh	

HoD, CSE **Dean (Engg. & Tech.)** **IQAC (Coordinator)**

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of ....Computer Science & Engg

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Ms Komal, Dr. Seema Khanb, Ms Atif, Ms. Anuj Mr. Satish Singh Mekale (DS)

Courses Undertaken

Semester	Program	Name of the Course
5th	BTech	Compiler Design
7th	BTech DS AI	Data Scienc
7th	BTech DS AI	DS Lab

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Y	
2	Checked answer scripts of MST-1 and MST-2	Y	
3	Checked assignment samples (if available)	Y	
	Applicable for practical courses		
1	Complete Course File.	Y	
2	External Practical Answer scripts	Y	
3	Detail marks sheet as per rubrics of internal practical examination.	Y	
4	Checked copies of practical files (at least 2-3 samples)	Y	
5	Laboratory Manual	Y	

Name of the Auditor	Signature
Dr. Manoj Kumar Yadav	
Dr. A K Mishra	
Dr. Tejbir Singh.	

HoD, CSE **Dean (Engg. & Tech.)** **IQAC (Coordinator)**

SRM UNIVERSITY DELHI-NCR, SONEPAT

Internal Quality Assurance Cell

Internal Academic Audit Report

2024-2025

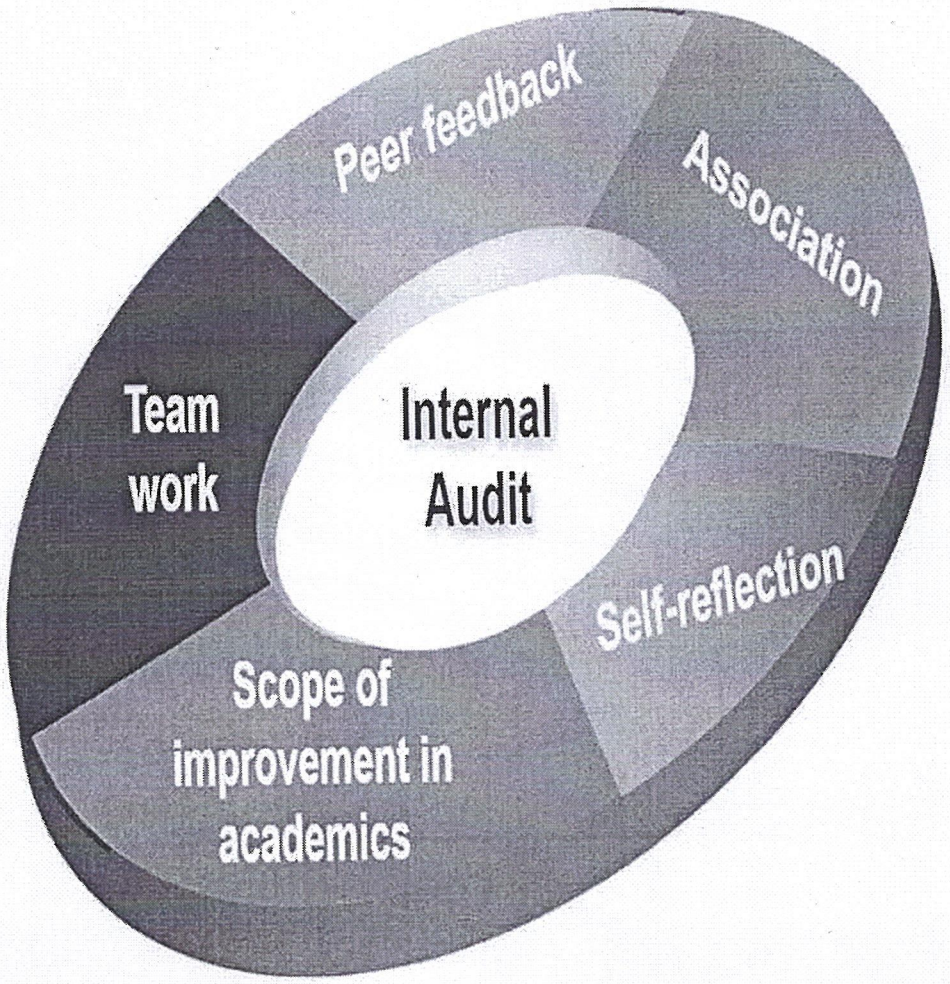
Index

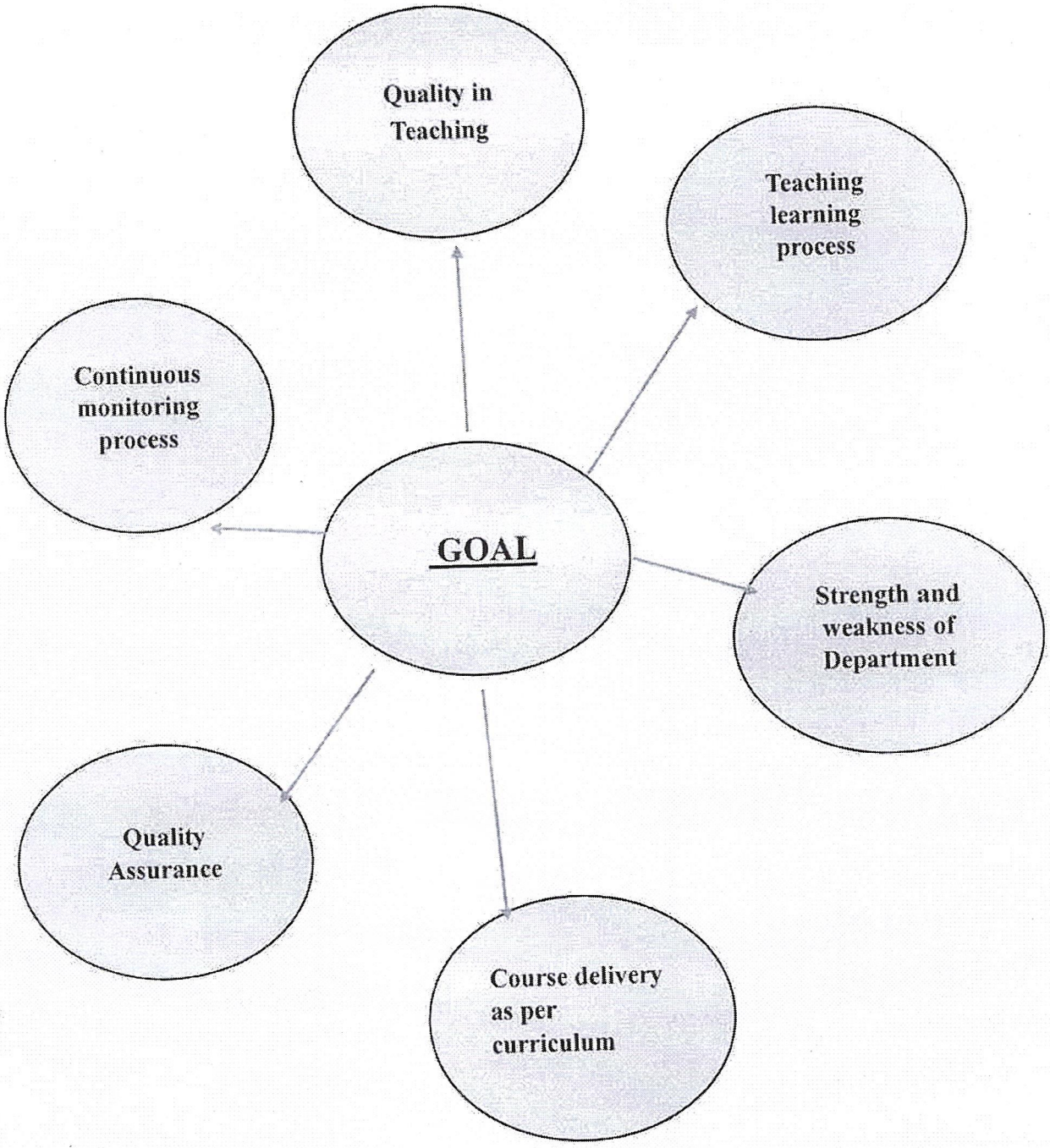
- Introduction
- Objective
- Components of Internal Academic Audit
- Internal Academic Audit Team
- Percentage of failed students in Internal
- Course wise Internal Academic Report
- Observation
- Recommendation

INTRODUCTION

Academic audit is a systematic method of reviewing the quality of academic process in the institution/ Department. It is related with the quality assurance and strengthen the quality of academic activities.

The purpose of an internal academic audit is to encourage programs and the department to evaluate their quality processes and standards based on parameters they followed in their academic session. It also focuses on activities required to produce, assure, and regularly improve the quality of the whole system in place including curricular and co-curricular activities. At the same time activities related to infrastructure and support services that are important/ contribute to academics are taken into consideration. .This is monitoring of the academic activities introduce to the academic calendar, internal assessments, assignments /Quiz/presentation and attainment of the Program outcome. The department will submit the Internal Academic Audit report to the Internal Quality Assurance Cell (IQAC).




Quality in Teaching
Teaching learning process
Continuous monitoring process
GOAL
Strength and weakness of Department
Quality Assurance
Course delivery as per curriculum

OBJECTIVE

- To Ensure timely, efficient and progressive performance of academic processes
- To monitor and improve the quality of evaluation procedures and its credibility to support the system.
- To Develop and set up quality benchmarks/parameters for various academic activities of the department.
- To define effectiveness of teaching - learning process to analyse and integrate modern methods of teaching learning process.
- To ensure that the department is benefitted by outcome of prescribed curriculum.
- To make smooth design of a learner-centric environment through co-curricular and extracurricular activities as well.
- To incorporate feedback technique from students, parents and colleague on quality-related processes.

COMPONENTS OF INTERNAL ACADEMIC AUDIT

In the Academic Audit these focal points in teaching learning process are verified:

Academic Planning & Co-ordination

1. Course file.
   - (i) Syllabus
   - (ii) CO's, CLO's mapping
   - (iii) Academic Calender
   - (iv) Individual time table
   - (v) Student's list
   - (vi) Teaching learning evaluation plan
   - (vii) Teaching learning evaluation process
   - (viii) Evaluation Sheet
   - (ix) Assignment Sheet
   - (x) MST paper's & Sample Answer sheet's
   - (xi) Slow Learner's List
   - (xii) Attendance details
   - (xiii) Model Question paper
   - (xiv) FAQ's
2. Course monitoring
3. Pink book
4. Adherence to Academic Activity Planner
5. CO's, CLO's Attainment, Make-up classes, remedial classes.
6. Assessment of assignments, online tests, subjective tests, etc
7. ICT in teaching learning and Online Courses completed by faculty and students
8. Counselling and mentoring of students.

9. Feedback Analysis

INTERNAL ACADEMIC AUDIT TEAM

Sr. No.	Course Name	Date	Time
1.	Engineering Mathematics-I/ Elementary Mathematics-I	13.01.2025	9:30 a.m
2.	Engineering Physics	13.01.2025	10:15 a.m
3.	Engineering Chemistry	13.01.2025	10:45 a.m
4.	Basic Electrical Engineering	14.01.2025	9:30 a.m
5.	Basic Electronics Engineering	14.01.2025	10:00 a.m
6.	Engineering Mechanics	14.01.2025	10:30 a.m
7.	Fundamentals of Computer & C Programming	15.01.2025	9:30 a.m
8.	Communicative English	15.01.2025	10:00 a.m
9.	German-I/French-I	15.01.2025	10:30 a.m
10.	Environmental Bioengineering/ Elementary Biology	16.01.2025	9:30 a.m
11.	Indian Constitution and Polity	16.01.2025	10:00 a.m
1	Engineering Physics Lab	13.01.2025	10:15 a.m
2	Engineering Chemistry Lab	13.01.2025	10:45 a.m
3	Basic Electrical Engineering Lab	14.01.2025	9:30 a.m

4	Basic Electronics Engineering Lab	14.01.2025	10:00 a.m
5	Basic Mechanical Engineering Lab	14.01.2025	10:30 a.m
6	Mechanical Workshop Lab	14.01.2025	10:45 a.m
7	Engineering Graphics & Design Lab	14.01.2025	10:45 a.m
8	C Programming Lab	15.01.2025	9:30 a.m
9	Communicative English Lab	15.01.2025	10:00 a.m

OBSERVATIONS

1. The curriculum of the Applied Science Department includes a mix of fundamental and advanced courses designed to equip students with the necessary knowledge and skills in various applied science disciplines.
2. A combination of lectures, practical sessions, laboratory work, and project-based learning is employed.
3. The programs provide students with both theoretical grounding and practical experience through laboratory work and projects.
4. Student performance is evaluated through a mix of assignments, exams, practicals, and project work. Most students perform well except few courses.
5. It was observed that all most all departments are maintaining the records of Course Files, MST Copies and Assignments.
6. All most all departments have shown their Laboratory Manuals.
7. Samples for assignments are found good and checked.
8. Samples for practical files are found good and checked.
9. It is observed that all most all are doing section-wise result analysis to ensure the better performance.

RECOMMENDATIONS

The Applied Science Department is functioning well overall, but there are areas for further enhancement. The following recommendations are made

1. Regular updates to the curriculum are essential to stay relevant with global scientific advancements.
2. Ensure more integration of hands-on practical learning experiences and industry collaborations.
3. Increase the number of interdisciplinary elective courses and industry internships for better exposure to real-world applications
4. More active learning strategies, such as flipped classrooms, are recommended. Greater emphasis should be on student-cantered learning, with an increased focus on problem-solving and critical thinking.
5. It is advised to maintain basic records related to daily activities, attendance and lesson plan should be maintained in more proper manner.
6. Remedial and doubt clearing classes for students should be arranged as per requirements and record should be maintained for these classes also.
7. More in-depth analysis should be recommended for student performance data to identify and address areas where students struggle, particularly in complex subjects so that all departments achieve zero fail result.
8. Departmental teacher meeting should be held in fifteen days to review the progress of classes and to plan for next fifteen days.
9. Use of modern teaching tools and resources, including multimedia presentations and online learning platforms-resources must be encouraged by all departments for benefits of students.

Dr. Preeti Tyagi
Coordinator

Dr. Arvind Kumar
HoD(APSC)

Prof. Ranjit Roy
Dean(Engg. & Tech)

SRM UNIVERSITY
DELHI-NCR, SONEPAT

HOD APSC <hod.apsc@srmuniversity.ac.in>

Internal Academic Audit Schedule of B.Tech 1st Year Courses

Dean Engineering SRMUH <deanengineering@srmuniversity.ac.in> Thu, Jan 2, 2025 at 2:45 PM

To: "Prof. (Dr.) Rakesh Dube" <rakeshdube@srmuniversity.ac.in>, "Dr. Asha Rani" <asha.r@srmuniversity.ac.in>, "Dr. Navin Chandra Joshi" <ncjoshi@srmuniversity.ac.in>, "Dr. Ajit Kumar" <ajit.k@srmuniversity.ac.in>, "Prof. (Dr.) Ranjit Roy" <ranjit.roy@srmuniversity.ac.in>, Satyendra Kumar Srivastav <satyendra.s@srmuniversity.ac.in>, Ashok Kumar Mishra <akmishra@srmuniversity.ac.in>, "Dr. Puneet Goswami" <goswamipuneet@srmuniversity.ac.in>, Ashish Verma <ashish.verma@srmuniversity.ac.in>, "Mr. Vanshul Jasuja" <vanshul@srmuniversity.ac.in>, "Dr.Shikha Suman" <shikhasuman@srmuniversity.ac.in>, "Dr.Mudasir Rahman Najar" <mudasirrahman@srmuniversity.ac.in>, "Dr. Anjali Priyadarshini" <anjali.p@srmuniversity.ac.in>, kanika aggarwal <kanika.aggarwal@srmuniversity.ac.in>, "Dr. RB Dubey" <rbdubey@srmuniversity.ac.in>, Ankit Mani Tripathi <ankit.tripathi@srmuniversity.ac.in>, "Dr. Bhuvnesh Kumar" <bhuvnesh.k@srmuniversity.ac.in>, Rajeev Ranjan <rajeev.r@srmuniversity.ac.in>, Tejbir Singh <tejbir.s@srmuniversity.ac.in>
Cc: HOD Mathematics <hod.mathematics@srmuniversity.ac.in>, HOD Physics <hod.physics@srmuniversity.ac.in>, HOD Chemistry <hod.chemistry@srmuniversity.ac.in>, HOD EEE <hod.eee@srmuniversity.ac.in>, HOD ECE <hod.ece@srmuniversity.ac.in>, HOD ME <hod.me@srmuniversity.ac.in>, HOD CSE <hod.cse@srmuniversity.ac.in>, HOD English <hod.english@srmuniversity.ac.in>, HOD Biomedical <hod.biomedical@srmuniversity.ac.in>, HOD Law <hod.law@srmuniversity.ac.in>, HOD APSC <hod.apsc@srmuniversity.ac.in>, Dean Academics <deanacademic@srmuniversity.ac.in>, Dean Science & Humanities SRMUH <deansh@srmuniversity.ac.in>, Dean Law <deanlaw@srmuniversity.ac.in>, Coordinator IQAC <coordinator.iqac@srmuniversity.ac.in>

Sir/Madam,

The Internal Academic Audit of B.Tech 1st year courses will be conducted as per the following schedule:-

Theory Courses			
Sr. No.	**Course Name**	**Date**	**Time**
1.	Engineering Mathematics-I/ Elementary Mathematics-I	13.01.2025	9:30 a.m
2.	Engineering Physics	13.01.2025	10:15 a.m
3.	Engineering Chemistry	13.01.2025	10:45 a.m
4.	Basic Electrical Engineering	14.01.2025	9:30 a.m
5.	Basic Electronics Engineering	14.01.2025	10:00 a.m
6.	Engineering Mechanics	14.01.2025	10:30 a.m
7.	Fundamentals of Computer & C Programming	15.01.2025	9:30 a.m
8.	Communicative English	15.01.2025	10:00 a.m
9.	German-I/French-I	15.01.2025	10:30 a.m

10.	Environmental Bioengineering/ Elementary Biology	16.01.2025	9:30 a.m
11.	Indian Constitution and Polity	16.01.2025	10:00 a.m
Practical Courses			
1	Engineering Physics Lab	13.01.2025	10:15 a.m
2	Engineering Chemistry Lab	13.01.2025	10:45 a.m
3	Basic Electrical Engineering Lab	14.01.2025	9:30 a.m
4	Basic Electronics Engineering Lab	14.01.2025	10:00 a.m
5	Basic Mechanical Engineering Lab	14.01.2025	10:30 a.m
6	Mechanical Workshop Lab	14.01.2025	10:45 a.m
7	Engineering Graphics & Design Lab	14.01.2025	10:45 a.m
8	C Programming Lab	15.01.2025	9:30 a.m
9	Communicative English Lab	15.01.2025	10:00 a.m

The following components will be reviewed during the Internal Academic Audit:-

Theory Courses:-

1. Completed Course File.
2. Checked answer scripts of MST-1 and MST-2.
3. Checked assignment copies

Practical Courses:-

1. Completed Course File.
2. External Practical answer scripts
3. Detailed marks sheet as per rubrics of internal practical examination.
4. Checked copies of laboratory files
5. Laboratory Manual

The Course Coordinator is requested to identify a suitable classroom/meeting room for the conduction of the internal academic audit in the department and will inform the HoD, APSc before the conduction of the Academic Audit.

This is issued with the approval of the competent authority.

Thanks & Regards,

Dr. Ranjit Roy

Dean of Engineering & Technology and Coordinator - IQAC

SRM University Delhi-NCR, Sonepat, Haryana

39, Rajiv Gandhi Education City, Sonepat, Haryana - 131029

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of Applied Science

Academic Year: 2024-25

Course Audit Report

Name of the Course: Communicative English **Code:** 24HS101

Semester: 1st

Courses Undertaken

Name of the Faculty	Section allocated	Name of the Faculty	Section allocated
Dr. Mudasir	A		
Dr. Tulika	B		
Ms. Aayushi	C		
Ms. Shivangi	D		
Ms. Shivangi	E		
Dr. Alka	F		

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File		
2	External Practical Answer scripts		
3	Detail marks sheet as per rubrics of internal practical examination.		
4	Checked copies of practical files (at least 2-3 samples)		
5	Laboratory Manual		

Name of the Auditors	Signature
Prof. Ajit Kumar	Ajit K
Dr. Asha Rani	
Dr. Ritika Nagpal	
Dr. Neha Rani	
Dr. Murali	
Dr. Ankit Mani	

HoD, APSc

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of Applied Science

Academic Year: 2024-25

Course Audit Report

Name of the Course: Engg. Graphics **Code:** 24ME153

Semester: 1st

Courses Undertaken

Name of the Faculty	Section allocated	Name of the Faculty	Section allocated
Dr. N.K. Sharma	G		
Mr. Ankitmani	H		
Mrs. Paran	I		
Mr. Prabhanshu	J, K, L		

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File		
2	Checked answer scripts of MST-1 and MST-2		
3	Checked assignment samples (if available)		
	Applicable for practical courses		
1	Complete Course File	Yes	
2	External Practical Answer scripts	Yes	
3	Detail marks sheet as per rubrics of internal practical examination.	Yes*	Available in Laptop, but they have to take print
4	Checked copies of practical files (at least 2-3 samples)	Yes	
5	Laboratory Manual	Yes	

Name of the Auditors	Signature
Prof. Ajit Kumar	Ajit Kr
Prof R. B. Dubey	
Dr. Ashta Rani	
Dr. Akshi Goel	
Ms. Shivangi	Shivangi

HoD, APSc

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of Applied Science

Academic Year: 2024-25

Course Audit Report

Name of the Course: Mechanical workshop lab **Code:** 24ME152

Semester: 1st

Courses Undertaken

Name of the Faculty	Section allocated	Name of the Faculty	Section allocated
Dr. R. Sankar			
Dr. Bhuvnesh			
Dr. Anand Gaurav			
Dr. Rajeev Ranjan			
Ms. Paras			

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File		
2	Checked answer scripts of MST-1 and MST-2		
3	Checked assignment samples (if available)		
	Applicable for practical courses		
1	Complete Course File	Yes	
2	External Practical Answer scripts	Yes	
3	Detail marks sheet as per rubrics of internal practical examination.	~~No~~ Yes	Have to include in course file
4	Checked copies of practical files (at least 2-3 samples)		
5	Laboratory Manual	Yes	

Name of the Auditors	Signature
Prof. Ajit Kumar	Ajit Kr
Prof. R. B. Dubey	RB
Dr. Asha Rani	
Dr. Akshi Goyal	
Ms. Shivangi	Shivangi

HoD, APSc

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of Applied Science

Academic Year: 2024-25

Course Audit Report

Name of the Course: Engineering Mechanics **Code:** 23ME101

Semester: 1st

Courses Undertaken

Name of the Faculty	Section allocated	Name of the Faculty	Section allocated
Dr. R. Shankar	A		
Dr. A.K. Mishra	B		
Dr. Bhurnesh	C		
Dr. Anand Gaurav	D		
Mr. Rajiv Ranjan	E		
Ms. Taran	F		

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Y	
2	Checked answer scripts of MST-1 and MST-2	Y	
3	Checked assignment samples (if available)	Y	
	Applicable for practical courses		
1	Complete Course File		
2	External Practical Answer scripts		
3	Detail marks sheet as per rubrics of internal practical examination.		
4	Checked copies of practical files (at least 2-3 samples)		
5	Laboratory Manual		

Name of the Auditors	Signature
1. Dr. Md Ahamad Mohiddin	
2. Mr. Hareet	
3. Dr. Neha	
4. Dr. Ritika	
5. Mr. Murali	

HoD, APSc

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of Applied Science

Academic Year: 2024-25

Course Audit Report

Name of the Course: Basic Mechanical Engineering **Code:** 23MB151

Semester: 1st

Courses Undertaken

Name of the Faculty	Section allocated	Name of the Faculty	Section allocated
Dr N.K. Sharma	A		
Dr A.K. Mishra	B		
Dr Bhuvnesh	C		
Dr. Anand Gaurav	D		
Mr. Rajiv Ranjan	E		
Ms Taran	F		

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File		
2	Checked answer scripts of MST-1 and MST-2		
3	Checked assignment samples (if available)		
	Applicable for practical courses		
1	Complete Course File	Y	
2	External Practical Answer scripts	Y	
3	Detail marks sheet as per rubrics of internal practical examination.	Y	
4	Checked copies of practical files (at least 2-3 samples)	Y	
5	Laboratory Manual	Y	

Name of the Auditors	Signature
1. Dr. Md Ahamad Mohiddon	
2. Mr. Maarabi	
3. Dr. Neha	Neha
4. Dr. Ritika	Ritika
5. Mr. Murali	

HoD, APSc

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of Applied Science

Academic Year: 2024-25

Course Audit Report

Name of the Course: Basic Electronic Engg. **Code:** 24 EC 101

Semester: 1st

Courses Undertaken

Name of the Faculty	Section allocated	Name of the Faculty	Section allocated
Dr. Pawan Kumar Singh	G		
Dr. Tejbir Singh	H		
Mr. S. K. Srivastav	I		
Mr. P. Arun Kumar	J & L		
Ms. Sivashankar	K		

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File	Yes	
2	External Practical Answer scripts	Yes	
3	Detail marks sheet as per rubrics of internal practical examination.	Yes	
4	Checked copies of practical files (at least 2-3 samples)	Yes	
5	Laboratory Manual	Yes	

Name of the Auditors	Signature
Dr. Neeraj Kumar	13/1/25
Dr. Manoj Kr Yadav	
Rajeev Roy	13/1/25
Dr. Anand Gaurav	13/1/25
Dr Jeetika Suman	
Dr Jalika Kakkar	

HoD, APSc

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of Applied Science

Academic Year: 2024-25

Course Audit Report

Name of the Course: Engineering Physics **Code:** 24AS102

Semester: 1st

Courses Undertaken

Name of the Faculty	Section allocated	Name of the Faculty	Section allocated
Dr. Neetikeswani	A		
Dr. Nivin C Joshi	B		
Dr. Neha Rani	C		
Dr. Jyoti	D		
Dr. Md Ahamad Mohiddon	E		
Dr. Md. Ahamad	F		

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File	Yes	
2	External Practical Answer scripts	Yes	
3	Detail marks sheet as per rubrics of internal practical examination.	Yes	
4	Checked copies of practical files (at least 2-3 samples)	Yes	
5	Laboratory Manual	Yes	

Name of the Auditors	Signature
Prof. Ajit Kumar	Ajit
Dr. Ashok Kr. Mishra	
Mr. S. Murali	
Dr. Tejbir Singh	
Dr. Sikha Suman	Sikha
Dr. Preeti Tyagi	Tyagi

HoD, APSc

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of Applied Science

Academic Year: 2024-25

Course Audit Report

Name of the Course: Engg chemistry / engg chem Lab **Code:** 24AS103 / 24AS153

Semester: 1st

Courses Undertaken

Name of the Faculty	Section allocated (T+L)	Name of the Faculty	Section allocated
Prof. Ajit Kumar	G		
Dr. Ritika Nagpal	H		
Dr Prashant Kumar	I		
Dr. Sunita Basu	J		
Dr. Naresh Kr.	K		
Ms. Pooja Dahiya	L		

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Y	
2	Checked answer scripts of MST-1 and MST-2	Y	
3	Checked assignment samples (if available)	Y	
	Applicable for practical courses		
1	Complete Course File	Y	
2	External Practical Answer scripts	Y	
3	Detail marks sheet as per rubrics of internal practical examination.	Y	
4	Checked copies of practical files (at least 2-3 samples)	Y	
5	Laboratory Manual	Y	

Name of the Auditors	Signature
1. Dr Md Ahamad Mohiddon	
2. Dr Neha	
3. Dr. Tejbir	
4. Dr Neelu Choudhary	
5. Mr Arun	

HoD, APSc **Dean (Engg. & Tech.)** **IQAC (Coordinator)**

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of Applied Science

Academic Year: 2024-25

Course Audit Report

Name of the Course: Elementary Math-I **Code:** 24AS104

Semester: 1st

Courses Undertaken

Name of the Faculty	Section allocated	Name of the Faculty	Section allocated
Dr. Asha Rani	E (BME)		

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File	NA	
2	External Practical Answer scripts	NA	
3	Detail marks sheet as per rubrics of internal practical examination.	NA	
4	Checked copies of practical files (at least 2-3 samples)	NA	
5	Laboratory Manual	NA	

Name of the Auditors	Signature
Dr. Pawan K. Singh	
Dr. Manoj K. Yadav	
Dr. Shikha Suman	
Dr. Md. Ahmad	
Dr. A. K. Mishra.	
Dr. Neha Rani	
Mr. Rajiv Ranjan	

HoD, APSc

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of Applied Science

Academic Year: 2024-25

Course Audit Report

Name of the Course: Elementary Biology **Code:** 24 AS105

Semester: 1st

Courses Undertaken

Name of the Faculty	Section allocated	Name of the Faculty	Section allocated
Dr Anjali Priyadarshini			

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	YES	
2	Checked answer scripts of MST-1 and MST-2	YES	
3	Checked assignment samples (if available)	YES	
	Applicable for practical courses		
1	Complete Course File		
2	External Practical Answer scripts		
3	Detail marks sheet as per rubrics of internal practical examination.		
4	Checked copies of practical files (at least 2-3 samples)		
5	Laboratory Manual		

Name of the Auditors	Signature
Dr Julika Kakkar	
Dr. Rithika Nagpal	Rithika
Mukti Rani	
Dr. Akshi Goyal	
Dr Neha Rani	
S. murali	

HoD, APSc

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of Applied Science

Academic Year: 2024-25

Course Audit Report

Name of the Course: Environmental Bio-Engineering **Code:** 23ESEB101

Semester: 1st

Courses Undertaken

Name of the Faculty	Section allocated	Name of the Faculty	Section allocated
Dr Shikha Suman	D		
Dr. Manoj Kumar	C		
Dr Gowsia	A		
Ms Anu	B		
Dr Akshi	F		
Dr Uqnab Ali	E		

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	YES	
2	Checked answer scripts of MST-1 and MST-2	YES	
3	Checked assignment samples (if available)	YES	
	Applicable for practical courses		
1	Complete Course File		
2	External Practical Answer scripts		
3	Detail marks sheet as per rubrics of internal practical examination.		
4	Checked copies of practical files (at least 2-3 samples)		
5	Laboratory Manual		

Name of the Auditors	Signature
Dr Yulika Katkar	
Dr Ritika	Ritika
Ankit Mani Tripathi	
Dr. Akshi Goyal	
Dr Neha Rani	
S. murali	

HoD, APSc

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of Applied Science

Academic Year: 2024-25

Course Audit Report

Name of the Course: Basic Electrical Engineering / Basic Electrical Engg. Lab **Code:** 24EE0101 / 23EE151

Semester: 1st

Courses Undertaken

Name of the Faculty		Section allocated
Dr. Deepika yadav	A	(A)
Prof Ranjit Roy	B	(B)
Mr. Murali S.	C	(C)
Prof R.B. Dubey	D	(D)
Ms. Ranjit Kumar	E	(E)
Mr. Murali S.	F	(F)

Name of the Faculty (Lab)	Section allocated
Mr. Murali S.	F, C, B
Prof R.B. Dubey	D
Ms. Ranjit Kumar	E
Mr. Dharmendra	A

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File	Yes	
2	External Practical Answer scripts	Yes	
3	Detail marks sheet as per rubrics of internal practical examination.	Yes	
4	Checked copies of practical files (at least 2-3 samples)	Yes	
5	Laboratory Manual	Yes	

Name of the Auditors	Signature
Dr. Rishika Nagpal	Rishika
Dr. Akshi Goyal	Akshi
Dr. Neha Rani	Neha
S. SIVASHANKAR	S. Sivashankar
Ms. Shivangi	Shivangi
Dr. Pavan Kumar Singh	Singh

HoD, APSc

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of Applied Science

Academic Year: 2024-25

Course Audit Report

Name of the Course: Engg. Maths -I **Code:** 24AS101

Semester: 1st

Courses Undertaken

Name of the Faculty	Section allocated	Name of the Faculty	Section allocated
Dr. Rakesh Dube	F, I, C	Dr. Asha Rani	BME
Dr. Neeraj Kumar	B, J		
Dr. Preeti Tyagi	A, D, K		
Dr. Neelu Choudhary	G & H		
Dr. Deepak Grover	E		
Dr. Rashmi Malik	L		

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	Dr. Preeti Tyagi (Reading)
2	Checked answer scripts of MST-1 and MST-2	Yes	Dr. Preeti Tyagi
3	Checked assignment samples (if available)	yes	Shown course file on 16.01.2025
	Applicable for practical courses		
1	Complete Course File	NA	
2	External Practical Answer scripts	NA	
3	Detail marks sheet as per rubrics of internal practical examination.	NA	
4	Checked copies of practical files (at least 2-3 samples)	NA	
5	Laboratory Manual	NA	

	Name of the Auditors	Signature
1.	Dr. Pawan K. Singh	
2.	Dr. Manoj Yadav	
3.	Dr. Shikha Suman	
4.	Mr. Rajiv Ranjan	
5.	Dr. Md. Ahmad.	
6.	Dr. A.K. Mishra.	
7.	Dr. Neha Rani	

HoD, APSc

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of Applied Science

Academic Year: 2024-25

Course Audit Report

Name of the Course: Indian Const. & Polity **Code:** 23 VAC 102

Semester: 1st

Courses Undertaken

Name of the Faculty	Section allocated	Name of the Faculty	Section allocated
Ms. Ayush Rastogi (J)	J ✓		
Dr. Shubham (G)	G ✓		
Dr. Ajeet Singh (K)	K ✓		
Mr. Nikesh (H) & (I)	H & I ✓		
Ms. Rusi (L)	L ✓		

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Y	TELP and TELprocess formats are different, Signature missing.
2	Checked answer scripts of MST-1 and MST-2	Y	
3	Checked assignment samples (if available)	Y	
	Applicable for practical courses		
1	Complete Course File		
2	External Practical Answer scripts		
3	Detail marks sheet as per rubrics of internal practical examination.		
4	Checked copies of practical files (at least 2-3 samples)		
5	Laboratory Manual		

Name of the Auditors	Signature
Dr. Md Ahamad	
Dr. Ritika Nayyar	Ritika
Dr. Tejbir Singh	
Ms. P. Arun Kumar	P. Arunkumar
Dr Neha Rani	Neha
Dr Sneha Suman	Sneha

HoD, APSc

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of Applied Science

Academic Year: 2024-25

Course Audit Report

Name of the Course: FOC & C-Programming **Code:** 23CS101

Semester: 1st

Courses Undertaken

Name of the Faculty	Section allocated	Name of the Faculty	Section allocated
Dr. Arvind Kumar	G, H		
Dr. Puneet	I	Ok.	
Dr. Ajay Sharma	J		
Dr. Mohd. Dilshad	K		
Dr. Prakash. K.	L		

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	✓	
2	Checked answer scripts of MST-1 and MST-2	✓	
3	Checked assignment samples (if available)		
	Applicable for practical courses		
1	Complete Course File	✓	Some faculties time table blank & some attendance sheets are not signed by HOD.
2	External Practical Answer scripts	✓	
3	Detail marks sheet as per rubrics of internal practical examination.	✓	
4	Checked copies of practical files (at least 2-3 samples)		
5	Laboratory Manual		

Name of the Auditors	Signature
Dr. R. R. Dubey	
S. SIVASHANKAR	
Ms. Shivangi	
Dr. Akshi	
Dr. Neha	
Dr. Rithy	

HoD, APSc Dean (Engg. & Tech.) IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of Applied Science

Academic Year: 2024-25

Course Audit Report

Name of the Course: FRENCH - I **Code:** 24FLFR101

Semester: 1st

Courses Undertaken

Name of the Faculty	Section allocated	Name of the Faculty	Section allocated
Mr. Ashish Verma	A, B, E,		
— do —	F, K, L		
Mr. Sunil Ram	C, D, G, H,		
	I, J		

Audit Review Parameters

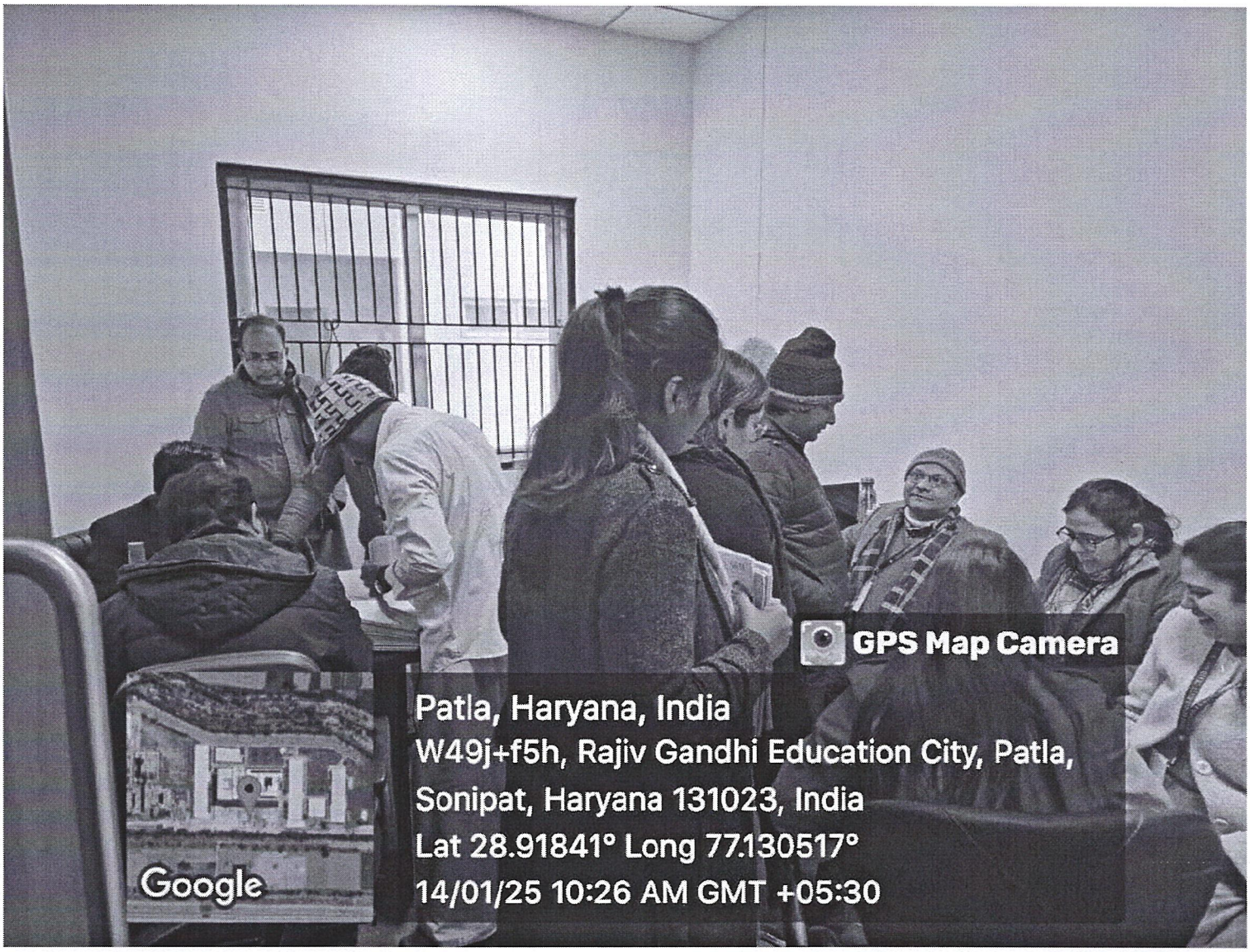
S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File		
2	External Practical Answer scripts		
3	Detail marks sheet as per rubrics of internal practical examination.		
4	Checked copies of practical files (at least 2-3 samples)		
5	Laboratory Manual		

Name of the Auditors	Signature
Prof. Ajit Kumar	Ajit K
Mrs. Mridula	
Dr. Ritika Nagpal	Ritika
Dr. Neha Rani	Neha
Dr. Asha Rani	
Mrs. MANI TRIPATHI	

HoD, APSc

Dean (Engg. & Tech.)

IQAC (Coordinator)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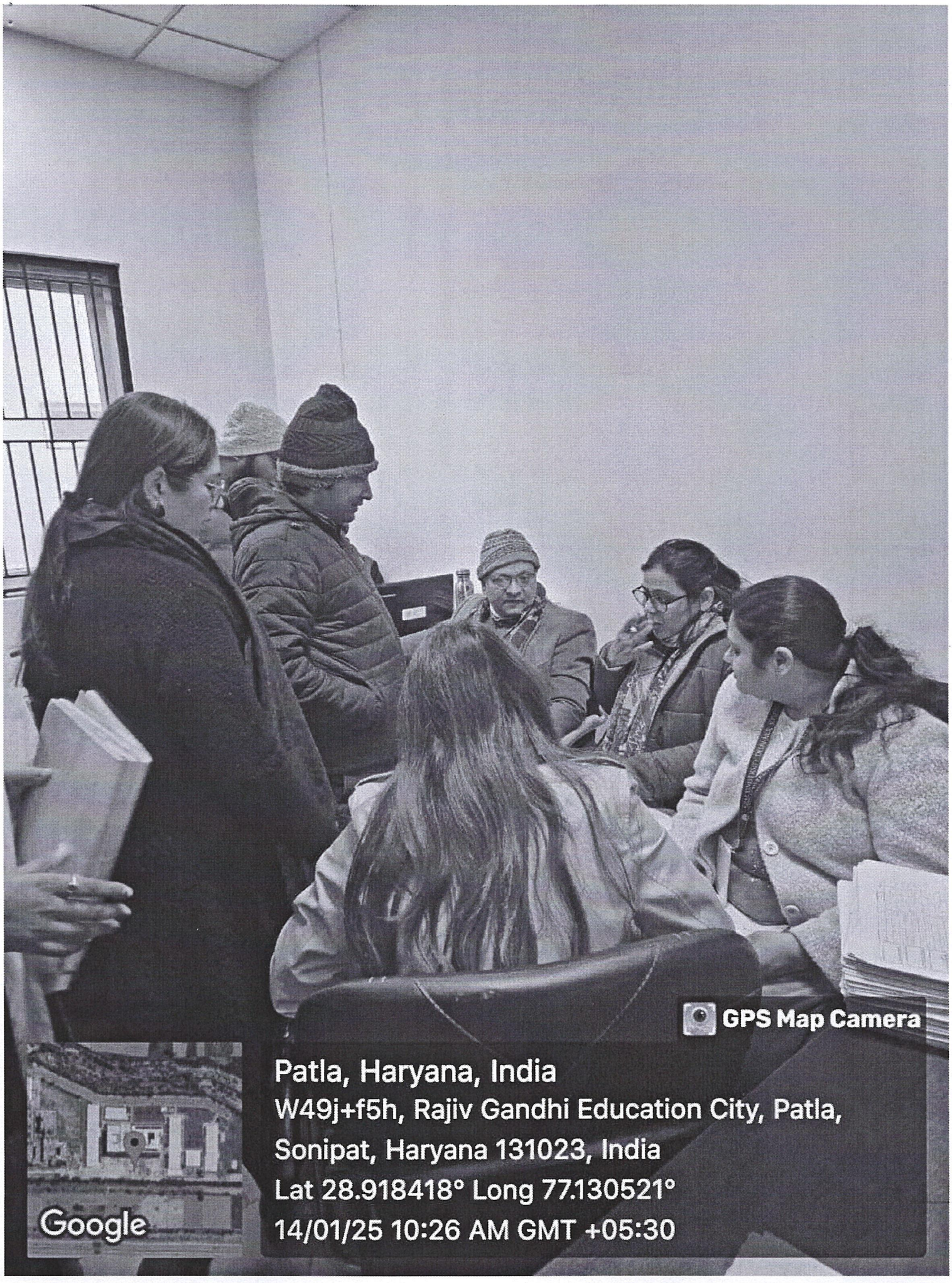
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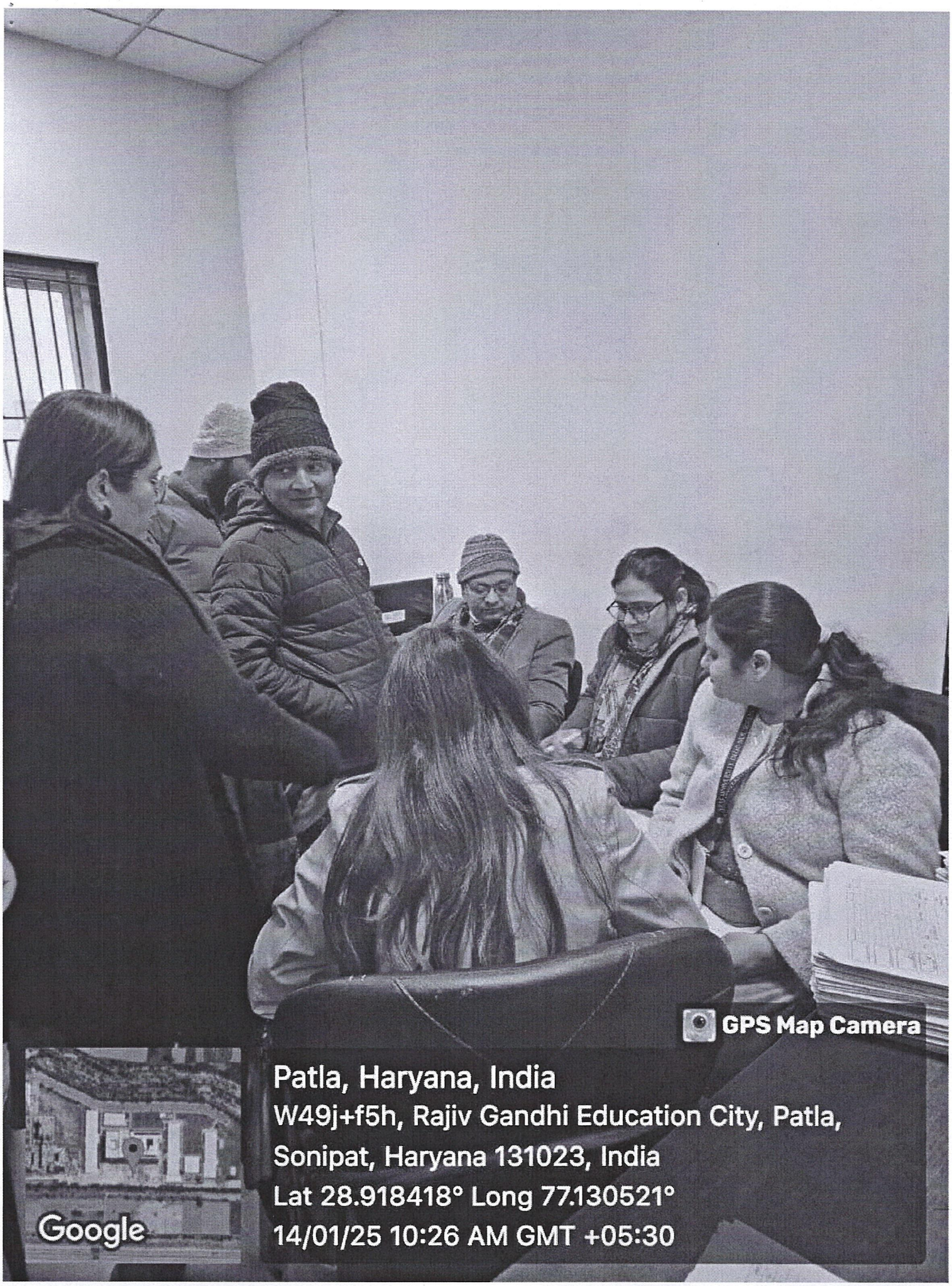
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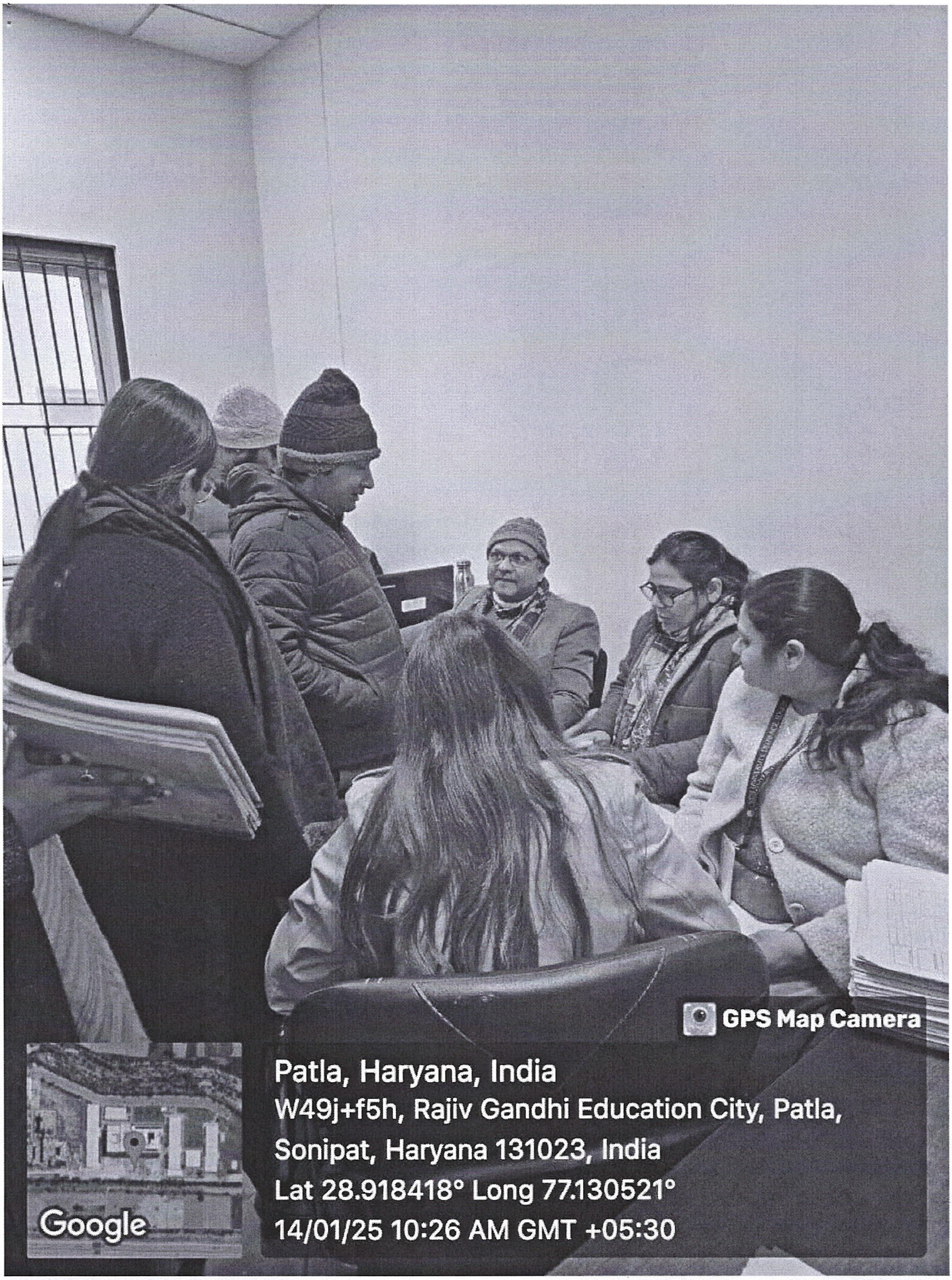
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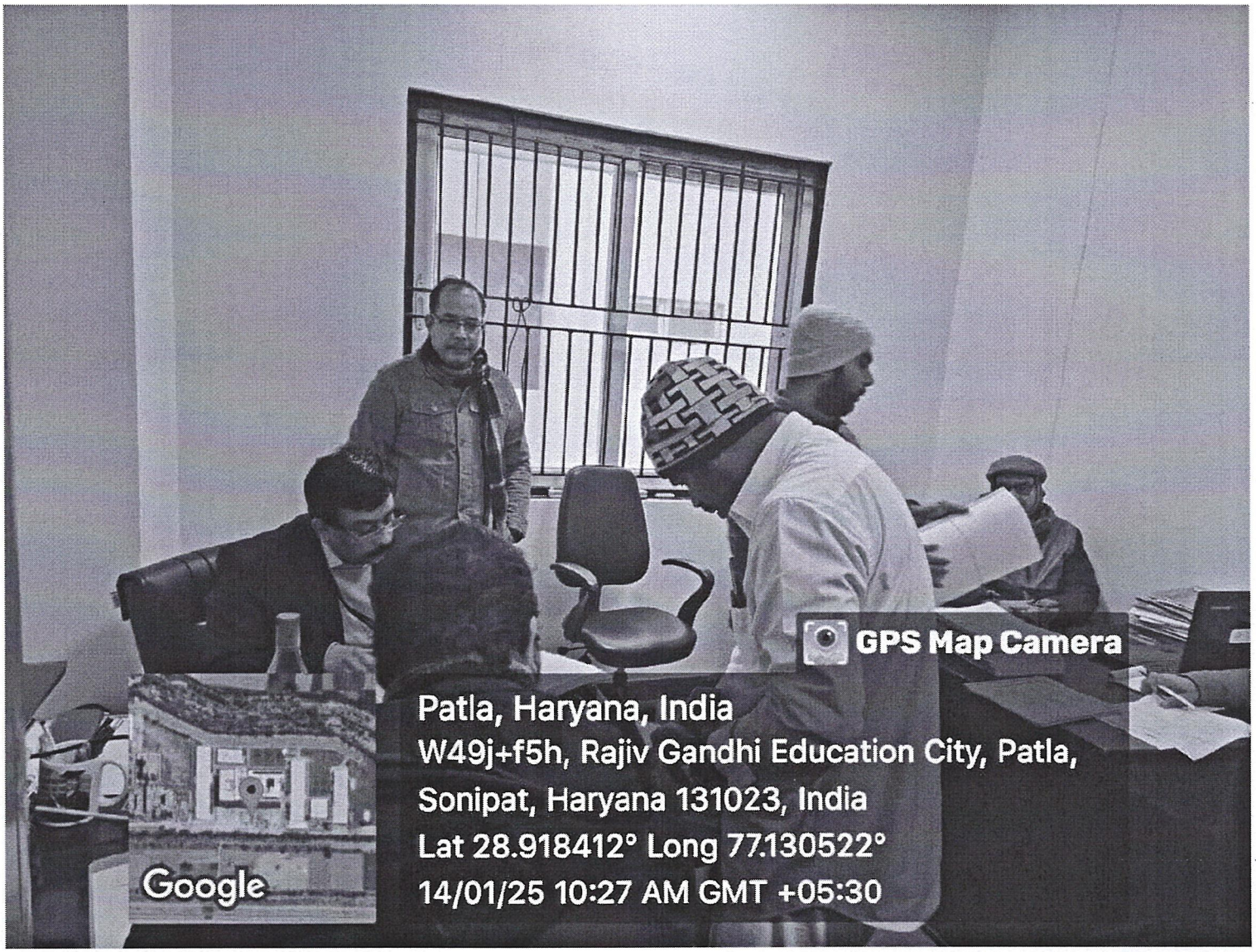
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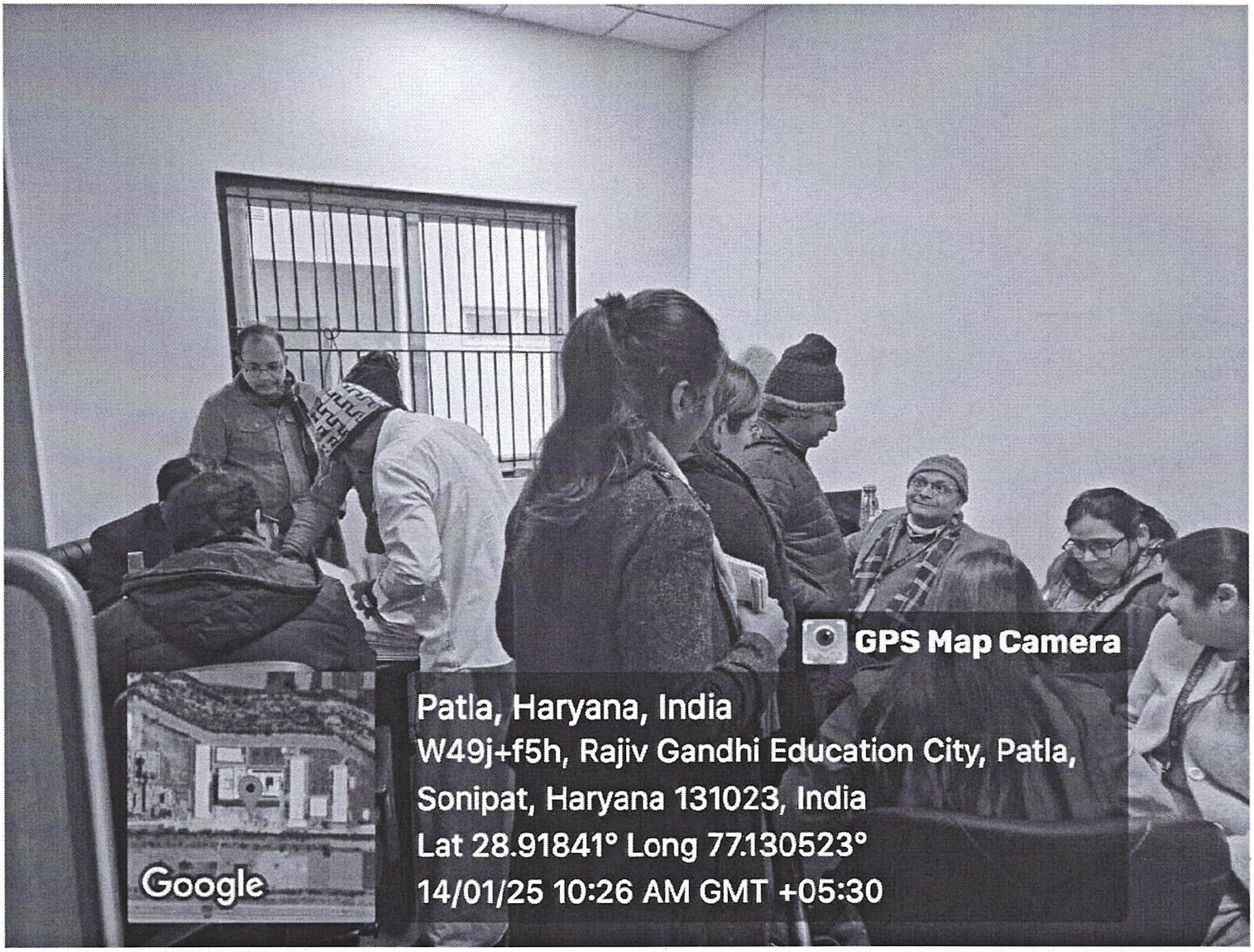
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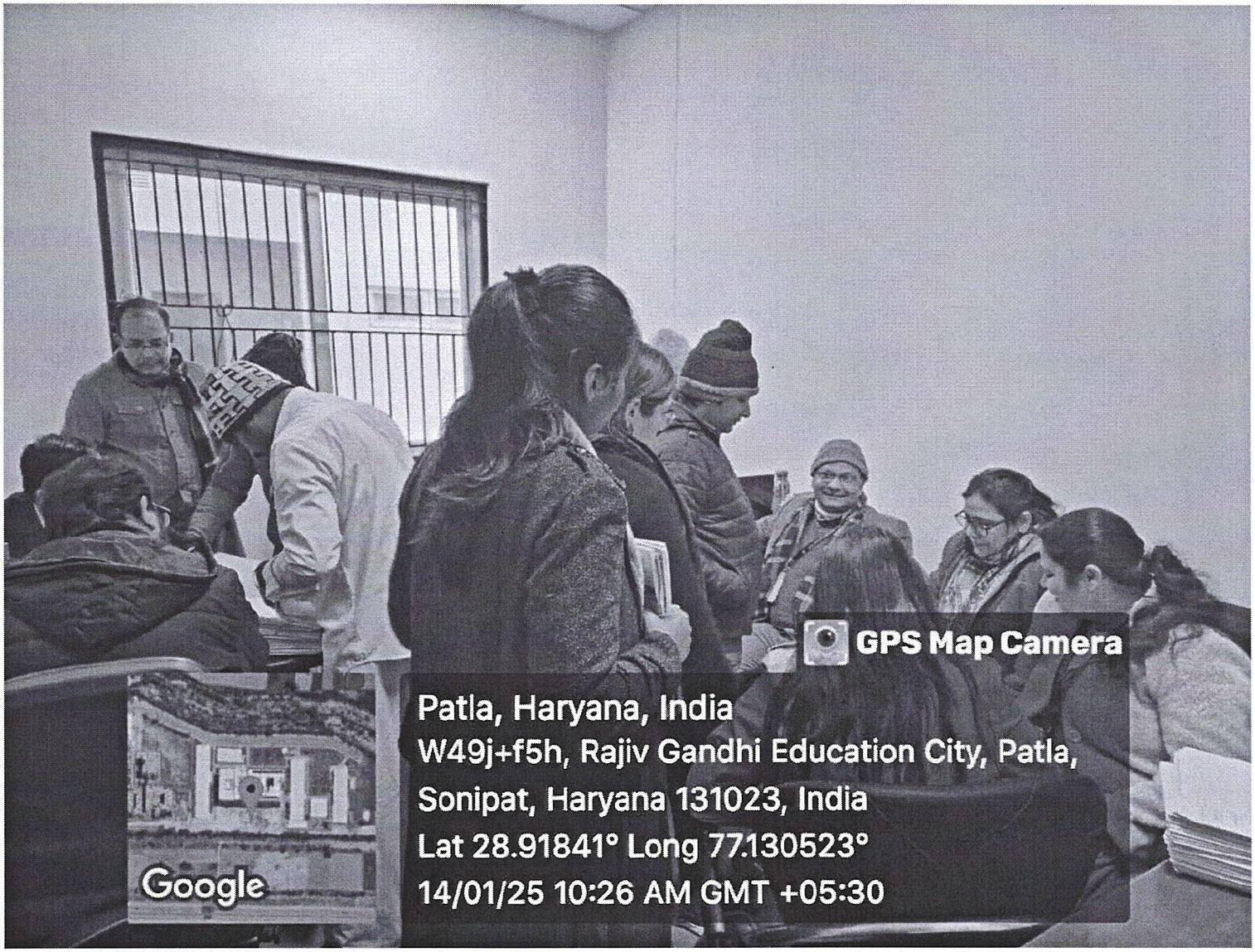
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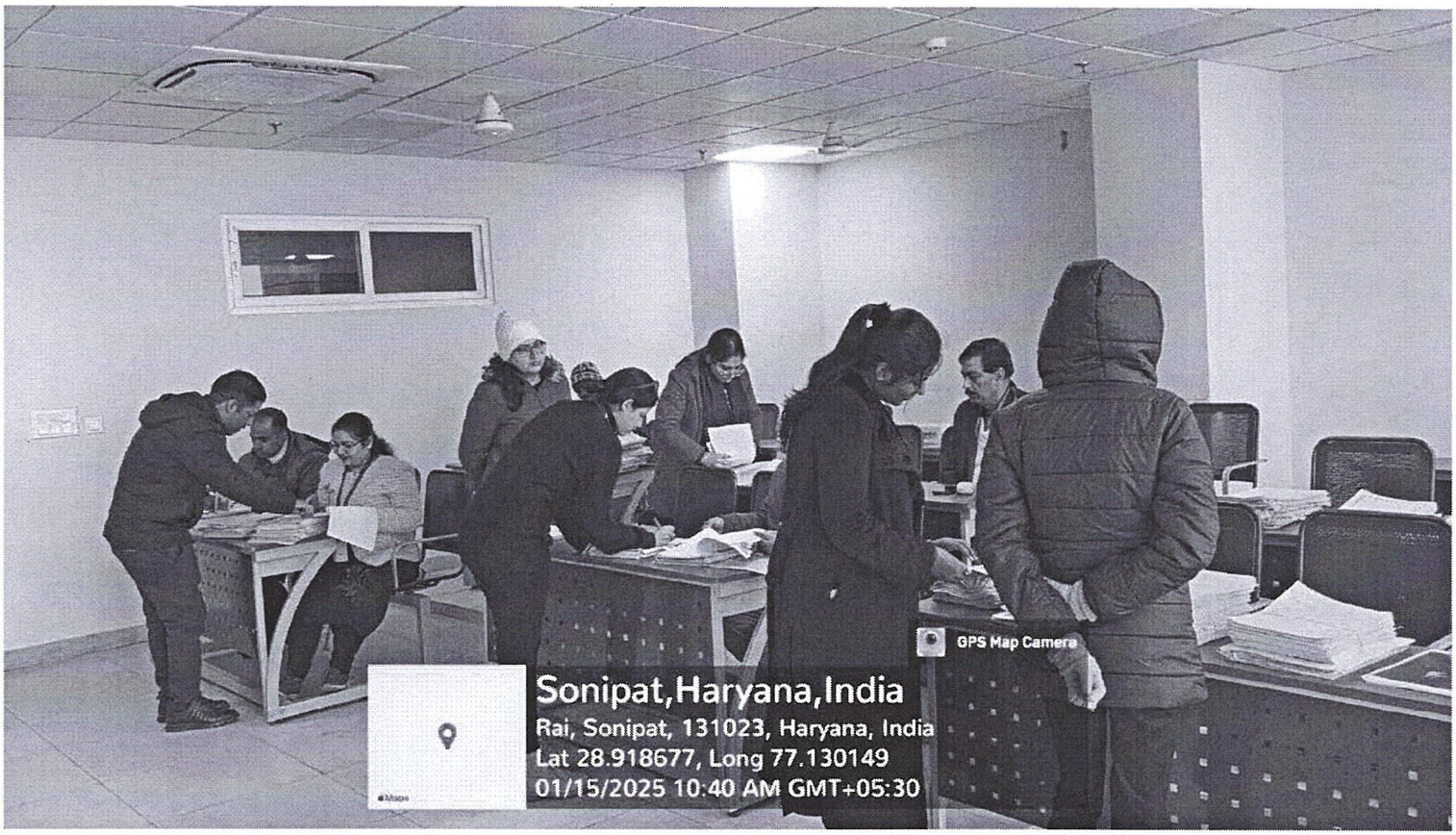
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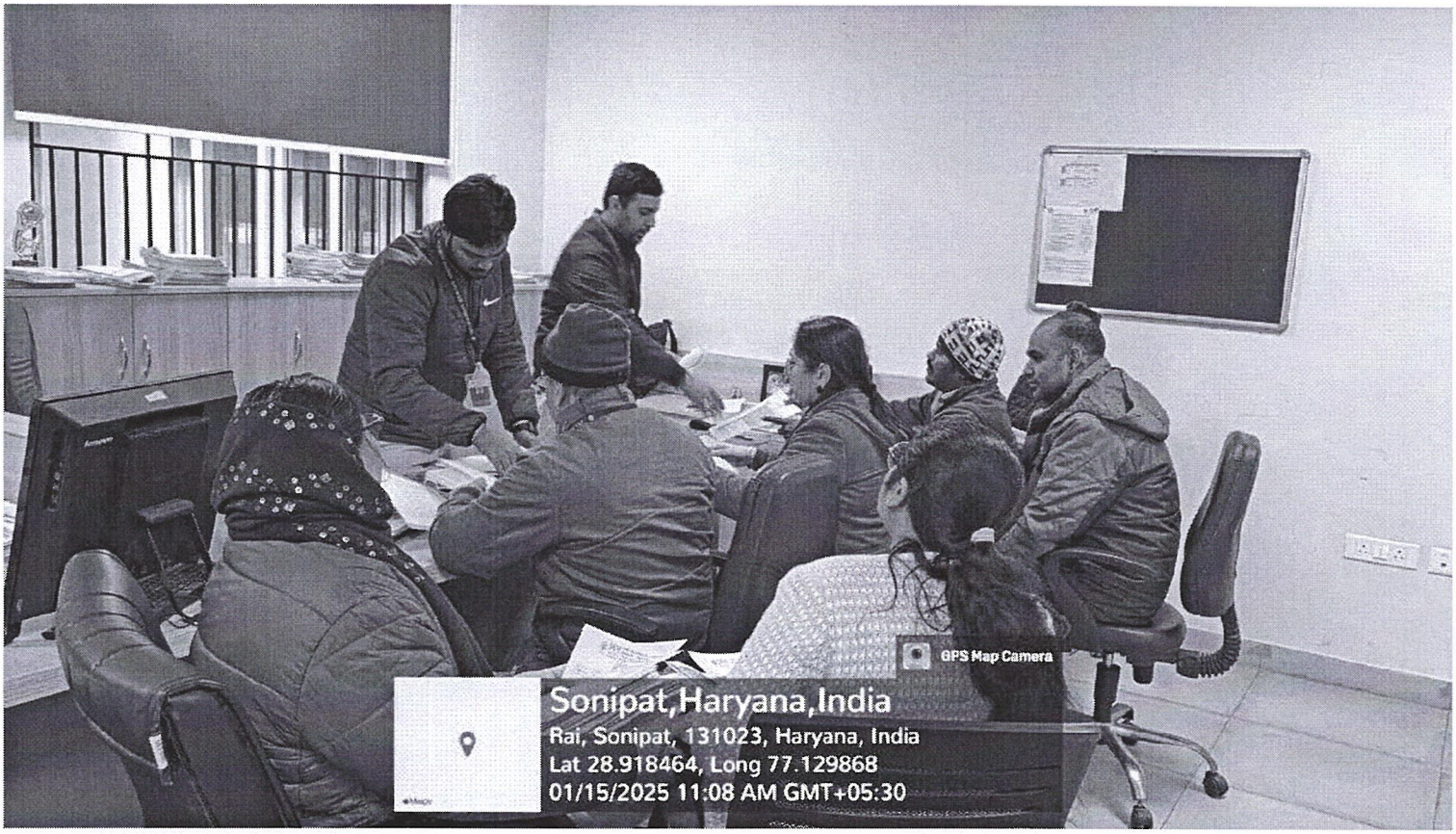
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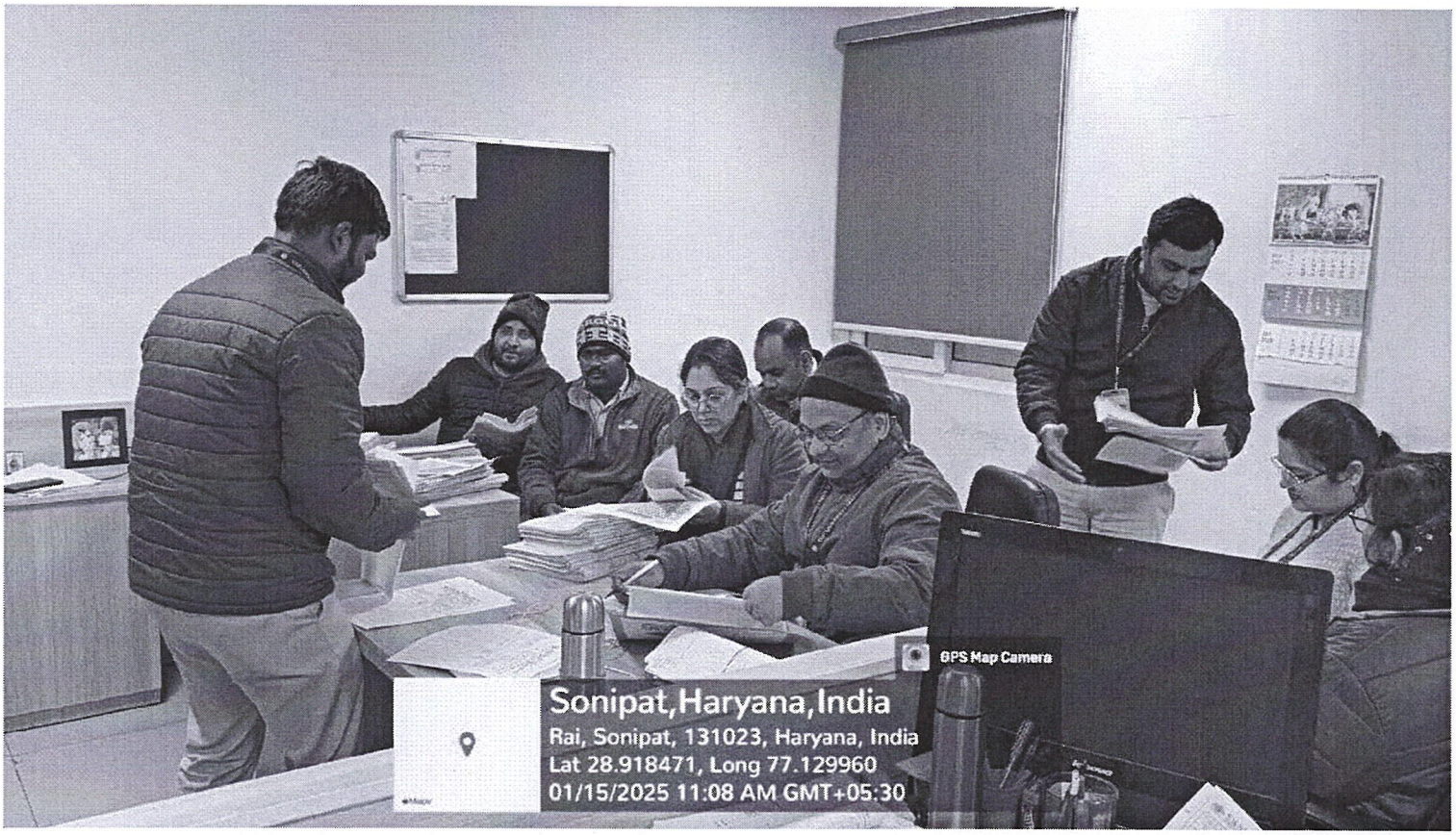
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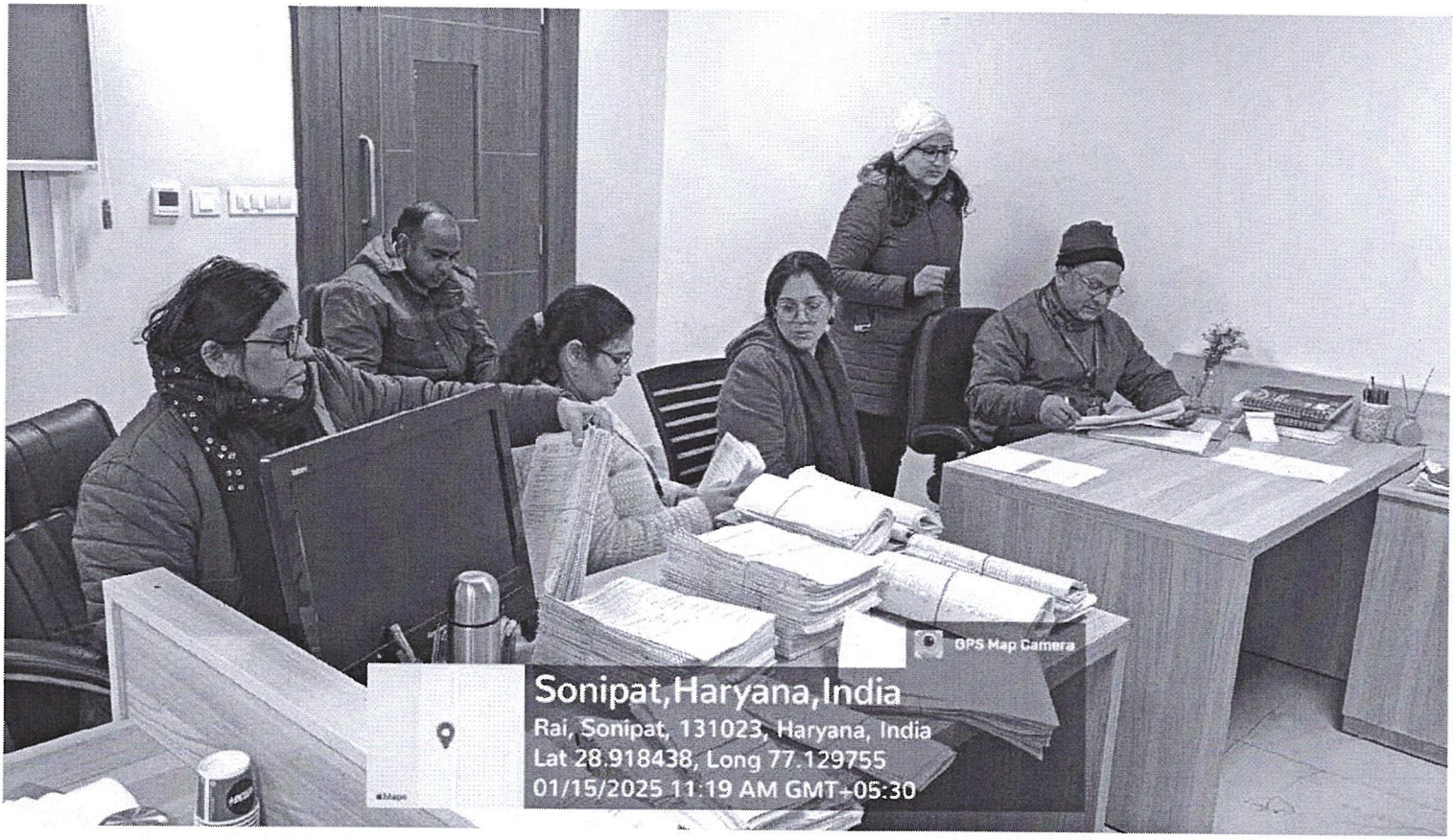
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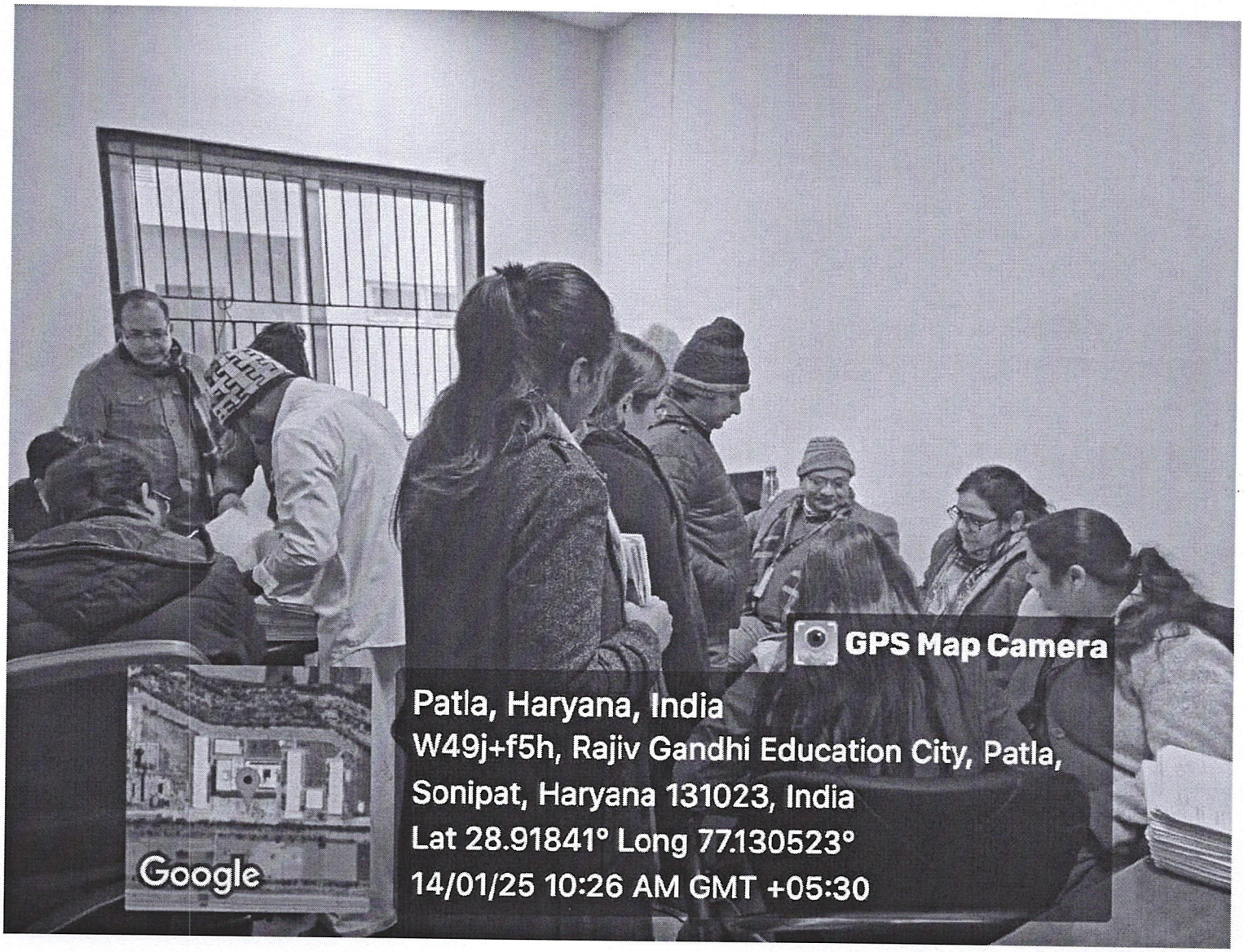
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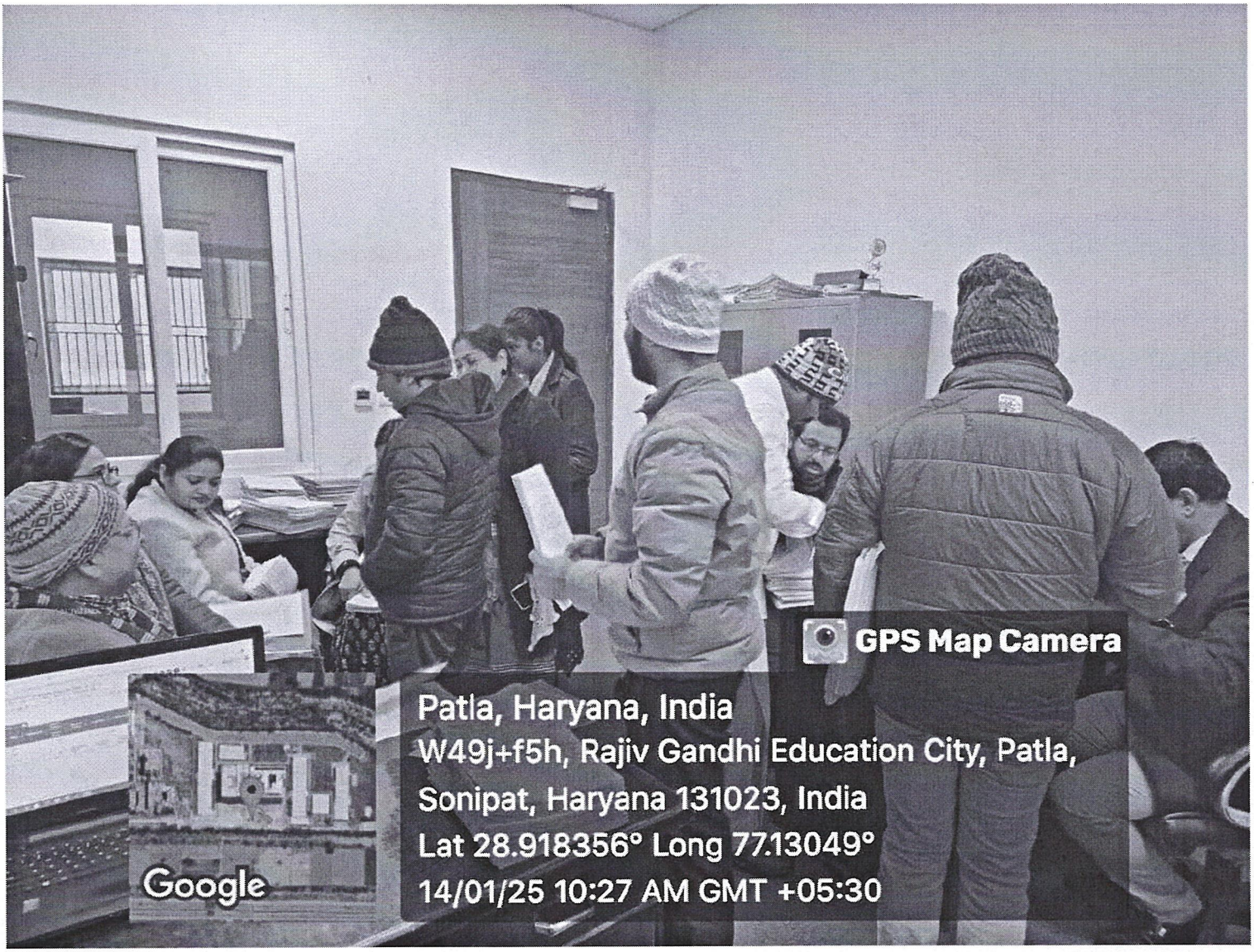
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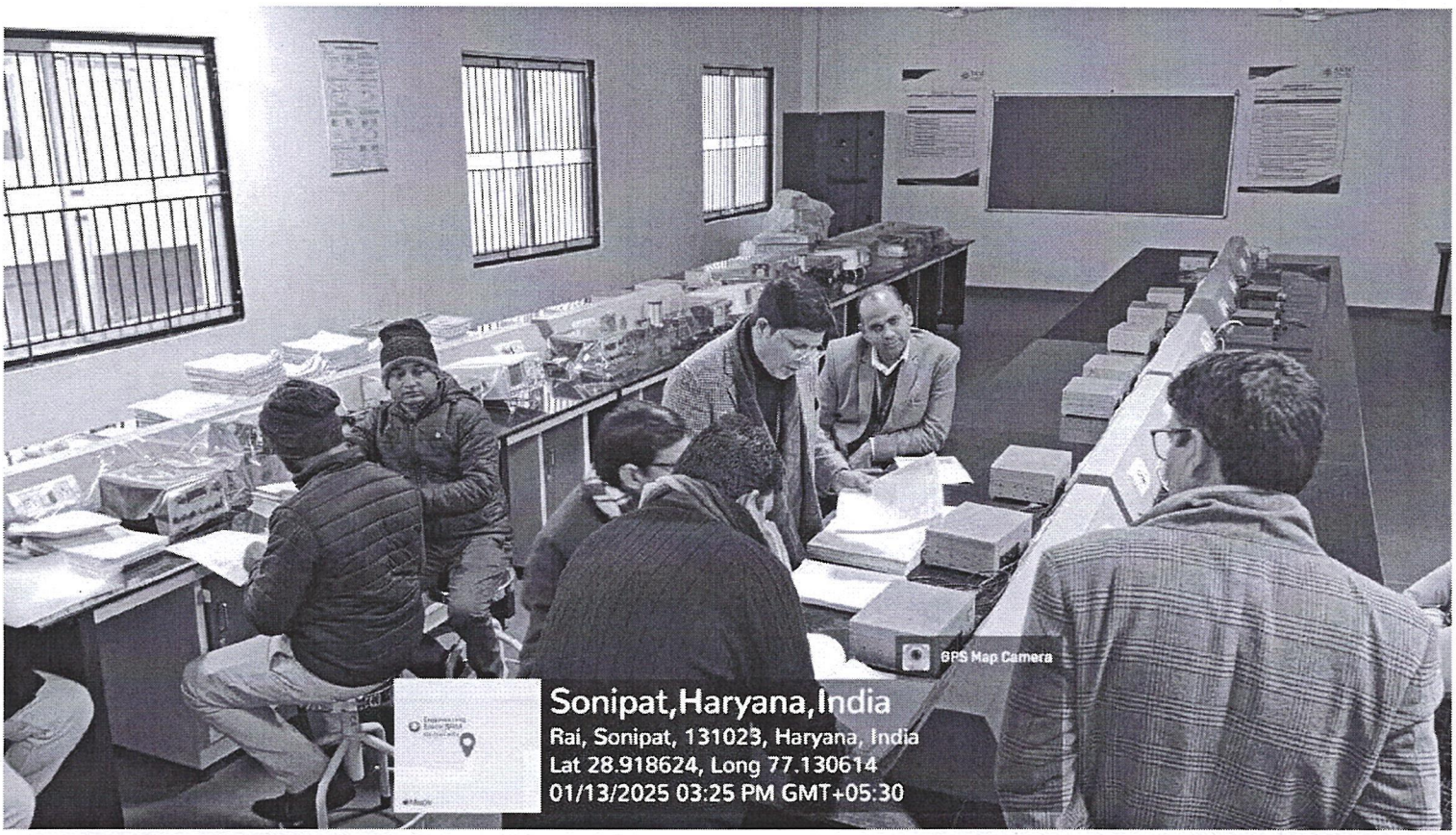
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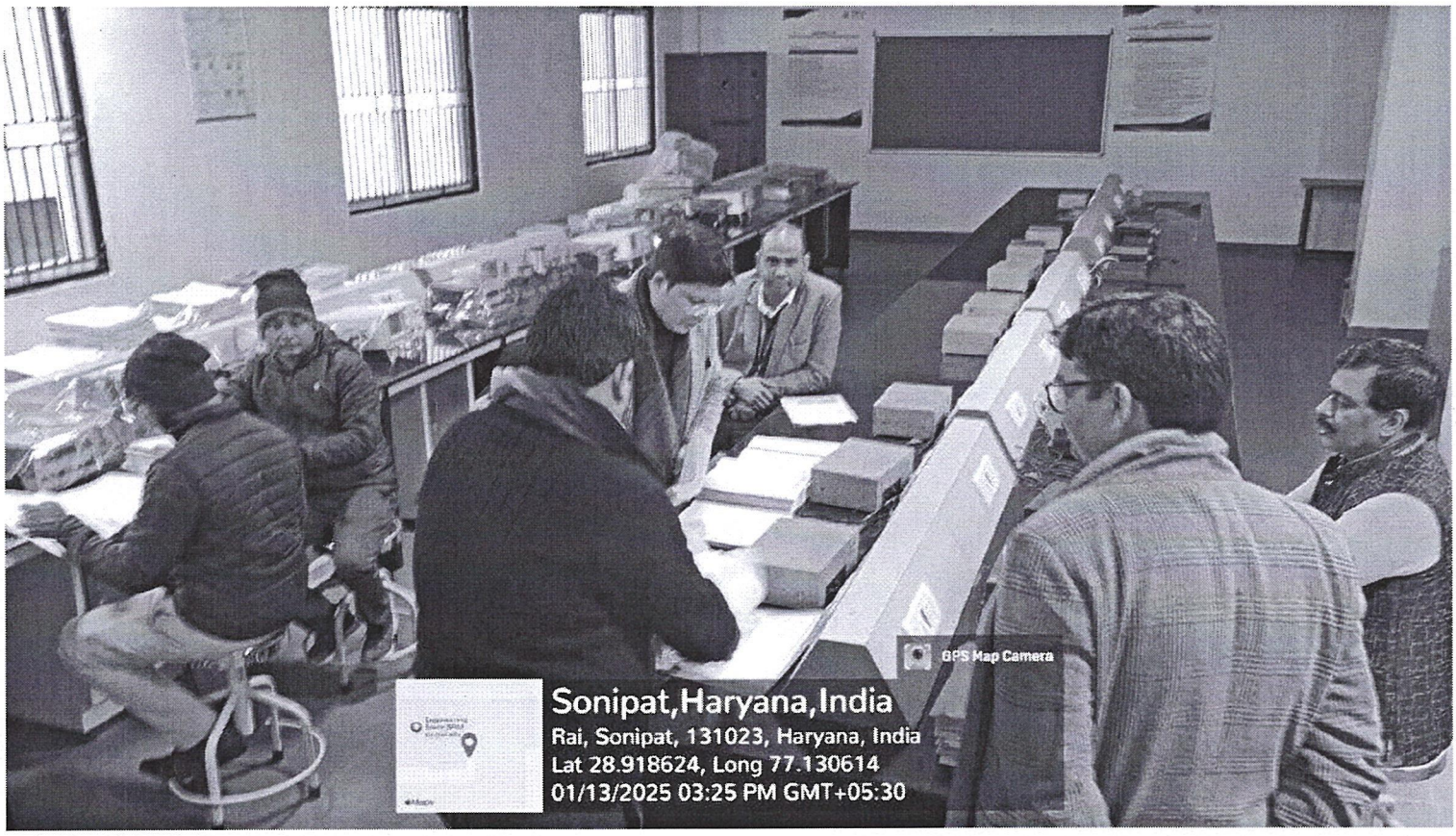
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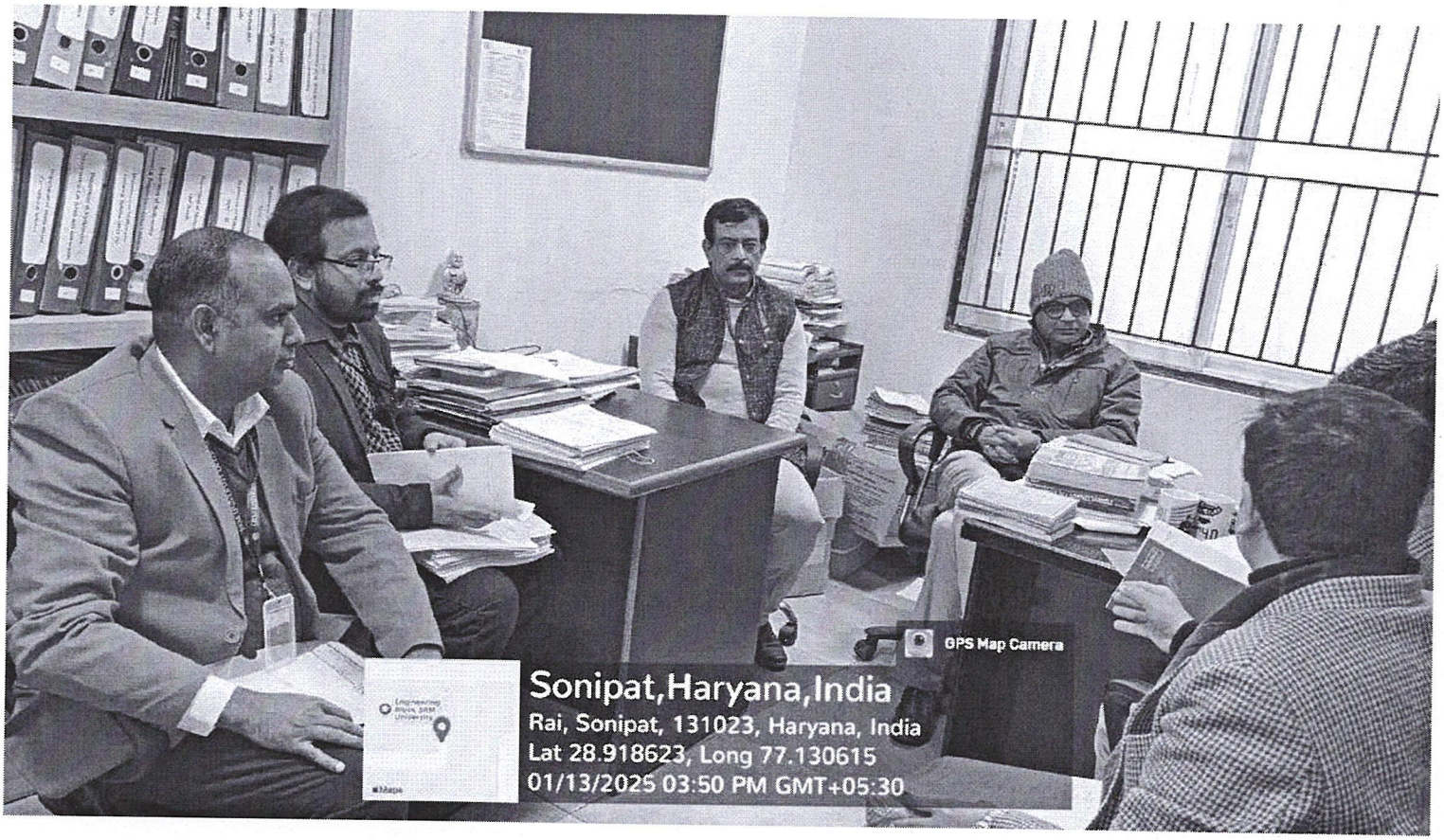
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Maps SRM University


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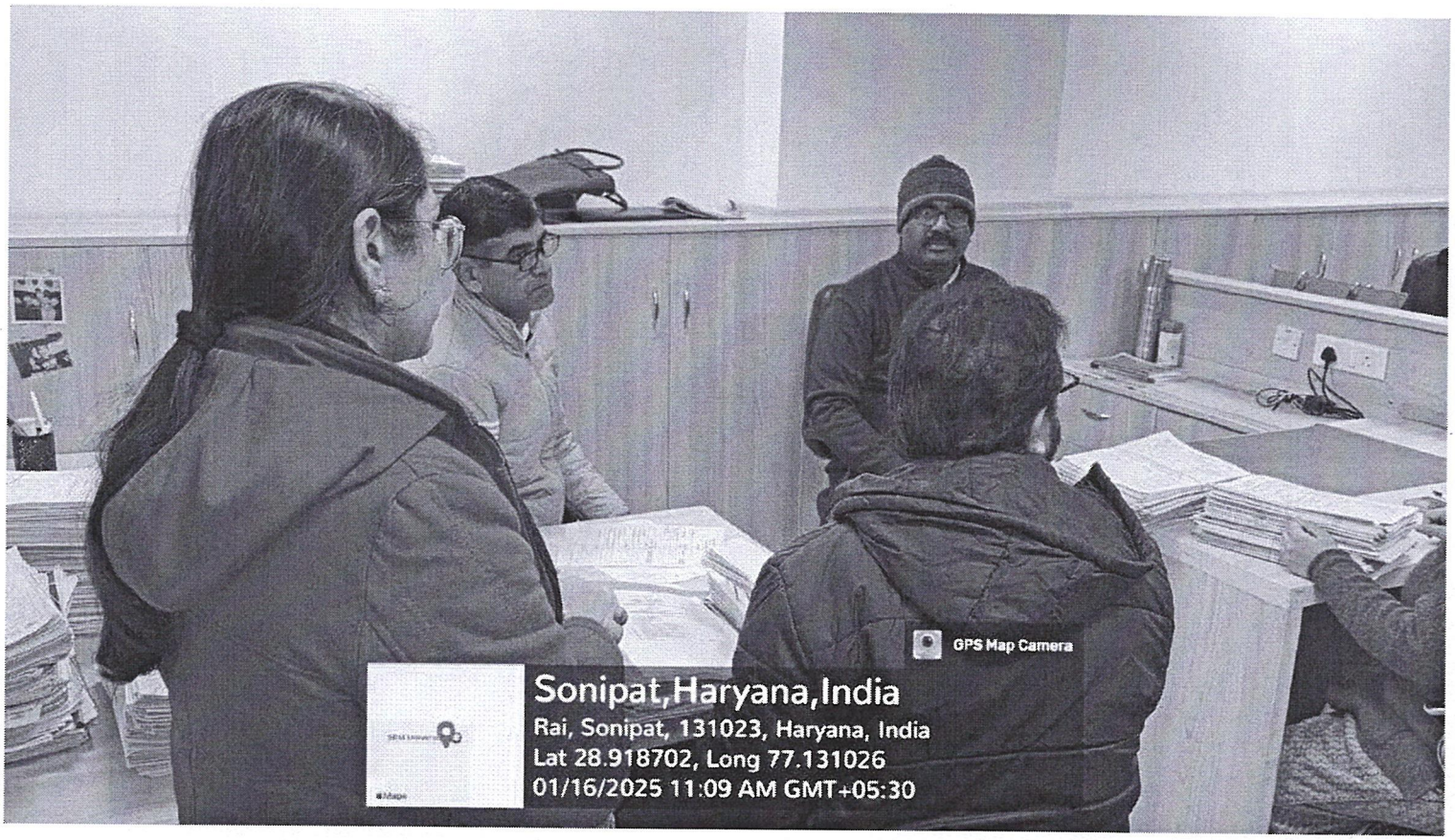
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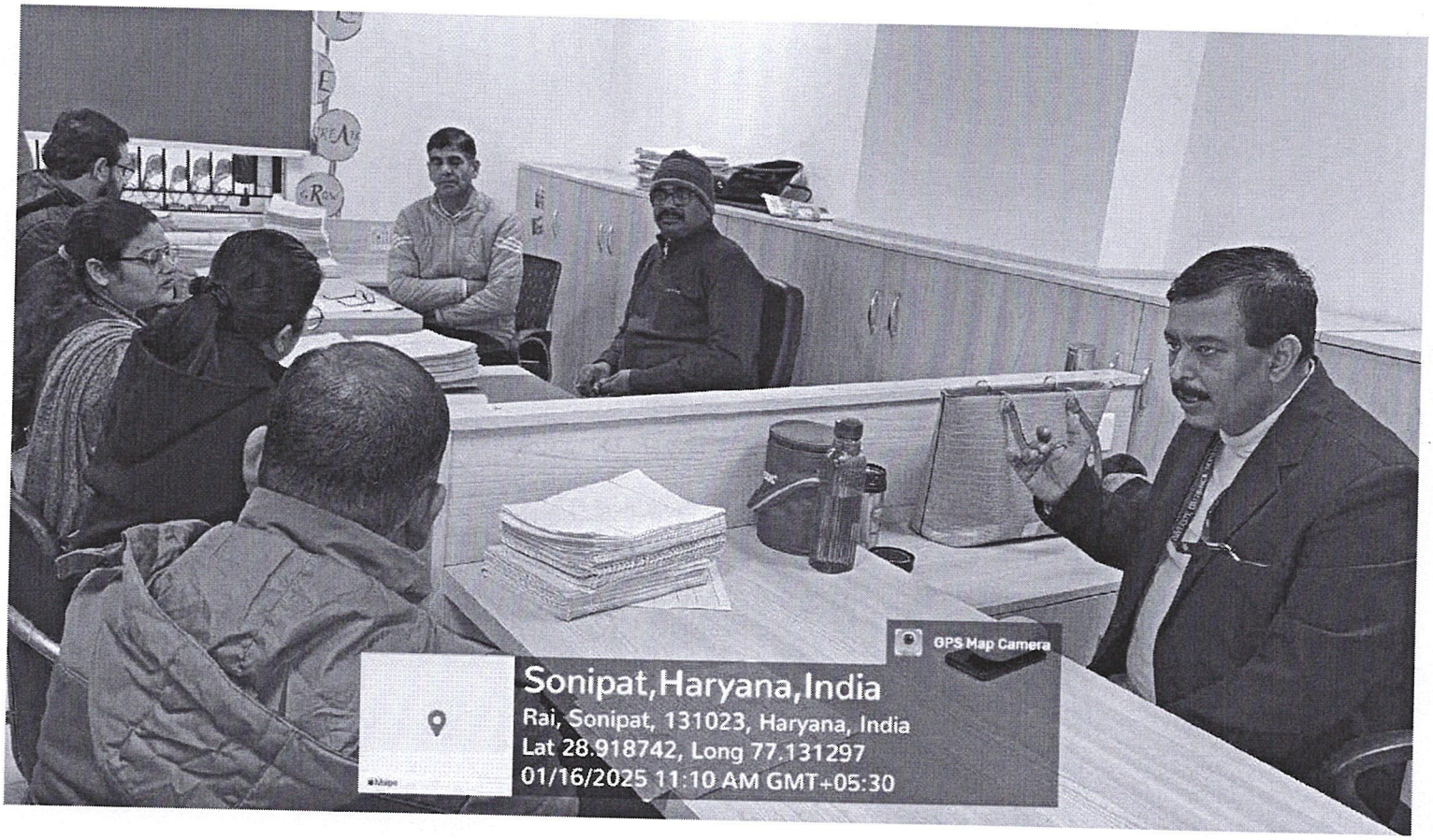
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SRM UNIVERSITY
DELHI-NCR, SONEPAT

SRM University Delhi-NCR, Sonepat

Faculty of Engineering and Technology

Department of Biomedical Engineering (BME)

Internal Academic Audit Report

Session: 2024-2025 (Odd Semester)

Date of Visit by the Auditors:17.01.2025
(11: 30 A.M)

Index

1. Introduction
2. Objective
3. Component of Internal Academic Audit
4. Internal Academic Audit Team
5. Course Wise Internal Academic Audit
6. Observations
7. Recommendation(s)

iii)Name of the Faculty: Dr. Shikha

Courses Undertaken

Semester	Program	Course Name
7	B.Tech	Intro to R
3	B.Tech	Biochemistry
3	B.Tech	Biochemistry Lab

iv)Name of the Faculty: Dr. Anjali Priyadarshini

Courses Undertaken

Semester	Program	Course Name
V	Biomedical Engg	Immunology
V	Biomedical Engg	Molecular Biology

v)Name of the Faculty: Dr. Arpana

Courses Undertaken

Semester	Program	Course Name
III - A	B.Tech(BME)	Molecular Biology

vi)Name of the Faculty: Dr. Vandana / Dr. Ramendra

Courses Undertaken

Semester	Program	Course Name
3rd	B.Tech	Human Anatomy & Physiology

vii)Name of the Faculty: Dr. Archana Gupta

Courses Undertaken

Semester	Program	Course Name
V	B.Tech	Molecular Biology & Genetics

6. Observations

1. The overall course documentation was found to be well-structured, but some course files lacked essential elements such as CO-CLO mapping and assessment records.
2. Internal assessments were conducted as per the academic calendar, but a few answer scripts were missing from faculty records.
3. Attendance monitoring was generally consistent, though a few discrepancies in tracking were noted.
4. The curriculum delivery was effectively carried out using a variety of teaching methodologies, including ICT-based learning.
5. Student engagement in remedial coaching and mentoring programs was satisfactory, but increased participation is encouraged for students requiring additional support.
6. The infrastructure and lab facilities were found to be adequate for the courses reviewed.
7. Faculty achievements and student performances were documented appropriately, showcasing academic excellence and research contributions.

7. Recommendation(s)

1. Faculties are required to update course files with missing documents (question papers, CO-CLO mapping, slow learners' lists, assignment copies).

4. Internal Academic Audit Committee

SL.No	Name of Member
1.	Dr. Deepika Yadav, HoD (EEE) - Convenor
2.	Dr. Bhuvnesh, ME
3.	Dr. Priyanka, CSE
4.	Ms. Komal, CSE
5.	Dr. Mani, CSE
6.	Dr.Anand Gaurav, ME
7.	Ms. Neeraj, CSE
8.	Dr.Surendra,CSE

5. Course-wise Internal Academic Audit

Department of Biomedical Engineering

i). Name of the Faculty: Dr. Manoj Kumar Yadav

Courses Undertaken

Semester	Program	Name of the Course	Semester Code
7th	B.Tech (BME)	Perl Programming & Bioperl	(21BM702)
7th	B.Tech (BME)	AI & MI	(21BM704)
3rd	B.Tech (CBME)	Intro to Matlab	(23BM303)
7th	B.Tech (CBME)	Perl Lab	(21BM752)
3rd	B.Tech (CBME)	Matlab Lab	(23BM353)

ii). Name of the Faculty: Ms. Anu

Courses Undertaken

Semester	Program	Name of the Course	Semester Code
3rd	BME	23BMP516 Digital Elect.	
	23BM302	Processing & Biosensors	
	23BM352	Processing & Bios Lab	
	2BMPS2	Control Sys	
	21BM704	H.S.M.	
	21BM703	Rehab. Engg.	

2. Objective

The Internal Academic Audit aims to:

- Ensure academic excellence in course delivery.
- Regularly assess and improve education quality and outcomes.
- Clarify faculty roles and responsibilities to avoid conflicts.
- Ensure optimal utilization of institutional resources.
- Facilitate continuous quality improvement practices in teaching and learning.

The audit was conducted under the supervision of **Dean (E&T), Prof. Ranjit Roy.** The evaluation parameters were shared with the audit team before interactions with the faculty members.

3. Components of Internal Academic Audit

Documents verified during the audit:

i. Theory Courses

- Course Files
- Internal Assessment Answer Scripts
- Assignments

ii. Non-Theory Courses

- Lab Manuals
- Internal Assessment Answer Scripts

iii. Additional Documentation

- Departmental IQAC Minutes of Meetings and MEFP Reports
- Curriculum Content
- Teaching Methods & Teaching Aids
- UG/PG Project Work
- Student Support (Remedial Coaching)
- Mentor-Mentee Allocation Ratio
- Student Achievements
- Faculty Achievements
- Infrastructure of the Department
- Departmental Activities

1. Introduction

SRM University Delhi-NCR Haryana (SRMUH) carries forward the legacy of SRM Group of Institutions. SRM's initiative towards the cause of quality education began in 1969 with the establishment of a primary school and today after five decades of its existence it has 22 institutions and 4 universities. SRMUH was established as a State Private University under the Haryana Private Universities Act, 2006 (as amended by Haryana Act No. 8 of 2013), in furtherance of the objective of the SRM group to reach out to a greater number of stakeholders in Northern India. This University aims to emerge as a leading world-class educational institution that disseminates knowledge upholding the highest standard of instructions in all fields of study. It is a multidisciplinary University with all the privileges and pride to exist and expand as a world class educational institution.

SRMUH is set in rural surroundings amidst lush green fields. The university campus is spread over 47.38 acres of land and has a well-designed architectural layout. Students from over twenty-five different States and UTs of India and also various parts of the world study here. At present, the University is offering sixty-eight programmes. The campus is well-equipped with laboratories, sports, transport, healthcare and other recreational facilities. Hostel facility is provided inside the University campus for students (Boys and Girls) as well as staff. **SRMUH is recognized under section 2 (f) of the UGC Act 1956 and NAAC A+.** It has approval of all Regulatory Bodies, such as, Bar Council of India (BCI), National Council for Hotel Management and Catering Technology (NCHMCT). It is recognized by Department of Scientific and Industrial Research (DSIR). The Internal Academic Audit assesses the effective conduction of lectures and labs. Course files must include properly evaluated internal assessments, attendance records, and performance details. The Department of Biomedical Engineering (BME) follows this structure to ensure quality education.

2. Students scoring below 75% should be provided with remedial coaching sessions.
3. Attendance tracking should be systematically maintained for all courses.
4. Faculty members should ensure the timely submission of internal assessment records.

Acknowledgment

The Chairman of the Internal Academic Audit expresses gratitude to all team members for their dedication and efforts in conducting the audit successfully. Their contributions will help drive continuous improvements in the Department of Biomedical Engineering.

SRM UNIVERSITY
DELHI-NCR, SONEPAT

SRM University Delhi-NCR, Sonepat

Faculty of Engineering and Technology

Department of Biomedical Engineering (BME)

Date: 17.01.2025

Attendance Sheet of Committee members:

SL.No	Name of Member	Signature
1.	Dr. Deepika Yadav, HoD (EEE) - Convenor	
2.	Dr. Bhuvnesh, ME	
3.	Dr. Priyanka, CSE	
4.	Ms. Komal, CSE	
5.	Dr. Mani, CSE	
6.	Dr.Anand Gaurav, ME	
7.	Ms. Neeraj, CSE	
8.	Dr. Surendra,CSE	

17.01.25

DEAN (Engineering & Technology)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of ...BME.....

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Ms. Ambi

Courses Undertaken

Semester	Program	Name of the Course
3rd	BME	23BMP516
		Digit. elect.
	23BM302	Trans & Biosens
	23BM352	Trans & Bios lab
	21BMP52	Control sys.
	21BM704	H.S.M.
	21BM703	Rem. Engg.

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Y	* for 21BM703 - MCPs missing
2	Checked answer scripts of MST-1 and MST-2	Y	
3	Checked assignment samples (if available)	Y	
	Applicable for practical courses		
1	Complete Course File.		
2	External Practical Answer scripts	Y	
3	Detail marks sheet as per rubrics of internal practical examination.	Y	
4	Checked copies of practical files (at least 2-3 samples)	Y	
5	Laboratory Manual		

Name of the Auditor	Signature
Dr. A. Gaurav	
Dr. Sunanda	
Dr. Mani	
Dr. Priyanka	
Ms. Neeraj	
Ms. Komal	
Dr. Deepti	

HoD

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of .....BME.....

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Dr. Manoj Kumar Yadav

Courses Undertaken

Semester	Program	Name of the Course	Semester	Program	Name of the Course
7th	B. Tech (BME)	Perl Programming & BioPerl (21BM702)			
7th	B. Tech (BME)	AI & MI (21BMP04)			
3rd	B. Tech (BME)	Intro. to Matlab (23BM303)			
7th	B-Tech (BME)	Perl Lab (21BM752)			
3rd	B. Tech (BME)	Matlab Lab (23BM353)			

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File.	Yes	
2	External Practical Answer scripts	Yes	
3	Detail marks sheet as per rubrics of internal practical examination.	Yes	
4	Checked copies of practical files (at least 2-3 samples)		
5	Laboratory Manual	Yes	

Name of the Auditor	Signature
Dr. Priyanka Maan	
Dr. Mani	
Dr. Surendra	
Ms. Neeraj	
Ms. Kombal	
Dr. A. Gaurav	
Dr. Deepti	

HoD

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of Biomedical Engineering

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Dr. Archana Gupta.

Courses Undertaken

Semester	Program	Name of the Course
VIth Sem	B.Tech	Molecular Biology & Genetics.

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	—	
3	Checked assignment samples (if available)	—	
	Applicable for practical courses		
1	Complete Course File.	NA.	
2	External Practical Answer scripts	NA	
3	Detail marks sheet as per rubrics of internal practical examination.	NA	
4	Checked copies of practical files (at least 2-3 samples)	N.A.	
5	Laboratory Manual		

Name of the Auditor	Signature
Ms. Neelay	
Ms. Komal	Komal
Dr. Mani	Mani
Dr. Surendra	
Dr. Rupam	
Dr. Priyanka	
Dr. A. Gautam	

HoD

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of ..Biomedical Engineering

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Dr. Vandana/ Dr. Ramendra

Courses Undertaken

Semester	Program	Name of the Course
3rd	B.Tech	Human Anatomy & Physiology

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	No.	Assignment samples was not available
	Applicable for practical courses		
1	Complete Course File.	—	NA
2	External Practical Answer scripts	—	NA
3	Detail marks sheet as per rubrics of internal practical examination.	—	NA
4	Checked copies of practical files (at least 2-3 samples)	—	NA
5	Laboratory Manual	—	NA

Name of the Auditor	Signature
Ms. Komal	Komal
Ms. Neeraj	
Dr. Mani	
Dr. Surendra	
Dr. Deepika	
Dr. Pritanka	
Dr. A. Gautam	

HoD

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of B.I.M.E.....

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Dr. Arpana Vibhuti

Courses Undertaken

Semester	Program	Name of the Course
IIIrd	B.M.E. (B.Tech)	Molecular Biology

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File.		
2	External Practical Answer scripts		
3	Detail marks sheet as per rubrics of internal practical examination.		
4	Checked copies of practical files (at least 2-3 samples)		
5	Laboratory Manual		

Name of the Auditor	Signature
Dr. Shivendra	
Dr. Mani	
Ms. Neeraj	
Ms. Komal	
Dr. Deepak	
Dr. Priyanka	
Dr. A. Gautam	

HoD

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of ...B.M.E.....

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Dr. Anjali Priyadarshini

Courses Undertaken

Semester	Program	Name of the Course
V	Biomedical Engg	IMMUNNOLOGY
VI	"	Molecular Biology

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes.	
	Applicable for practical courses		
1	Complete Course File.	Yes.	
2	External Practical Answer scripts	Yes.	
3	Detail marks sheet as per rubrics of internal practical examination.	Yes.	
4	Checked copies of practical files (at least 2-3 samples)	Yes	
5	Laboratory Manual	Yes	

Name of the Auditor	Signature
Dr. Bhuvnesh Sharma	
Dr. Deepika Yadav	
Dr. Mani	
Dr. Surendra	
Ms. Komal	
Mr. Neeraj	
Dr. Priyanka	
Dr. A. Gaurav	

HoD

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of ..... BME .....

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Dr. Shikha

Courses Undertaken

Semester	Program	Name of the Course
7	B.Tech	Intro. to R.
3	B.Tech	Biochemistry
3	B.Tech	Biochemistry Lab

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes.	
	Applicable for practical courses		
1	Complete Course File.	Y	
2	External Practical Answer scripts	Y	
3	Detail marks sheet as per rubrics of internal practical examination.	Y	
4	Checked copies of practical files (at least 2-3 samples)	Y	
5	Laboratory Manual	Y	

Name of the Auditor	Signature
Dr. Mani	Mani
Dr. Surendra	
Ms. Neeraj	
Ms. Komal	Komal
Dr. Deepti	
Dr. Priyanka	
Dr. A. Gaurav	

HoD **Dean (Engg. & Tech.)** **IQAC (Coordinator)**

SRM University, Delhi-NCR, Sonipat

Faculty Of Engineering and Technology

Department of Electrical & Electronics Engineering

Internal Academic Audit Report

Session: 2024-2025 (Even Semester)

Date of Visit by the Auditors: 09.07.2025

Index

	Page Number
1. Introduction	i
2. Objective	iii
3. Component of Internal Academic Audit	iv
4. Internal Academic Audit Team	v
5. Course Wise Internal Academic Audit	vi
6. Observations	vi
7. Recommendation(s)	vi
8. Photographs	vii

1. Introduction:

SRM University Delhi-NCR Haryana (SRMUH) carries forward the legacy of SRM Group of Institutions. SRM's initiative towards the cause of quality education began in 1969 with the establishment of a primary school and today after five decades of its existence it has 22 institutions and 4 universities. SRMUH was established as a State Private University under the Haryana Private Universities Act, 2006 (as amended by Haryana Act No. 8 of 2013), in furtherance of the objective of the SRM group to reach out to a greater number of stakeholders in Northern India. This University aims to emerge as a leading world-class educational institution that disseminates knowledge upholding the highest standard of instructions in all fields of study. It is a multidisciplinary University with all the privileges and pride to exist and expand as a world class educational institution. SRMUH is set in sylvan surroundings amidst lush green fields. The university campus is spread over 47.38 acres of land and has a well-designed architectural layout. Students from over twenty-five different States and UTs of India and also various parts of the world study here. At present, the University is offering sixty-eight programmes. The campus is well-equipped with laboratories, sports, transport, healthcare and other recreational facilities. Hostel facility is provided inside the University campus for students (Boys and Girls) as well as staff. **SRMUH is recognized under section 2 (f) of the UGC Act 1956 and NAAC A+.** It has approval of all Regulatory Bodies, such as, Bar Council of India (BCI), National Council for Hotel Management and Catering Technology (NCHMCT). It is recognized by Department of Scientific and Industrial Research (DSIR).

First binary questionnaire/format in tune with the assessment of theory classes like Course file, Attendance register/Log book and MST marks with answer sheet has been prepared as shown in Annexure-1. Second binary questionnaire/format in tune with the assessment of non-theory classes like Lab Manual, Attendance register/Log book and has been prepared as shown in Annexure-2. The metrics are considered where the academic department needs to be involved.

Electrical & Electronics Engineering is a dynamic and rapidly growing field that brings various career opportunities in dual areas such as electric power generation, transmission, distributions, switch gears and circuits, robotics and control, computer hardware, and much more. The Department of Electrical and Electronic Engineering at SRMUH believes in the multidimensional growth of all students, industrial visits, and regular internships which assist

students in a smooth transition from academic life to work-life a regular feature of our department. The department has extensive partnerships and collaborations with foreign universities for technology up-gradation. This activity helps to stay abreast with the latest technologies in the field of electrical engineering. This department is highly qualified and dedicated faculty members having experience in both industries and academia. With specialized laboratories in all important areas of Electrical Engineering such as Power Systems, Machines, Power Electronics & Drives, Control & Automation, and measurements, this department works in the direction of nurturing the faculties and exposing them to world-class infrastructure.

2. Objective:

The purpose of an internal academic audit is to encourage the institution to regularly and continuously evaluate the quality of education and to enable the faculty to improve the quality of teaching and learning on an ongoing basis.

It helps in clarifying the roles and responsibilities of the teachers and thus avoids conflicts.

- Ensures effective use of available institutional resources.
- Facilitates educational quality improvement practices.

Internal Academic Audit of the department of EEE conducted under the supervision of Dean (E&T), Prof. Ranjit Roy. The audit assesses the program on several parameters such as the performance of students in exams, evaluation methods, departmental IQAC meetings etc. This process emphasizes self-reflection and self-improvement.

3. Component of Internal Academic Audit:

Documents required for conduct of Internal Academic Audit:

i. Theory

   a. Course File

   b. Attendance log book

   c. Internal Assessments Answer Scripts

   d. Assignments

ii. Non-Theory

   a. Lab Manual

   b. Attendance log book

   c. Internal Assessments Answer Scripts

iii. Departmental IQAC Mom and MEFP reports

4. Internal Academic Audit Team:

1. Chairman of the Committee - Dr. Ranjit Roy Dean (E&T)
2. Convenor of the Committee - Dr. Abhay Kumar Chaubey, AP & HOD, CE
3. Dr. Tejbir Singh, ECE
4. Dr. Mani Devi, CSE
5. Dr. Priyanka Mann, CSE
6. Mr. Arun P, ECE

5. Course Wise Internal Academic Audit:

Course Code	Course Name	Auditor Name
21EE0306	Power System Protection	Dr. Abhay Chaubey
20EE0322//21EEPE38	Smart Grid	Dr. Abhay Chaubey
20EE0212	Electrical Machines Laboratory II	Mr. P Arun Kumar
20EE0208	Linear Integrated Circuits	Mr. P Arun Kumar
23EEPE68	Renewable Energy Sources	Mr. P Arun Kumar
21EE0356	Power System Simulation Laboratory	Dr. Mani Devi
21EE0308	Microprocessor and Microcontroller	Dr. Priyanka Mann
21EE0358	Microprocessors and Microcontrollers Lab	Dr. Priyanka Mann
21EE0362	Control & Instrumentation Lab	Dr. Priyanka Mann
23EE0256	Electrical Measurement & Control Laboratory	Dr. Tejbir Singh
20EE0216	Linear Integrated Circuits Laboratory	Dr. Tejbir Singh
21EEPE06	PLC,DCS and SCADA	Dr. Tejbir Singh
21EE0360	Live Project III & Industrial Visit	Dr. Priyanka Mann

6. Observations:

IQAC committee have visited Faculty of Engineering program offering B. Tech - EEE departments for scrutinizing the Course File status maintained by the departments during 09 July 2025. Files were physically presented and their qualities were discussed.

The report provided by the members of audit team is attached here within.

7. Recommendation(s):

As recommended by the chairman, IAA

8. Photographs:



Sl. No.	Name	Signature
1	Chairman of the Committee - Dr. Ranjit Roy, Dean (E&T)	
2	Convenor of the Committee - Dr. Abhay Kumar Chaubey, CE	
3	Dr. Tejbir Singh, ECE	
4	Dr. Mani Devi, CSE	
5	Dr. Priyanka Mann, CSE	
6	Mr. Arun P, ECE	

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of ..E.S.T.....

Department of ...E.E.E.....

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Mr. Ranjeet Kumar

Courses Undertaken

Semester	Program	Name of the Course
IV	B.Tech EEE	PLC, DCS

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File.		
2	External Practical Answer scripts		
3	Detail marks sheet as per rubrics of internal practical examination.		
4	Checked copies of practical files (at least 2-3 samples)		
5	Laboratory Manual		

Name of the Auditor	Signature
Dr. Tejbir Singh	
Dr. Abhay Chaubey	
Dr. Priyanka Maan	
Dr. Mani Devi	
P. Arun Kumar	

HoD

Dean of Faculty

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of ...Engineering & Technology

Department of .....EEE.....

Academic Year: 2024-25

Course Audit Report of EEE. Courses

Name of the Faculty: Dr. Ranjit Roy

Courses Undertaken

Semester	Program	Name of the Course
VI	B.Tech EEE	Smart Grid
VI	B.Tech EEE	Power System Protection

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File.		
2	External Practical Answer scripts		
3	Detail marks sheet as per rubrics of internal practical examination.		
4	Checked copies of practical files (at least 2-3 samples)		
5	Laboratory Manual		

Name of the Auditor	Signature
Dr. Abhay Chaubey	
Dr. Mani Devi	
Dr. Priyanka Maan	
Dr. Tejbir	
P. Arunkumar	

HoD

Dean of Faculty

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of ..ENGINEERING

Department of ....E.E.E.....

Academic Year: 2024-25

Course Audit Report of EEE. Courses

Name of the Faculty: DHARMEDRA KUMAR

Courses Undertaken

Semester	Program	Name of the Course	Semester	Program	Name of the Course
IV	B.Tech	Electrical Machines Lab-2			
IV	B.Tech	Linear Integrated Circuits			
IV	B.Tech	Renewable Energy Source			

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	YES	
2	Checked answer scripts of MST-1 and MST-2	YES	
3	Checked assignment samples (if available)	YES	
	Applicable for practical courses		
1	Complete Course File.	YES	
2	External Practical Answer scripts	YES	
3	Detail marks sheet as per rubrics of internal practical examination.	YES	
4	Checked copies of practical files (at least 2-3 samples)	YES	
5	Laboratory Manual	YES	

Name of the Auditor	Signature
P. ARUNKUMAR	P. Arunkumar
Dr. Abhay Chaubey	
Dr. Tejbir Singh	
Dr. Mani Devi	
Dr. Priyanka Maan	

HoD

Dean of Faculty

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of ....E&T....

Department of .....EEE.....

Academic Year: 2024-25

Course Audit Report of ..B.Tech.. Courses

Name of the Faculty: Dr. Priyanka Maan.

Courses Undertaken

Semester	Program	Name of the Course	Semester	Program	Name of the Course
VI	B.Tech EEE	Microprocessor & Microcontroller.			
VI	B.Tech EEE	Micro. & Micro. Lab			
IV	B.Tech EEE	Live Proj 1 & Ind. Visit			
VI	B.Tech EEE	Control & Inst. Lab.			
VI	B.Tech EEE	Live Proj 3 & Ind. Visit			

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File.	Yes	
2	External Practical Answer scripts	Yes	Separately shown.
3	Detail marks sheet as per rubrics of internal practical examination.	Yes.	
4	Checked copies of practical files (at least 2-3 samples)	Yes	Separately shown.
5	Laboratory Manual	Yes	

Name of the Auditor	Signature
Dr. Priyanka Maan	
Dr. Mani Devi	
Dr. Abhay Chaubey	
Dr. Tejbir	
P. ARUN KUMAR	

HoD

Dean of Faculty

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of ..E..S..T...

Department of ..E.E.E.....

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: M. Ranjeet

Courses Undertaken

Semester	Program	Name of the Course
IV	B.Tech. EEE	EMCL-LAB
IV	B.Tech. EEE	LICLAB

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File		
2	Checked answer scripts of MST-1 and MST-2		
3	Checked assignment samples (if available)		
	Applicable for practical courses		
1	Complete Course File.	Yes	
2	External Practical Answer scripts	Yes	
3	Detail marks sheet as per rubrics of internal practical examination.	Yes	
4	Checked copies of practical files (at least 2-3 samples)		
5	Laboratory Manual		

Name of the Auditor	Signature
Dr. Tejbir Singh	
Dr. Abhay Chaubey	
Dr. Mani Devi	
Dr. Priyanka Naan.	
P. Arunkumar	

HoD

Dean of Faculty

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of E&T

Department of EEE

Academic Year: 2024-25

Course Audit Report of B.Tech **Courses**

Name of the Faculty: Dr. Deepika

Courses Undertaken

Semester	Program	Name of the Course
6th	B-Tech	Power System Simulation Laboratory.

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File		
2	Checked answer scripts of MST-1 and MST-2		
3	Checked assignment samples (if available)		
	Applicable for practical courses		
1	Complete Course File.	Yes	
2	External Practical Answer scripts	Yes	
3	Detail marks sheet as per rubrics of internal practical examination.	Yes.	
4	Checked copies of practical files (at least 2-3 samples)	Yes	
5	Laboratory Manual	Yes.	Lab manual in file missing.

Name of the Auditor	Signature
Dr. Mani Devi	Mani.
Dr. Abhay Chaubey	
Dr. Priyanka Maan.	PM
Dr. Tayyab	
P. Arunkumar	P. Arunkumar

HoD

Dean of Faculty

IQAC (Coordinator)

SRM Institute of Hotel Management
SRM University, Delhi-NCR, Sonepat
(Affiliated to National Council for Hotel Management & Catering Technology)
39, Rajiv Gandhi Education City, Delhi-NCR, Sonepat – 131029.

SRM UNIVERSITY
DELHI-NCR, SONEPAT

Ref. No: SRM – IHM/Academic Audit Report–2024-25 Even Sem/ 2024-25/ 708 Dated/24/07/2025

The IQAC Coordinator

SRM University

Dear Sir

Sub: Submission of Academic Audit Report for 2024-25 – Even Semester

Enclosed, please find the Academic Audit Report for 2024-25 – Even Semester being submitted to you along with this letter.

Thanking You

Yours Sincerely

(K S Narayan)

Principal

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (Even Semester)

Course Audit Format

Name of the Faculty :..Mr. Ravi Kumar, Mr. K.S Narayan, Ms. Harpreet

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-II	B.Sc. in Hospitality & Hotel Administration	➢ Foundation Course in Food Production-II (Theory)- (BHA201) ➢ Foundation Course in Food Production-II (Practical)- (BHA202)\

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory Courses		
1.	Complete Course File	Yes	
2.	Teaching Learning Evaluation Plan	Yes	
3.	Checked answer scripts of MST-1 and MST-2	Yes	
4.	Checked assignment samples (if available)	Yes	
	Applicable for practical Courses		
1.	Complete course file	Yes	
2.	Teaching Learning Evaluation Plan	Yes	
3.	Detail assessment sheet as per rubrics of internal practical	Yes	
4.	Checked copies of practical files/Journal	Yes	
5.	Lab Manual	Yes	
	Name of the Auditor	**Signature**	
1.	Mr. Ratan Lal Sahu		
2.	Dr. Prakash Chandra Pandey		
3.	Mr. Deepak Tiwari		

HoD

Dean of Faculty

IQAC (Coordinator)

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (Even Semester)

Course Audit Format

Name of the Faculty : Dr. Prakash Chandra Pandey

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-II	B.Sc. in Hospitality & Hotel Administration	➢ Foundation Course in Food & Beverage Service-II (Theory)- (BHA203) ➢ Foundation Course in Food & Beverage Service-II (Practical)- (BHA204)

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
Applicable for theory Courses			
1.	Complete Course File	Yes	
2.	Teaching Learning Evaluation Plan	Yes	
3.	Checked answer scripts of MST-1 and MST-2	Yes	
4.	Checked assignment samples (if available)	Yes	
Applicable for practical Courses			
1.	Complete course file	Yes	
2.	Teaching Learning Evaluation Plan	Yes	
3.	Detail assessment sheet as per rubrics of internal practical	Yes	
4.	Checked copies of practical files/Journal	Yes	
5.	Lab Manual	Yes	
Name of the Auditor		**Signature**	
1.	Mr. Ratan Lal Sahu		
2.	Mr. Ravi Kumar		
3.	Mr. Deepak Tiwari		

HoD

Dean of Faculty

IQAC (Coordinator)

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (Even Semester)

Course Audit Format

Name of the Faculty : Mr. Deepak Tiwari & Dr. Sanskriti Singh

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-II	B.Sc. in Hospitality & Hotel Administration	➢ Foundation Course in Room Division Operations – II (Theory)- (BHA205) ➢ Foundation Course in Room Division Operations – II (Practical)- (BHA206)

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
Applicable for theory Courses			
1.	Complete Course File	Yes	
2.	Teaching Learning Evaluation Plan	Yes	
3.	Checked answer scripts of MST-1 and MST-2	Yes	
4.	Checked assignment samples (if available)	Yes	
Applicable for practical Courses			
1.	Complete course file	Yes	
2.	Teaching Learning Evaluation Plan	Yes	
3.	Detail assessment sheet as per rubrics of internal practical	Yes	
4.	Checked copies of practical files/Journal	Yes	
5.	Lab Manual	Yes	
Name of the Auditor		**Signature**	
1.	Mr.Ratan Lal Sahu		
2.	Dr. Prakash Chandra Pandey		
3.	Mr.Ravi Kumar		

HoD

Dean of Faculty

IQAC (Coordinator)

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (Even Semester)

Course Audit Format

Name of the Faculty :...Mr. Deepak Tiwari.....

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-II	B.Sc. in Hospitality & Hotel Administration	➢ Sustainable Tourism- (BHA208)

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
Applicable for theory Courses			
1.	Complete Course File	Yes	
2.	Teaching Learning Evaluation Plan	Yes	
3.	Checked answer scripts of MST-1 and MST-2	Yes	
4.	Checked assignment samples (if available)	Yes	
Applicable for practical Courses			
1.	Complete course file		
2.	Teaching Learning Evaluation Plan		
3.	Detail assessment sheet as per rubrics of internal practical		
4.	Checked copies of practical files/Journal		
5.	Lab Manual		
Name of the Auditor		**Signature**	
1.	Mr. Ratan Lal Sahu		
2.	Dr. Prakash Chandra Pandey		
3.	Mr. Ravi Kumar		

N/A

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Dean of Faculty

IQAC (Coordinator)

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (Even Semester)

Course Audit Format

Name of the Faculty :....Ms. Riya.....

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-II	B.Sc. in Hospitality & Hotel Administration	➢ Communication Skills-II- (BHA209)

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
Applicable for theory Courses			
1.	Complete Course File	Yes	
2.	Teaching Learning Evaluation Plan	Yes	
3.	Checked answer scripts of MST-1 and MST-2	Yes	
4.	Checked assignment samples (if available)	Yes	
Applicable for practical Courses			
1.	Complete course file		
2.	Teaching Learning Evaluation Plan		
3.	Detail assessment sheet as per rubrics of internal practical		
4.	Checked copies of practical files/Journal		
5.	Lab Manual		
Name of the Auditor		**Signature**	
1.	Dr. Prakash Chandra Pandey		
2.	Mr. Ravi Kumar		
3.	Mr. Deepak Tiwari		

N/A

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Dean of Faculty

IQAC (Coordinator)

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (Even Semester)

Course Audit Format

Name of the Faculty :...Dr. Prakash Chandra Pandey

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-II	B.Sc. in Hospitality & Hotel Administration	➢ Basics of Tourism- (BHA210)

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory Courses		
1.	Complete Course File	Yes	
2.	Teaching Learning Evaluation Plan	Yes	
3.	Checked answer scripts of MST-1 and MST-2	Yes	
4.	Checked assignment samples (if available)	Yes	
	Applicable for practical Courses		
1.	Complete course file		
2.	Teaching Learning Evaluation Plan		
3.	Detail assessment sheet as per rubrics of internal practical		NA
4.	Checked copies of practical files/Journal		
5.	Lab Manual		
	Name of the Auditor	**Signature**	
1.	Mr. Ratan Lal Sahu		
2.	Mr. Ravi Kumar		
3.	Mr. Deepak Tiwari		

HoD

Dean of Faculty

IQAC (Coordinator)

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (Even Semester)

Course Audit Format

Name of the Faculty :..Mr. Deepak Tiwari.....

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-II	B.Sc. in Hospitality & Hotel Administration	➢ Applications of Computers & IT- (Practical)- (BHA211)

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
Applicable for theory Courses			
1.	Complete Course File		
2.	Teaching Learning Evaluation Plan		
3.	Checked answer scripts of MST-1 and MST-2		NA
4.	Checked assignment samples (if available)		
Applicable for practical Courses			
1.	Complete course file	Yes	
2.	Teaching Learning Evaluation Plan	Yes	
3.	Detail assessment sheet as per rubrics of internal practical	Yes	
4.	Checked copies of practical files/Journal	Yes	
5.	Lab Manual	Yes	

	Name of the Auditor	Signature
1.	Mr.Ratan Lal Sahu	
2.	Dr.Prakash Chandra Pandey	
3.	Mr.Ravi Kumar	

HoD

Dean of Faculty

IQAC (Coordinator)

SRM University, Delhi-NCR, *Sonepat, Haryana*
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (Even Semester)

Course Audit Format

Name of the Faculty :.....Dr. Ravi Sharma.....

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-II	B.Sc. in Hospitality & Hotel Administration	➢ Yoga/Stress Management-II (Practical)-(BHA212)

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
Applicable for theory Courses			
1.	Complete Course File		
2.	Teaching Learning Evaluation Plan		
3.	Checked answer scripts of MST-1 and MST-2		NA
4.	Checked assignment samples (if available)		
Applicable for practical Courses			
1.	Complete course file	Yes	
2.	Teaching Learning Evaluation Plan	Yes	
3.	Detail assessment sheet as per rubrics of internal practical	Yes	
4.	Checked copies of practical files/Journal	Yes	
5.	Lab Manual	Yes	
Name of the Auditor		**Signature**	
1.	Dr. Prakash Chandra Pandey		
2.	Mr. Ravi Kumar		
3.	Mr. Deepak Tiwari		

HoD

Dean of Faculty

IQAC (Coordinator)

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (Even Semester)

Course Audit Format

Name of the Faculty :..Mr. Ravi Kumar.....

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-IV	B.Sc. in Hospitality & Hotel Administration	➢ Indian Culinary Arts (Theory)- (BHA301) ➢ Indian Culinary Arts (Practical)- (BHA302)

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
Applicable for theory Courses			
1.	Complete Course File	Yes	
2.	Teaching Learning Evaluation Plan	Yes	
3.	Checked answer scripts of MST-1 and MST-2	Yes	
4.	Checked assignment samples (if available)	Yes	
Applicable for practical Courses			
1.	Complete course file	Yes	
2.	Teaching Learning Evaluation Plan	Yes	
3.	Detail assessment sheet as per rubrics of internal practical	Yes	
4.	Checked copies of practical files/Journal	Yes	
5.	Lab Manual	Yes	
Name of the Auditor		**Signature**	
1.	Mr.Ratan Lal Sahu		
2.	Dr.Prakash Chandra Pandey		
3.	Mr.Deepak Tiwari		

HoD

Dean of Faculty

IQAC (Coordinator)

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (Even Semester)

Course Audit Format

Name of the Faculty : Dr. Prakash Chandra Pandey

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-IV	B.Sc. in Hospitality & Hotel Administration	➢ Banquet Operations (Theory) –(BHA303) ➢ Banquet Operations (Practical) –(BHA304)

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
Applicable for theory Courses			
1.	Complete Course File	Yes	
2.	Teaching Learning Evaluation Plan	Yes	
3.	Checked answer scripts of MST-1 and MST-2	Yes	
4.	Checked assignment samples (if available)	Yes	
Applicable for practical Courses			
1.	Complete course file	Yes	
2.	Teaching Learning Evaluation Plan	Yes	
3.	Detail assessment sheet as per rubrics of internal practical	Yes	
4.	Checked copies of practical files/Journal	Yes	
5.	Lab Manual	Yes	
Name of the Auditor		**Signature**	
1.	Mr.Ratan Lal Sahu		
2.	Mr. Ravi Kumar		
3.	Mr.Deepak Tiwari		

HoD

Dean of Faculty

IQAC (Coordinator)

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (Even Semester)

Course Audit Format

Name of the Faculty : Mr. Deepak Tiwari

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-IV	B.Sc. in Hospitality & Hotel Administration	➢ Facility Management – (BHA307)

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory Courses		
1.	Complete Course File	Yes	
2.	Teaching Learning Evaluation Plan	Yes	
3.	Checked answer scripts of MST-1 and MST-2	Yes	
4.	Checked assignment samples (if available)	Yes	
	Applicable for practical Courses		
1.	Complete course file		
2.	Teaching Learning Evaluation Plan		
3.	Detail assessment sheet as per rubrics of internal practical		N/A
4.	Checked copies of practical files/Journal		
5.	Lab Manual		
	Name of the Auditor	**Signature**	
1.	Mr.Ratan Lal Sahu		
2.	Dr. Prakash Chandra Pandey		
3.	Mr. Ravi Kumar		

HoD

Dean of Faculty

IQAC (Coordinator)

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (Even Semester)

Course Audit Format

Name of the Faculty : Dr. Sanskriti Singh

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-IV	B.Sc. in Hospitality & Hotel Administration	➢ Food Science, Nutrition & Hygiene – (BHA309)

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
Applicable for theory Courses			
1.	Complete Course File	Yes	
2.	Teaching Learning Evaluation Plan	Yes	
3.	Checked answer scripts of MST-1 and MST-2	Yes	
4.	Checked assignment samples (if available)	Yes	
Applicable for practical Courses			
1.	Complete course file		
2.	Teaching Learning Evaluation Plan		
3.	Detail assessment sheet as per rubrics of internal practical		NA
4.	Checked copies of practical files/Journal		
5.	Lab Manual		
Name of the Auditor		**Signature**	
1.	Mr.Ravi Kumar		
2.	Dr. Prakash Chandra Pandey		
3.	Mr. Deepak Tiwari		

HoD

Dean of Faculty

IQAC (Coordinator)

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (Even Semester)

Course Audit Format

Name of the Faculty : Mr. Deepak Tiwari

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-IV	B.Sc. in Hospitality & Hotel Administration	➢ Business Communication – (BHA310)

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
Applicable for theory Courses			
1.	Complete Course File	Yes	
2.	Teaching Learning Evaluation Plan	Yes	
3.	Checked answer scripts of MST-1 and MST-2	Yes	
4.	Checked assignment samples (if available)	Yes	
Applicable for practical Courses			
1.	Complete course file		
2.	Teaching Learning Evaluation Plan		
3.	Detail assessment sheet as per rubrics of internal practical		N/A
4.	Checked copies of practical files/Journal		
5.	Lab Manual		
Name of the Auditor		**Signature**	
1.	Mr.Ratan Lal Sahu		
2.	Mr.Ravi Kumar		
3.	Dr. Prakash Chandra Pandey		

HoD

Dean of Faculty

IQAC (Coordinator)

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (Even Semester)

Course Audit Format

Name of the Faculty :...Dr. Shivangi.....

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-IV	B.Sc. in Hospitality & Hotel Administration	➢ Hotel Accounting Skills- (BHA311)

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
Applicable for theory Courses			
1.	Complete Course File	Yes	
2.	Teaching Learning Evaluation Plan	Yes	
3.	Checked answer scripts of MST-1 and MST-2	Yes	
4.	Checked assignment samples (if available)	Yes	
Applicable for practical Courses			
1.	Complete course file		
2.	Teaching Learning Evaluation Plan		
3.	Detail assessment sheet as per rubrics of internal practical		NA
4.	Checked copies of practical files/Journal		
5.	Lab Manual		
Name of the Auditor		**Signature**	
1.	Dr.Prakash Chandra Pandey		
2.	Mr. Ravi Kumar		
3.	Mr.Deepak Tiwari		

HoD

Dean of Faculty

IQAC (Coordinator)

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (Even Semester)

Course Audit Format

Name of the Faculty :...Mr. Ravi Kumar & Ms. Harpreet

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-VI	B.Sc. in Hospitality & Hotel Administration	➢ Advance Food Production Operations-II (Theory)-(BHM351) ➢ Advance Food Production Operations-II (Practical)-(BHM351P)

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
Applicable for theory Courses			
1.	Complete Course File	Yes	
2.	Teaching Learning Evaluation Plan	Yes	
3.	Checked answer scripts of MST-1 and MST-2	Yes	
4.	Checked assignment samples (if available)	Yes	
Applicable for practical Courses			
1.	Complete course file	Yes	
2.	Teaching Learning Evaluation Plan	Yes	
3.	Detail assessment sheet as per rubrics of internal practical	Yes	
4.	Checked copies of practical files/Journal	Yes	
5.	Lab Manual	Yes	
Name of the Auditor		**Signature**	
1.	Mr. Ratan Lal Sahu		
2.	Dr.Prakash Chandra Pandey		
3.	Mr. Deepak Tiwari		

HoD

Dean of Faculty

IQAC (Coordinator)

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (Even Semester)

Course Audit Format

Name of the Faculty :..Dr. Prakash Chandra Pandey..

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-VI	B.Sc. in Hospitality & Hotel Administration	➢ Advance F & B Operations-II (Theory)-(BHM352) ➢ Advance F & B Operations-II (Practical)-(BHM352P)

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
Applicable for theory Courses			
1.	Complete Course File	Yes	
2.	Teaching Learning Evaluation Plan	Yes	
3.	Checked answer scripts of MST-1 and MST-2	Yes	
4.	Checked assignment samples (if available)	Yes	
Applicable for practical Courses			
1.	Complete course file	Yes	
2.	Teaching Learning Evaluation Plan	Yes	
3.	Detail assessment sheet as per rubrics of internal practical	Yes	
4.	Checked copies of practical files/Journal	Yes	
5.	Lab Manual	Yes	
Name of the Auditor		**Signature**	
1.	Mr. Ratan Lal Sahu		
2.	Mr. Ravi Kumar		
3.	Mr. Deepak Tiwari		

HoD

Dean of Faculty

IQAC (Coordinator)

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (Even Semester)

Course Audit Format

Name of the Faculty :...Dr. Sanskriti Singh.....

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-VI	B.Sc. in Hospitality & Hotel Administration	➢ Front Office Management-II (Theory)-(BHM353) ➢ Front Office Management-II (Practical)-(BHM353P) ➢

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
Applicable for theory Courses			
1.	Complete Course File	Yes	
2.	Teaching Learning Evaluation Plan	Yes	
3.	Checked answer scripts of MST-1 and MST-2	Yes	
4.	Checked assignment samples (if available)	Yes	
Applicable for practical Courses			
1.	Complete course file	Yes	
2.	Teaching Learning Evaluation Plan	Yes	
3.	Detail assessment sheet as per rubrics of internal practical	Yes	
4.	Checked copies of practical files/Journal	Yes	
5.	Lab Manual	Yes	
Name of the Auditor		**Signature**	
1.	Dr. Prakash Chandra Pandey		
2.	Mr. Ravi Kumar		
3.	Mr. Deepak Tiwari		

HoD

Dean of Faculty

IQAC (Coordinator)

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (Even Semester)

Course Audit Format

Name of the Faculty :...Mr. Deepak Tiwari.....

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-VI	B.Sc. in Hospitality & Hotel Administration	➢ Accommodation Management-II (Theory)-(BHM354) ➢ Accommodation Management-II (Practical)-(BHM354P)

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
Applicable for theory Courses			
1.	Complete Course File	Yes	
2.	Teaching Learning Evaluation Plan	Yes	
3.	Checked answer scripts of MST-1 and MST-2	Yes	
4.	Checked assignment samples (if available)	Yes	
Applicable for practical Courses			
1.	Complete course file	Yes	
2.	Teaching Learning Evaluation Plan	Yes	
3.	Detail assessment sheet as per rubrics of internal practical	Yes	
4.	Checked copies of practical files/Journal	Yes	
5.	Lab Manual	Yes	
Name of the Auditor		**Signature**	
1.	Mr. Ratan Lal Sahu		
2.	Dr. Prakash Chandra Pandey		
3.	Mr. Ravi Kumar		

HoD

Dean of Faculty

IQAC (Coordinator)

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (Even Semester)

Course Audit Format

Name of the Faculty :..Mr. K. S. Narayan.....

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-VI	B.Sc. in Hospitality & Hotel Administration	➢ Food & Beverage Management -(BHM305)

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
Applicable for theory Courses			
1.	Complete Course File	Yes	
2.	Teaching Learning Evaluation Plan	Yes	
3.	Checked answer scripts of MST-1 and MST-2	Yes	
4.	Checked assignment samples (if available)	Yes	
Applicable for practical Courses			
1.	Complete course file		NA
2.	Teaching Learning Evaluation Plan		
3.	Detail assessment sheet as per rubrics of internal practical		
4.	Checked copies of practical files/Journal		
5.	Lab Manual		
Name of the Auditor		**Signature**	
1.	Dr. Prakash Chandra Pandey		
2.	Mr. Ravi Kumar		
3.	Mr. Deepak Tiwari		

HoD

Dean of Faculty

IQAC (Coordinator)

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (Even Semester)

Course Audit Format

Name of the Faculty : Mr. Deepak Tiwari

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-VI	B.Sc. in Hospitality & Hotel Administration	➢ Facility Planning -(BHM306)

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
Applicable for theory Courses			
1.	Complete Course File	Yes	
2.	Teaching Learning Evaluation Plan	Yes	
3.	Checked answer scripts of MST-1 and MST-2	Yes	
4.	Checked assignment samples (if available)	Yes	
Applicable for practical Courses			
1.	Complete course file		
2.	Teaching Learning Evaluation Plan		
3.	Detail assessment sheet as per rubrics of internal practical		NA
4.	Checked copies of practical files/Journal		
5.	Lab Manual		
Name of the Auditor		**Signature**	
1.	Dr. Prakash Chandra Pandey		
2.	Mr. Ravi Kumar		
3.	Mr. Ratan Lal Sahu		

HoD

Dean of Faculty

IQAC (Coordinator)

SRM UNIVERSITY, Delhi-NCR, Sonepat					
Faculty of Tourism Hotel Management & Catering Technology Department of Hotel Management					
Academiic Audit Report- Even Semester					
Academic Session-2024-25					
Department Name	**Particulars**	**SEM VI (B.Sc. HMCT)**	**SEM VI (B.Sc. HHA)**	**SEM IV (B.Sc. HHA)**	**SEM II (B.Sc. HHA)**
Department of Hotel Management	Attendance Register	Yes	Yes	Yes	Yes
	Course File	Yes	Yes	Yes	Yes
	MEFP	Yes	Yes	Yes	Yes
	IQAC FIles	Yes	Yes	Yes	Yes

(Dr. Prakash Chandra Pandey)
INTERNAL AUDITOR I

(Mr. Ravi Kumar)
INTERNAL AUDITOR II

(Mr. Deepak Tiwari)
INTERNAL AUDITOR III

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (Even Semester)

Course Audit Format

Name of the Faculty :...Mr. Ravi kumar and Ms. Harpreet

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-VI	B.Sc. Hotel Management & Catering Technology	➢ Advance Food Production Operations-II-(Theory) - (22SBHM351) ➢ Advance Food Production Operations-II-(Practical) - (22SBHM351P)

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
Applicable for theory Courses			
1.	Complete Course File	✓	
2.	Teaching Learning Evaluation Plan	✓	
3.	Checked answer scripts of MST-1 and MST-2	✓	
4.	Checked assignment samples (if available)	✓	
Applicable for practical Courses			
1.	Complete course file	✓	
2.	Teaching Learning Evaluation Plan	✓	
3.	Detail assessment sheet as per rubrics of internal practical	✓	
4.	Checked copies of practical files/Journal	✓	
5.	Lab Manual	✓	
Name of the Auditor		**Signature**	
1.	Mr.Ratan Lal Sahu		
2.	Dr.Prakash Chandra Pandey		
3.	Mr.Deepak Tiwari		

HoD

Dean of Faculty

IQAC (Coordinator)

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (Even Semester)

Course Audit Format

Name of the Faculty : Dr. Pralcash Chandra Pandey

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-VI	B.Sc. Hotel Management & Catering Technology	➢ Advance Food & Beverage Service Operations-II-(Theory) -(22SBHM352) ➢ Advance Food & Beverage Service Operations-II-(Practical) -(22SBHM352P)

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
Applicable for theory Courses			
1.	Complete Course File	✓	
2.	Teaching Learning Evaluation Plan	✓	
3.	Checked answer scripts of MST-1 and MST-2	✓	
4.	Checked assignment samples (if available)	✓	
Applicable for practical Courses			
1.	Complete course file	✓	
2.	Teaching Learning Evaluation Plan	✓	
3.	Detail assessment sheet as per rubrics of internal practical	✓	
4.	Checked copies of practical files/Journal	✓	
5.	Lab Manual	✓	
Name of the Auditor		**Signature**	
1.	Mr.Ratan Lal Sahu		
2.	Mr.Ravi Kumar		
3.	Mr.Deepak Tiwari		

HoD

Dean of Faculty

IQAC (Coordinator)

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (Even Semester)

Course Audit Format

Name of the Faculty : Dr. Sanskriti Singh

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-VI	B.Sc. Hotel Management & Catering Technology	➢ Advance Front Office Management-II-(Theory) - (22SBHM353) ➢ Advance Front Office Management-II-(Practical) - (22SBHM353P)

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
Applicable for theory Courses			
1.	Complete Course File	✓	
2.	Teaching Learning Evaluation Plan	✓	
3.	Checked answer scripts of MST-1 and MST-2	✓	
4.	Checked assignment samples (if available)	✓	
Applicable for practical Courses			
1.	Complete course file	✓	
2.	Teaching Learning Evaluation Plan	✓	
3.	Detail assessment sheet as per rubrics of internal practical	✓	
4.	Checked copies of practical files/Journal	✓	
5.	Lab Manual	✓	
Name of the Auditor		**Signature**	
1.	Mr.Ravi Kumar		
2.	Dr. Prakash Chandra Pandey		
3.	Mr.Deepak Tiwari		

HoD

Dean of Faculty

IQAC (Coordinator)

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (Even Semester)

Course Audit Format

Name of the Faculty : Mr. Deepak Tiwari

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-VI	B.Sc. Hotel Management & Catering Technology	➢ Accommodation Management-II-(Theory) - (22SBHM354) ➢ Accommodation Management-II-(Practical) - (22SBHM354P)

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
Applicable for theory Courses			
1.	Complete Course File	✓	
2.	Teaching Learning Evaluation Plan	✓	
3.	Checked answer scripts of MST-1 and MST-2	✓	
4.	Checked assignment samples (if available)	✓	
Applicable for practical Courses			
1.	Complete course file	✓	
2.	Teaching Learning Evaluation Plan	✓	
3.	Detail assessment sheet as per rubrics of internal practical	✓	
4.	Checked copies of practical files/Journal	✓	
5.	Lab Manual	✓	
Name of the Auditor		**Signature**	
1.	Mr.Ratan Lal Sahu		
2.	Dr. Prakash Chandra Pandey		
3.	Mr.Ravi Kumar		

HoD

Dean of Faculty

IQAC (Coordinator)

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (Even Semester)

Course Audit Format

Name of the Faculty : Dr. Prakash Chandra Pandey

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-VI	B.Sc. Hotel Management & Catering Technology	➢ Food Safety & Quality -(22SBHM/DSE-312)

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory Courses		
1.	Complete Course File	✓	
2.	Teaching Learning Evaluation Plan	✓	
3.	Checked answer scripts of MST-1 and MST-2	✓	
4.	Checked assignment samples (if available)	✓	
	Applicable for practical Courses		
1.	Complete course file		
2.	Teaching Learning Evaluation Plan		
3.	Detail assessment sheet as per rubrics of internal practical		NA
4.	Checked copies of practical files/Journal		
5.	Lab Manual		
	Name of the Auditor	**Signature**	
1.	Mr.Ratan Lal Sahu		
2.	Mr.Ravi Kumar		
3.	Mr.DeepakTiwari		

HoD

Dean of Faculty

IQAC (Coordinator)

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (Even Semester)

Course Audit Format

Name of the Faculty : Mr. Deepak Tiwari

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-VI	B.Sc. Hotel Management & Catering Technology	➢ Facility Planning -(22SBHM/DSE-306)

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
Applicable for theory Courses			
1.	Complete Course File	✓	
2.	Teaching Learning Evaluation Plan	✓	
3.	Checked answer scripts of MST-1 and MST-2	✓	
4.	Checked assignment samples (if available)	✓	
Applicable for practical Courses			
1.	Complete course file		
2.	Teaching Learning Evaluation Plan		
3.	Detail assessment sheet as per rubrics of internal practical		NA
4.	Checked copies of practical files/Journal		
5.	Lab Manual		
Name of the Auditor		**Signature**	
1.	Mr.Ratan Lal Sahu		
2.	Mr.Prakash Chandra Pandey		
3.	Mr.Ravi Kumar		

HoD

Dean of Faculty

IQAC (Coordinator)

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (Even Semester)

Course Audit Format

Name of the Faculty : Mr. K S Narayan

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-VI	B.Sc. Hotel Management & Catering Technology	➢ Food & Beverage Management -(22SBHM/DSE-305)

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
Applicable for theory Courses			
1.	Complete Course File	Yes	
2.	Teaching Learning Evaluation Plan	Yes	
3.	Checked answer scripts of MST-1 and MST-2	Yes	
4.	Checked assignment samples (if available)	Yes	
Applicable for practical Courses			
1.	Complete course file		
2.	Teaching Learning Evaluation Plan		
3.	Detail assessment sheet as per rubrics of internal practical		N/A
4.	Checked copies of practical files/Journal		
5.	Lab Manual		
Name of the Auditor		**Signature**	
1.	Mr.Prakash Chandra Pandey		
2.	Mr.Ravi Kumar		
3.	Mr. Deepak Tiwari		

HoD

Dean of Faculty

IQAC (Coordinator)

INTERNAL ACADEMIC AUDIT REPORT

INDEX

S.NO.	CONTENTS
1.	Introduction
2.	Objective
3.	Components of Internal Academic Audit
4.	Internal Academic Audit Team
5.	Percentage of Failed Students in Internal Assessment Components
6.	Course-wise Internal Academic Report
7.	Observation
8.	Recommendations

SRM UNIVERSITY DELHI-NCR, SONEPAT

Established under Haryana Private Universities Act 2006 as amended by Act no.8 of 2013 and recognized by UGC u/s 2(f) of UGC Act, 1956

39, Rajiv Gandhi Education City, Delhi-NCR, Sonepat-131029, Haryana (India)

Tel : 0130-2203700-01 | Tollfree : 1800 180 1216 | Website : www.srmuniversity.ac.in

INTRODUCTION

An Internal Academic Audit Committee established on dated 07/01/2025 with the objective to ensure that the internal quality of teaching and assessment is duly assessed. This was done in order to ensure that faculties co-operate in ensuring that the audit is done smoothly. At the same time this auditing works as a learning experience for all the faculties of department.

OBJECTIVE

Internal Academic Audit was done with the objective that-

1) Faculty of Law adhere to prescribed uniform standards of education by SRM University, Sonepat campus
2) The Faculty of Law has proper documents and records for future NAAC/NIRF purposes and other record/ranking purposes.
3) There can be identification of gaps in planning and execution of academic plan made before the commencement of existing and upcoming semester.
4) Audit was done with the objective to provide an insight to the Faculty of Law that what further improvements can be made by them.

COMPONENTS OF INTERNAL ACADEMIC AUDIT

Following were the components of Internal Academic Audit-

1. Course files of the faculty
2. Checked answer scripts of MSTs
3. Checked assignment copies
4. Faculty feedback in given format
5. Minutes of meeting of IQAC
6. MEFP report submitted by each faculty in the respective course
7. Any other components wish to add/delete wherever applicable

SRM UNIVERSITY
DELHI-NCR, SONEPAT

Anjali Dixit <anjalidixit@srmuniversity.a

:ademic Audit

iessages

D Law <hod.law@srmuniversity.ac.in> Wed, May 14, 2025 at 11:0
Faculty of Law <faculty-of-law@srmuniversity.ac.in>, DD Sharma <ddsharma.vf@srmuniversity.ac.in>, "Mr.Pragat Chauhan"
iauhan.pragat@srmuniversity.ac.in>, "Mr.Pranshu Kaushal" <pranshukaushal@srmuniversity.ac.in>, Suraj Tomar
irajtomar@srmuniversity.ac.in>, Parul <parulvashisht@srmuniversity.ac.in>, "Dr.Rakesh kumar chopra"
keshchopra@srmuniversity.ac.in>, drmanisha723@gmail.com, pranshukaushal89@rediffmail.com, Rahul chauhan
hulchauhan@srmuniversity.ac.in>, "Dr.Aditi Dev" <aditi.dev@srmuniversity.ac.in>, "Ms.Surabhi Chandan"
irabhichandan@srmuniversity.ac.in>, Aayushi jain <aayushijain@srmuniversity.ac.in>, sunil french <sunil.french@srmuniversity.ac.i
Aarti" <aartidevi@srmuniversity.ac.in>, Ashish Verma <ashish.verma@srmuniversity.ac.in>, "Mr.Sudip Das"
idipdas@srmuniversity.ac.in>, "Mr. Vanshul Jasuja" <vanshul@srmuniversity.ac.in>, "Dr. Pawan Kumar"
iwan.p@srmuniversity.ac.in>, riya jain <riya.jain@srmuniversity.ac.in>
"Dr. Vjiay K. Singh" <deanlaw@srmuniversity.ac.in>, Program Management Committee <pmclaw@srmuniversity.ac.in>, Anjali Dixi
ijalidixit@srmuniversity.ac.in>

A Committee is hereby constituted to conduct an Internal Academic Audit for the even semester of session 2024-2025. The Committee is as under-

Convenor of the Committee – Prof. (Dr.) Vijay Kumar Singh, Dean, Faculty of Law

1. Prof. (Dr.) Sandeep Kulshrestha, HoD, Faculty of Law
2. Dr. Shalini Saxena, Associate Professor
3. Dr. Paramjeet Singh, Associate Professor
4. Dr. Prateek Deol, Associate Professor
5. Dr. Kanika Aggrawal, Assistant Professor
6. Dr. Anjali Dixit, Associate Professor- Coordinator

The Committee will examine every course File according to the model index, a few evaluated answer scripts a ssignments to verify that they have been assessed and marked. The committee shall submit its course-wise report 5th June 2025. The Audit shall include but not limited to:-

. The Complete Course Files as per the approved index

. Course File of individual Courses (Theory and Practical) includes:-

Syllabus, CO's, CLO's & Mapping, Academic Calendar, Individual Time Table, Student List, Teaching Learni Evaluation Plan, Teaching Learning Evaluation Plan, Teaching Learning Evaluation Process, Assignment Sheets a ample checked assignment copies, MST Question Papers and Checked MST Answer Scripts, Evaluation She Attendance Details, Slow Learner Details (optional), Model Question Paper (optional).

. Checked answer sheets of both MSTs

.. Course wise observation

Any other information found appropriate may also be added

Schedule for Internal Academic Audit: **(2nd June to 6th June 2025)**

1. Dr. Shalini Saxena, Associate Professor- LL.B. -
2. Dr. Paramjeet Singh, Associate Professor- BBA LL.B.
3. Dr. Prateek Deol, Associate Professor- Visiting Faculties & Management and Humanities Subjects
4. Dr. Kanika Aggrawal, Assistant Professor- BA LL.B.
5. Dr. Anjali Dixit, Associate Professor- LL.M.

The committee shall conduct the Batch-wise audit of all courses and the programme coordinators will prepare a bat vise schedule for audit in consultation with the stakeholders. Day wise schedule shall be released by the Coordina ateron.

Every faculty members including Guest Faculty ensure the compliance on time.

Thanks & Regards

SRM University, Delhi-NCR, Sonepat

Faculty of Law

EVEN SEMESTER

(JANUARY- 2025 TO MAY-2025)

SRM UNIVERSITY DELHI-NCR, SONEPAT
Established under Haryana Private Universities Act 2006 as amended by Act no.8 of 2013 and recognized by UGC u/s 2(f) of UGC Act, 1956
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Tel.: 0130-2208700-01 | Tollfree : 1800 180 1210 | Website: www.srmuniversity.ac.in

SRM UNIVERSITY
DELHI-NCR, SONEPAT

HOD Law <hod.law@srmuniversity.ac.in>

Committee Structure and Workload Internal Academic Audit (Even semester- 2025)

3 messages

Anjali Dixit <anjalidixit@srmuniversity.ac.in>
To: HOD Law <hod.law@srmuniversity.ac.in>
Cc: Dean Law <deanlaw@srmuniversity.ac.in>

Sat, May 10, 2025 at 1:30 PM

Respected Sir,

As per today's discussion during the PMC meeting and as directed by Dean Sir, I am sharing the proposed committee structure along with the assigned workloads related to Internal Academic Audit (Even semester- 2025) for your kind review.

Kindly let me know if any modifications are required. I also request you to please circulate the same via email to all concerned.

Kindly find the attachments

Regards

Dr. Anjali Dixit,
Associate Professor of Law

"Nothing is impossible, the word itself says 'I'm possible'!" **Audrey Hepburn**

2 attachments

6.0 Workload (Even semester) 2024 (2).xlsx
166K

Committee.docx
2610K

HOD Law <hod.law@srmuniversity.ac.in>
To: "Dr. Vjiay K. Singh" <deanlaw@srmuniversity.ac.in>

Sat, May 10, 2025 at 4:40 PM

Dear Sir,
Refer to the trailing mail and attachment thereto.
The list of the members of the proposed Internal Audit Committee is submitted for kind approval. Please
[Quoted text hidden]
--
Thanks & Regards

Prof.(Dr.) Sandeep Kulshrestha
Professor & Head
Department of Law
SRM University Delhi NCR
Sonepat (Haryana)

2 attachments

6.0 Workload (Even semester) 2024 (2).xlsx
166K

Committee.docx
2610K

INTERNAL ACADEMIC AUDIT TEAM & SCHEDULE

A Committee is hereby constituted to conduct an Internal Academic Audit for the even semester of session 2024-2025.
The Committee is as under-

Convenor of the Committee – Prof. (Dr.) Vijay Kumar Singh, Dean, Faculty of Law

1. Prof. (Dr.) Sandeep Kulshrestha, HoD, Faculty of Law
2. Dr. Shalini Saxena, Associate Professor
3. Dr. Paramjeet Singh, Associate Professor
4. Dr. Prateek Deol, Associate Professor
5. Dr. Kanika Aggrawal, Assistant Professor
6. Dr. Anjali Dixit, Associate Professor- Coordinator
7. Prof. Dr. Ranjeet Roy- IQAC Coordinator, SRM University

Schedule for Internal Academic Audit: **(2nd June to 6th June 2025 @ 9:30 AM onwards)**

SCHEDULE			
S.NO.	**PROGRAMMES/COURSES**	**NAME OF FACULTY**	**DATE FOR INTERNAL ACADEMIC AUDIT**
1.	Visiting Faculties & Management and Humanities Subjects	Dr. Prateek Deol, Associate Professor	**2/06/2025**
2.	LL.B.	Dr. Shalini Saxena, Associate Professor	**3/06/2025**
3.	BBA LL.B.	Dr. Paramjeet Singh, Associate Professor	**4/06/2025**
4.	BA LL.B.	Dr. Kanika Aggrawal, Assistant Professor	**5/06/2025**
5.	LL.M.	Dr. Anjali Dixit, Associate Professor	**6/06/2025**

FACULTY OF LAW

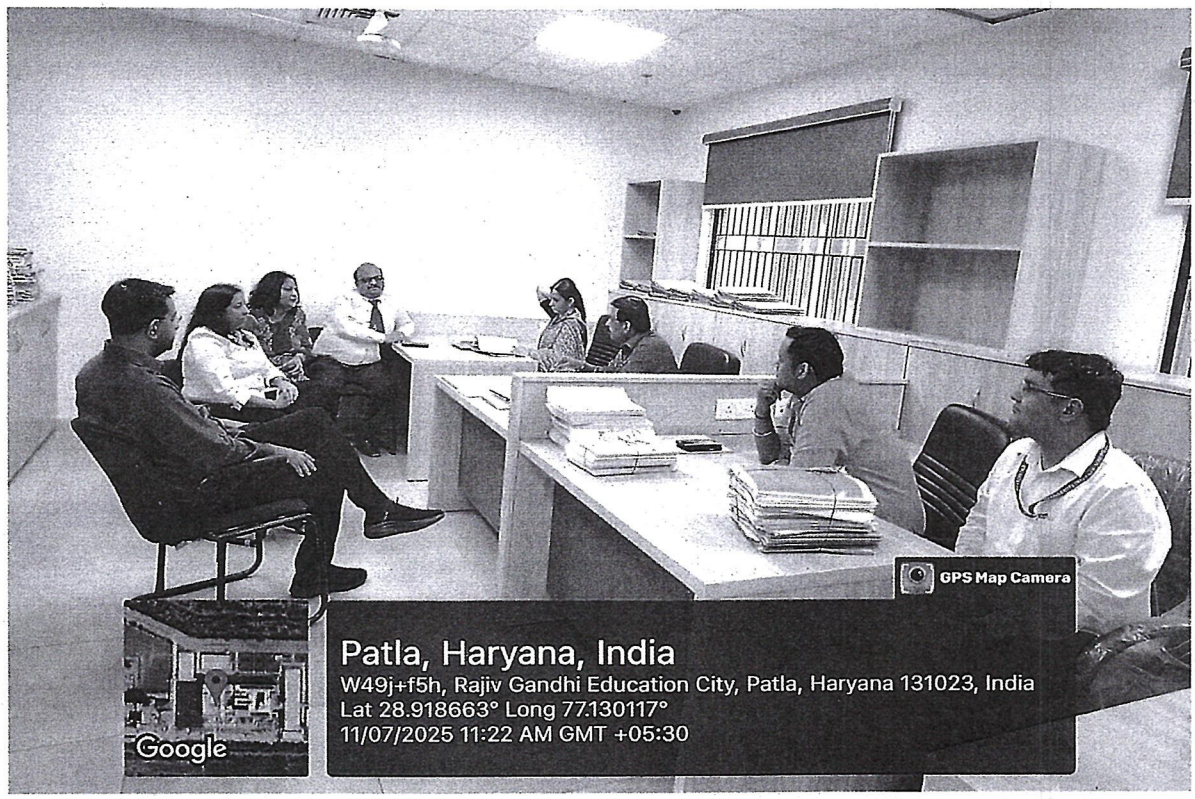
INTERNAL ACADEMIC AUDIT

S.NO.	NAME	DESIGNATION	SIGNATURE
1.	Prof. (Dr.)Vijay Kumar Singh, Professor & Dean, Faculty of Law	Convenor	
2.	Prof. (Dr.) Sandeep Kulshrestha, Professor & HoD, Faculty of Law	Member Secretary	
3.	Dr. Paramjeet Singh, Associate Professor, Faculty of Law	Member	
4.	Dr. Prateek Deol, Associate Professor, Faculty of Law	Member	
5.	Dr. Shalini Saxena, Associate Professor, Faculty of Law	Member	
6.	Dr. Kanika, Assistant Professor, Faculty of Law	Member	
7.	Dr. Anjali Dixit, Associate Professor, Faculty of Law	Coordinator	
8.	Prof. (Dr.) Ranjeet Roy, Professor & Dean, (Engineering & Technology) Department of Electrical & Electronic Engineering	IQAC Coordinator	

9. Dr. Adib Dev
Associate Professor
Member IQAC

Member, IQAC

11/7/25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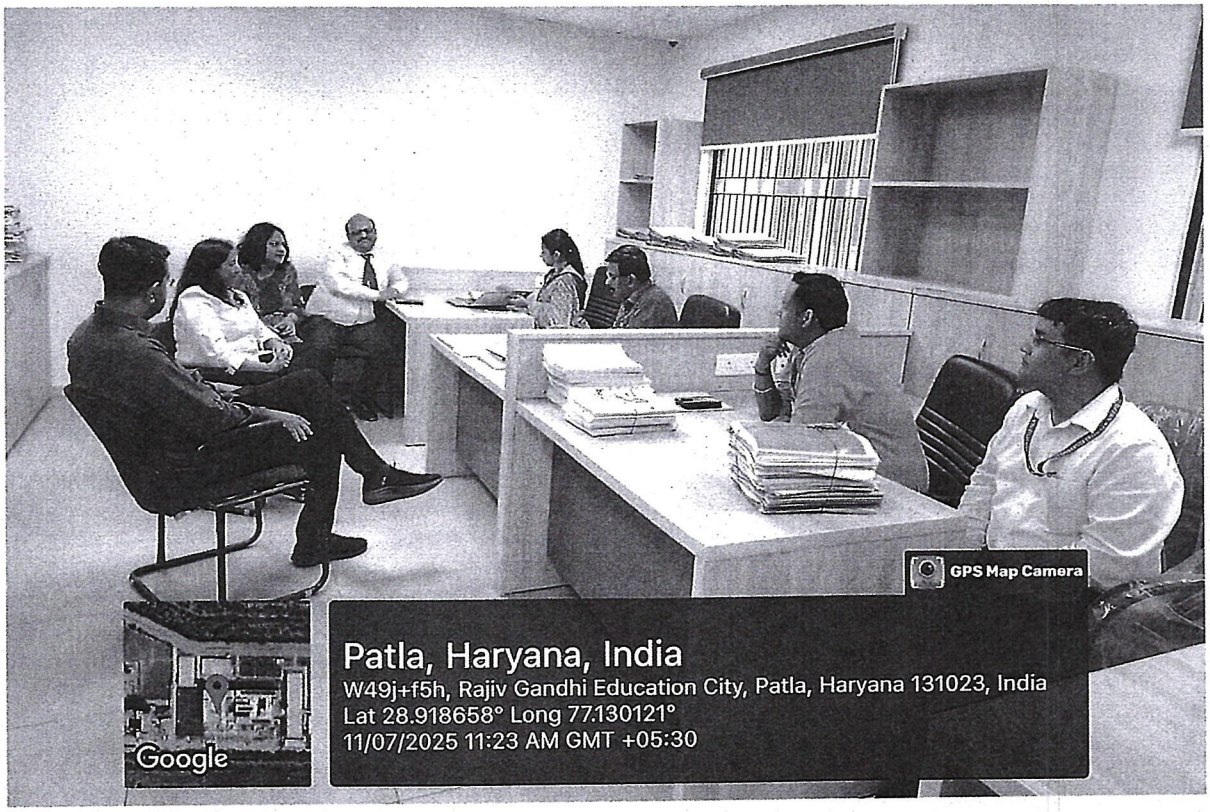
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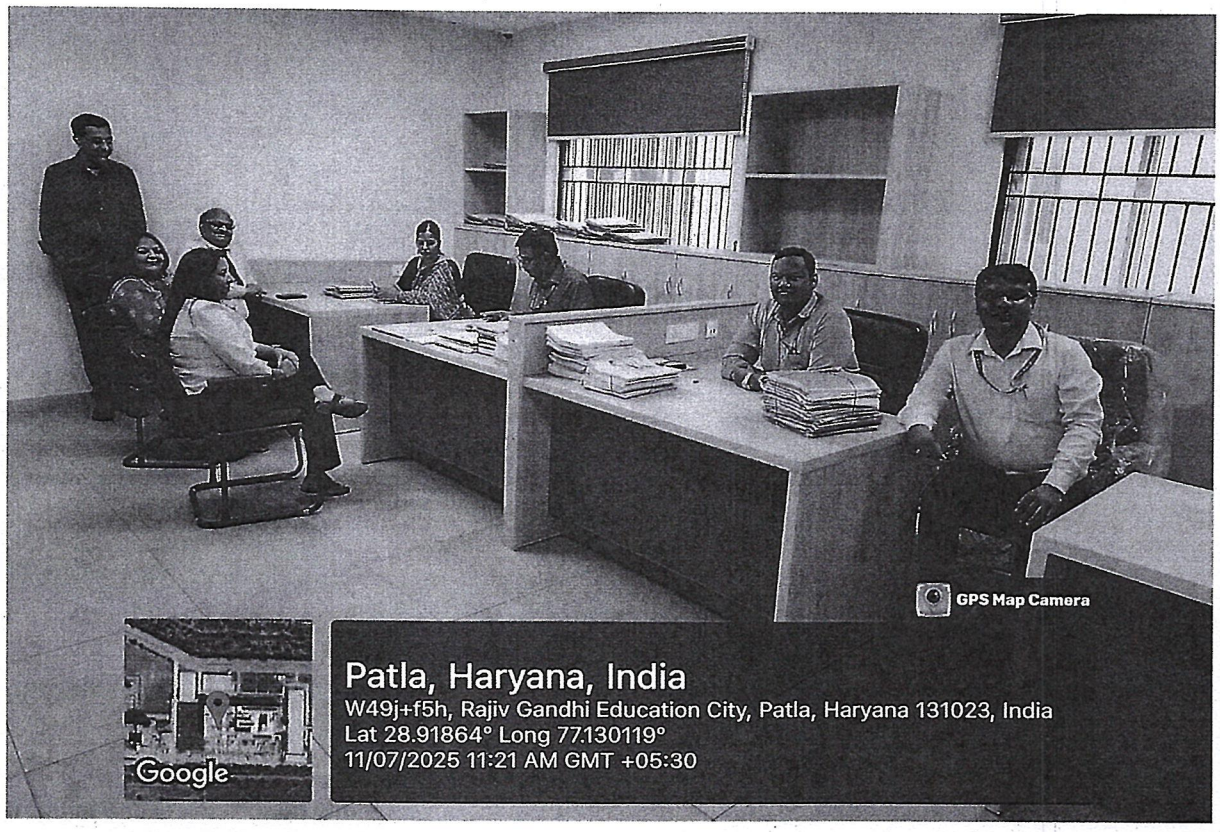
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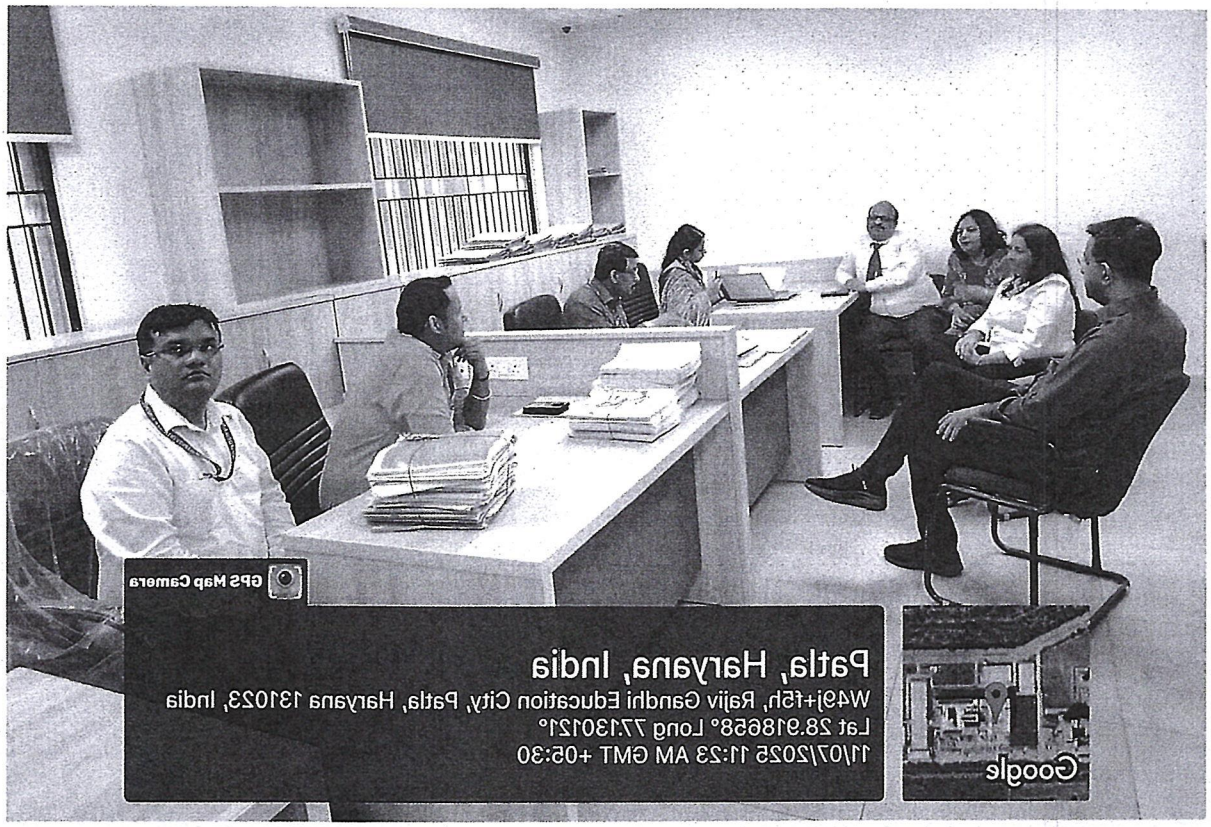
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Internal Academic Audit Report

Department of Law

Programmes: B.A. LL.B. (H), B.B.A. LL.B. (H), LL.B., LL.M.

Academic Year: (Even Semester- 20240-2025)

OBSERVATION

The Internal Academic Audit was conducted across the undergraduate and postgraduate law programmes.

The following are the keen observations of the academic audit of the department of Law in B.A.LL.B. (H) Program:-

1. Most of the course files adhered to the guidelines given however, documents in some course files were not arranged in the sequence as provided in the prescribed format;
2. In some cases, the Teaching- Learning and Evaluation Plan (TLEP) was not submitted in date-wise manner.;
3. Some documents prepared by faculty members were incomplete/ missing/ not properly printed.;
4. End semester question paper is pending in the course files;

The following are the keen observations of the academic audit of the department of Law in B.B.A.LL.B. (H) Program:-

1. All course files were complete and in accordance with the prescribed format.
2. Internal assessment records, including MST-1 and MST-2 question papers and evaluated answer scripts, were properly maintained.
3. Attendance records were accurate and systematically organized.
4. Teaching Learning and Evaluation Plans (TLEPs) were submitted in a clear, date-wise manner.
5. Student project work was appropriately checked, marked, and signed.
6. Qualitative feedback on assessments was included where applicable except for few cases.;

The following are the keen observations of the academic audit of the department of Law in LL.B. Program:-

1. All course files were complete and in accordance with the prescribed format except few one;
2. Internal assessment records, including MST-1 and MST-2 question papers and evaluated answer scripts, were properly maintained;
3. Attendance records were accurate and systematically organized;
4. Teaching Learning and Evaluation Plans (TLEPs) were submitted in a clear, date-wise manner;
5. Student project work was appropriately checked, marked, and signed;
6. Qualitative feedback on assessments was included where applicable.

The following are the keen observations of the academic audit of the department of Law in LL.M. Program:-

1. A few course files were not arranged in the prescribed format, although most were submitted as per the shared guidelines;
2. Faculties followed the format of Course file. Course plan is attached with the course files;

ACTION TAKEN

1. The submitted course files were arranged in the sequence as provided in the prescribed format;

2. Concerned Faculty members were asked to add qualitative remarks for MST I & II.

3. Concerned Faculty members were asked to submit the date-wise TLEPs on immediate basis.

4. Documents which were incomplete/ missing/ not properly printed were asked to be prepared by the concerned faculty members.

5. Concerned faculties were asked to check, evaluate & sign the project submissions which were unchecked, unsigned and were without proper evaluation.

RECOMMENDATION (IF ANY)

The purpose of report is to provide the law department with thorough assessment and well-defined roadmap to improve the ongoing academic activities in the department. Recommendations are as follows:-

1. Faculty members were suggested to maintain the documents properly. They were also suggested to align their documents with the academic audit guidelines.
2. Faculty members continue their practice of timely and organized documentation;
3. Regular self-review of course files be conducted to ensure continued compliance with academic requirements.
4. Best practices followed by faculty may be shared across departments to encourage uniform excellence.
5. Course files should be submitted on time by all the regular and visiting faculties.

ACKNOWLEDGMENTS

The audit committee extends its sincere appreciation to all faculty members for their cooperation. The dedication and collaborative efforts of the audit team have significantly contributed to the successful completion of this academic audit. The findings and recommendations are expected to support the Faculty of Law in achieving sustained academic excellence and continuous improvement.

Internal Academic Audit Report – Department of Law

SRMUH/HODLAW/25/57 Date: 26/06/2025

To conduct the Internal Academic Audit of the Department of Law, a team was constituted under the convenorship of the Dean, Faculty of Law. The team organised the audit by dividing tasks programme-wise and conducted a comprehensive review of all courses taught during the semester. The Faculty allocation for Academic Audit was as under:

Dr Shalini Saxena	LLB(H)
Dr. Paramjeet Singh	BBALLB(H)
Dr. Prateek Deol	Visiting Faculty and Faculty of Management and Humanities
Dr. Kanika Aggarwal	BALLB(H)
Dr. Anjali Dixit	LLM and IQAC Coordinator

The audit focused on the **Teaching-Learning and Evaluation Process (TLEP)**, which was assessed through the inspection of Course Files maintained for each subject. The audit covered:

- **117 Courses** under the **BA LL.B. (Hons.)**, including common courses offered across all three undergraduate programmes;
- **44 Courses** under the **BBA LL.B. (Hons.)**; and
- **22 Courses** under the **LL.B. (Hons.)** programme.

Additionally, I personally reviewed all Course Files of the **LL.M. Programme**, and randomly selected and examined 20 files from the other three programmes.

General Observations:

1. **Course File Completeness:** Most Course Files included the relevant documents; however, in some instances, one or two documents were missing.
2. **Document Arrangement:** Some files lacked proper arrangement and sequencing of documents.
3. **Authentication:** Several documents were not signed by the respective faculty members.
4. **TLEP Format:** A significant number of files presented TLEP in a week-wise format instead of the required date-wise format.
5. **CO-CLO Mapping:** Many files did not reflect the Course Objectives–Course Level Outcomes (CO–CLO) mapping, which is essential for outcome-based education.
6. **Evaluation Records:** In a few files, the Teaching-Learning Evaluation Process was either incomplete or missing.
7. **Student List:** Some files did not include a separate list of enrolled students.
8. **Student Submissions:** No discrepancies were found in the answer sheets of Mid-Semester Tests (MSTs), Assignments, and Project work submitted by students.

Action Required:

The IQAC Coordinator is instructed to address and rectify the identified shortcomings within 7 days, and submit a completion report by 3rd July 2025.

Furthermore, it is directed that all answer sheets of MSTs, Assignments, and Projects be sent to the Record Room for archiving.

The Academic Audit Report is submitted for kind perusal and reference, please.

26/6/25

Dr. Sandeep Kulshrestha
Professor & HOD Law

~~Dean Law~~

All files were audited.

IQAC Coordinator along with Dr. Aditi conducted the audit on 11 July 2025.

Academic Audit completion Report is submitted for kind Consideration.

11/07/2025

Dean Law

Scanned copy to be kept for Reeeords and. Sent to IQAC for information and Reeords.

12/7/2025

HoD Law / Dept - Coordinator IQAC.

SRM UNIVERSITY
DELHI-NCR, SONEPAT

Report on Internal Academic Audit - 2025

B.A.LL.B.

Observations:

- The audit was conducted smoothly and efficiently.
- Approximately 70% of the preparatory work had already been completed by Dr. Anjali, which significantly facilitated the audit process.
- The division of files among the audit team was done program-wise; however, assigning them faculty-wise might have been more systematic.
- Nevertheless, the chosen method of division helped in minimizing time wastage.
- The signature of the Head of Department (Law) on all files is still pending.

The end-term examination papers have not been attached and need to be included.

23/6.

Dr. Kanika Aggarwal
Assistant Professor
Faculty of Law SRM University

Report on Internal Audit for B.A.LL.B. Program- 2025

The internal audit for the B.A.LL.B. program was conducted to assess the completeness, accuracy, and organization of course-related documentation maintained by the teaching faculty.

Upon thorough review, it was observed that:

- All course files were complete and in accordance with the prescribed format.
- Internal assessment records, including MST-1 and MST-2 question papers and evaluated answer scripts, were properly maintained.
- Attendance records were accurate and systematically organized.
- Teaching Learning and Evaluation Plans (TLEPs) were submitted in a clear, date-wise manner.
- Student project work was appropriately checked, marked, and signed.
- Qualitative feedback on assessments was included where applicable except for few cases.

Action Taken:

Faculty members were counseled to make qualitative remarks in assessment of assignment. The faculty members were guided to maintain due diligence in maintaining academic records and documentation.

Recommendations:

To maintain the current high standard, it is recommended that:

- Faculty members continue their practice of timely and organized documentation.
- Regular self-review of course files be conducted to ensure continued compliance with academic requirements.

Dr. Paramjeet Singh
Associate Professor
Faculty of Law SRM University

SRM UNIVERSITY
DELHI-NCR, SONEPAT

Report on Internal Audit for LL.B. Program- 2025

The internal audit for the LL.B. program was conducted to assess the completeness, accuracy, and organization of course-related documentation maintained by the teaching faculty.

Upon thorough review, it was observed that:

- All course files were complete and in accordance with the prescribed format except few one.
- Internal assessment records, including MST-1 and MST-2 question papers and evaluated answer scripts, were properly maintained.
- Attendance records were accurate and systematically organized.
- Teaching Learning and Evaluation Plans (TLEPs) were submitted in a clear, date-wise manner.
- Student project work was appropriately checked, marked, and signed.
- Qualitative feedback on assessments was included where applicable.

Action Taken:

No corrective action was required, as all documents met the expected standards. The faculty members demonstrated excellent diligence in maintaining academic records and documentation.

Recommendations:

To maintain the current high standard, it is recommended that:

- Faculty members continue their practice of timely and organized documentation.
- Regular self-review of course files be conducted to ensure continued compliance with academic requirements.
- Best practices followed by faculty may be shared across departments to encourage uniform excellence.

Shalini Saxena
19/6/2025

Dr. Shalini Saxena
Associate Professor
Faculty of Law SRM University

SRM UNIVERSITY
DELHI-NCR, SONEPAT

Report on Internal Academic Audit - 2025

LL.M.

Observations:

1. A few course files were not arranged in the prescribed format, although most were submitted as per the shared guidelines.
2. In some course files, qualitative remarks for Internal Assessments I and II were missing.
3. The Teaching–Learning and Evaluation Plan (TLEP) was not submitted in a date-wise manner in a few cases.
4. Some documents prepared by faculty members were incomplete or missing.
5. A few project submissions were found unchecked, unsigned, and without proper evaluation.

Action Taken:

1. Except for a few instances, the submitted course files were arranged as per the shared format.
2. Faculty members whose course files were incomplete or improperly formatted were requested to revise and resubmit them following the prescribed structure.
3. Missing qualitative remarks and date-wise TLEPs have been brought to the attention of the concerned faculty for immediate inclusion.
4. Incomplete or unchecked project reports have been returned for evaluation and signature.
5. Specific guidance and suggestions for improvement were provided to ensure better compliance in future audits.

Recommendations:

Faculty members have been advised to maintain complete, accurate, and timely documentation aligned with the academic audit guidelines. Regular internal checks and timely updates are recommended to ensure consistency and quality in academic record-keeping.

Dr. Anjali Dixit
Associate Professor
Faculty of Law SRM University

INTERNAL ACADEMIC AUDIT REPORT 2025

OTHER DEPT. & VISITING FACULTY

Observations:

1. Most of the course files adhered to the guidelines given however, documents in some course files were not arranged in the sequence as provided in the prescribed format.
2. In some course files, qualitative remarks for Internal Assessments I and II were missing.
3. In some cases, the Teaching- Learning and Evaluation Plan (TLEP) was not submitted in date-wise manner.
4. Some documents prepared by faculty members were incomplete/ missing/ not properly printed.
5. A few project submissions were found unchecked, unsigned, and without proper evaluation.

Action Taken:

1. The submitted course files were arranged in the sequence as provided in the prescribed format.
2. Concerned Faculty members were asked to add qualitative remarks for Internal Assessment I & II.
3. Concerned Faculty members were asked to submit the date-wise TLEPs on immediate basis.
4. Documents which were incomplete/ missing/ not properly printed were asked to be prepared by the concerned faculty members.
5. Concerned faculties were asked to check, evaluate & sign the project submissions which were unchecked, unsigned and were without proper evaluation.

Recommendations:

Faculty members were suggested to maintain the documents properly. They were also suggested to align their documents with the academic audit guidelines. Regular internal checks and timely updates were recommended to ensure consistency and quality in the academic record-keeping.

Dr. Prateek Deol
Associate Professor
Faculty of Law SRM University

End Semester (Even 2025) - Internal Academic Audit

SRM University, Delhi-NCR, Sonepat

Faculty of Law/Department of Law

LL.M.

Subjects Allotted in EVEN semester 2024-25

2024 Regulation

S.No.	File No.		Course Name	Course Code	Name of Faculty*	Complete Course File	MST Copies Evaluated	Assignment/Copies Evaluated	Audit Status Done	Percentage of Students Less then 75% attendance	Percentage of Students fail in internal
2	LLM-02		Competition Law	23LLM201B	Dr. Vijay	Yes	Yes	Yes	Yes	NIL	NIL
3	LLM-03		Modern Techniques of	24LLM201C	Dr. Kanika	Yes	Yes	Yes	Yes	NIL	NIL
4	LLM-04		Constitutional Amendme	24LLM201D	Mr. Gurmeet	Yes	Yes	Yes	Yes	NIL	NIL
5	LLM-05		Machine Learning	24LLM201E	Dr. Shubham	Yes	Yes	Yes	Yes	NIL	NIL
6	LLM-06		International Human	23LLM202A	Dr. Priyanka	Yes	Yes	Yes	Yes	NIL	NIL
7	LLM-07		IPR in Business	23LLM202B	Dr. Priyanka	Yes	Yes	Yes	Yes	NIL	NIL
8	LLM-08		Administration of Criminal	23LLM202C	Dr. Chopra - VF	Yes	Yes	Yes	Yes	0.15%	0.15%
9	LLM-09	LLM- II	Election Laws	24LLM202D	Dr. Prateek	Yes	Yes	Yes	Yes	NIL	NIL
10	LLM-10		Data Protection	24LLM202E	Mr. Vishesh	Yes	Yes	Yes	Yes	NIL	NIL
11	LLM-11		Global Administr	23LLM203A	Dr. Sandeep	Yes	Yes	Yes	Yes	NIL	NIL

12	LLM-12	Internatio nal Trade	24LLM203B	Mr. Pranshu - VF	NO	NR	NR	NR	NR	NR
13	LLM-13	Economic Offences	23LLM203C	Dr. Shalini	Yes	Yes	Yes	Yes	10%	10%
14	LLM-14	Religion, Diversity and Law	24LLM203D	Mr. Pranshu - VF	Yes	Yes	Yes	Yes	NIL	NIL
15	LLM-15	E-Commerc	23LLM203E	Dr. Paramjeet	Yes	Yes	Yes	Yes	NIL	NIL
16	LLM-16	Law of Armed	23LLM204A	Mr. Rufi	Yes	Yes	Yes	Yes	NIL	NIL
17	LLM-17	Securities and Investmen	24LLM204B	Mr. Ayush - Dr. Paramjeet	Yes	Yes	Yes	Yes	NIL	NIL
18	LLM-18	Internatio nal	23LLM204C	Dr. Anjali	Yes	Yes	Yes	Yes	NIL	NIL
19	LLM-19	Local Self-Governme	24LLM204D	Dr. Prateek	Yes	Yes	Yes	Yes	NIL	NIL
20	LLM-20	IP in Technolo	23LLM204E	Dr. Prateek	Yes	Yes	Yes	Yes	NIL	NIL
21	LLM-21	Dissertati on	23LLM205	Dr. Shalini						

End Semester (Even 2025) - Internal Academic Audit											
SRM University, Delhi-NCR, Sonepat											
Faculty of Law/Department of Law											
LL.B.											
Subjects Allotted in EVEN semester 2024-25											
2024 Regulation											
S. No.	**File No.**		**Course Name**	**Course Code**	**Name of Faculty***	**Complete Course File**	**MST Copies Evaluated**	**Assignment/Copies Evaluated**	**Audit Status Done**	**Percentage of Students Less then 75% attendance**	**Percentage of Students fail in internal**
1	LB1-01	LLB - II	Constitutional Law-II	23LLB201	Mr. Raka	Yes	Yes	Yes	Yes	NIL	NIL
2	LB1-02		Family Law-II	23LLB202	Dr. Shubham	Yes	Yes	Yes	Yes	0.09%	0.09%
3	LB1-03		Company Law-II	24LLB203	Dr. Prateek	Yes	Yes	Yes	Yes	8.25%	11%
4	LB1-04		Specific Contracts	23LLB204	Ms. Rufi	Yes	Yes	Yes	Yes	NIL	NIL
5	LB1-05		Law of Torts and Consumer Protection	23LLB205	Mr. Ajeet	Yes	Yes	Yes	Yes	NIL	NIL
6	LB1-06		Public International Law	24LLB206	Ms. Gurmeet	Yes	Yes	Yes	Yes	NIL	12%
7	LB1-07		Media & RTI Law	24LLB207A	Dr. Paramjeet	Yes	Yes	Yes	Yes	NIL	0.60%
2023 Regulation											
8	LB4-08	LLB - IV	Law of Crimes-II	23LLB401	Dr. Anjali	Yes	Yes	Yes	Yes	5%	5%
9	LB4-09		Civil Procedure Code and Limitation Act	23LLB402	Ms. Samriti	Yes	Yes	Yes	Yes	11%	NIL
10	LB4-10		Law of Evidence	23LLB403	Dr. Shalini	Yes	Yes	Yes	Yes	5%	5%
11	LB4-11		Intellectual Property Law	23LLB404A	Dr. Priyanka	Yes	Yes	Yes	Yes	3%	5%
12	LB4-12		Corporate Restructuring	23LLB405B	Dr. Vijay	Yes	Yes	Yes	Yes	NIL	NIL

13	LB4-13	IV	Corporate Insolvency	23LLB406B	Mr. DD Sharma - VF	Yes	Yes	Yes	Yes	NIL	NIL
14	LB4-14		Transnational Organised Crime	23LLB405C	Ms. Samriti	Yes	Yes	Yes	Yes	13%	NIL
15	LB4-15		Victimology and Penology	23LLB406C	Mr. Ajeet	Yes	Yes	Yes	Yes	42%	27%
16	LB4-16		Alternate Dispute Resolution System	23LLB407	Dr. Paramjeet						
2022 Regulation											
17	LB6-17	LLB - VI	Advanced Criminal Investigation	23LLB504C /23HE	Dr. Kanika	Yes	Yes	Yes	Yes	NIL	NIL
18	LB6-18		Comparative Criminal Procedure	23LLB505C /23HE C1002C	Dr. Anjali	Yes	Yes	Yes	Yes	NIL	NIL
19	LB6-19		Project Based Learning	23LLB605C /23HE C	Mr. Ayush - Ms. Samriti	Yes	Yes	Yes	Yes	NIL	NIL
20	LB6-20		Moot Court & Internship	23CLC1003 /22LL B601	Mr. Shubham/Ms. Rekha	Yes	Yes	Yes	Yes	NIL	NIL
21	LB6-21		Competition Law	22LLB605-B	Mr. DD Sharma - VF	Yes	Yes	Yes	Yes	NIL	NIL
22	LB6-22		Criminal Justice System and Fundamental Rights	22LLB606-A	Dr. Sandeep	Yes	Yes	Yes	Yes	NIL	NIL

End Semester (Even 2025) - Internal Academic Audit											
SRM University, Delhi-NCR, Sonepat											
Faculty of Law/Department of Law											
B.B.A. LL.B.											
Subjects Allotted in EVEN semester 2024-25											
2024 Regulation											
S.No.	**File No.**		**Course Name**	**Course Code**	**Name of Faculty***	**Complete Course File**	**MST Copies Evaluated**	**Assignment/Copies Evaluated**	**Audit Status Done**	**Percentage of Students Less then 75% attendance**	**Percentage of Students fail in internal**
2	BBL1-02	BBALLB - II	*Vidhik* Hindi I	24LA202A	Dr. Manisha - VF	Yes	Yes	Yes	Yes	24%	24%
3	BBL1-03		French I	24LA202B	Dr. Ashish- Humanities	Yes	Yes	Yes	Yes	8%	8%
4	BBL1-04		German I	24LA202C	Mr. Vanshul- Humanities	NR	NR	NR	NR	NR	NR
5	BBL1-05		Human Resources Management	23BBL202A	Ms. Aayushi jain - Management	Yes	Yes	Yes	Yes	25%	5%
6	BBL1-06		Business Finance	24BBL203B	Ms. Arti devi - Management	Yes	Yes	Yes	Yes	12%	7%
7	BBL1-07		Specific Contracts	23LCC204	Ms. Rufi	Yes	Yes	Yes	Yes	33%	16%
8	BBL1-08		Law of Torts & Consumer	23LCC205	Dr. Vijay	Yes	Yes	Yes	Yes	NIL	5%
9	BBL1-09		Basics of Legal Writing	23SEC206	Mr. Vishesh	Yes	Yes	Yes	Yes	33%	NIL
10	BBL1-10		Basics of Mooting	23SEC207	Dr. Shubham	Yes	Yes	Yes	Yes	0.81%	22%
2023 Regulation											
11	BBL4-11		French		Mr. Sunil - Humanities	Yes	Yes	Yes	Yes	4%	NIL

12	BBL4-12		German		Mr. Sudip - Humanities	Yes	Yes	Yes	Yes	18%	24%
13	BBL4-13		Business Environment	23BBL401A/B	Mr. DD Sharma - VF	Yes	Yes	Yes	Yes	NIL	NIL
14	BBL4-14	BBAL LB - IV	Fundamentals of International Trade	23BBL401D	Ms. Riya Jain - Management	Yes	Yes	Yes	Yes	NIL	NIL
15	BBL4-15	BBAL	Family Law-II	23LCC403	Dr. Shubham	Yes	Yes	Yes	Yes	0.43%	0.43%
16	BBL4-16	LB - IV	Constitutional Law-II	23LCC404	Ms. Raka	Yes	Yes	Yes	Yes	NIL	NIL
17	BBL4-17		Civil Procedure Code and Limitation	23LCC405	Ms. Samriti	Yes	Yes	Yes	Yes	11%	NIL
18	BBL4-18		Environmental Law	23LCC406	Mr. Ajeet	Yes	Yes	Yes	Yes	23%	NIL
19	BBL4-19		Data Analytics and Visualization in Law	23SEC407	Mr. Suraj - VF	Yes	Yes	Yes	Yes	8%	3%
2022 Regulation											
20	BBL6-20		Strategic Management (Major-	22BBL601-A	Dr. Pawan - Management	Yes	Yes	Yes	Yes	1%	1%
21	BBL6-21		Interpretation of Statutes	22BBL602	Dr.Chopra -VF	Yes	Yes	Yes	Yes	0.08%	0.08%
22	BBL6-22		Criminal Law (Substantive - II)	22BBL603	Dr. Kanika	Yes	Yes	Yes	Yes	NIL	NIL
23	BBL6-23	BBAL LB -	Private International Law/Conflict of Laws	22BBL604	Dr. Gurmeet	Yes	Yes	Yes	Yes	NIL	12%
24	BBL6-24	VI	Administrative Law	22BBL605	Mr. Vishesh	Yes	Yes	Yes	Yes	NIL	NIL
25	BBL6-25		Taxation Law	22BBL606	Mr. Ayush - Mr. DD Sharma	Yes	Yes	Yes	Yes	17%	10%
26	BBL6-26		Big Data Analytics, Tools and Law	22BBL607	Mr. Suraj - VF	Yes	Yes	Yes	Yes	4%	NIL

2021 Regulation											
27	BBL8-27	BBA LLB - VIII	Criminal Law (Procedural) - II	21BBL801	Dr. Sandeep	Yes	Yes	Yes	Yes	15%	15%
28	BBL8-28		Law of Evidence	21BBL802	Dr. Shalini	Yes	Yes	Yes	Yes	NIL	NIL
29	BBL8-29		Corporate Restructuring	23HEC801B	Dr. Vijay	Yes	Yes	Yes	Yes	NIL	NIL
30	BBL8-30		Corporate Insolvency	23HEC802B	Mr. DD Sharma - VF	Yes	Yes	Yes	Yes	NIL	NIL
31	BBL8-31		Transnational Organised Crime	23HEC801C	Ms. Samriti	Yes	Yes	Yes	Yes	13%	NIL
32	BBL8-32		Victimology and Penology	23HEC802C	Mr. Ajeet	Yes	Yes	Yes	Yes	22%	18%
33	BBL8-33		Judicial Process and Judicial Review	21BBL805-A	Dr. Anjali	Yes	Yes	Yes	Yes	NIL	NIL
34	BBL8-34		Law of Corporate Finance & Taxation	21BBL806-A	Mr. Ayush - Mr. DD Sharma	Yes	Yes	Yes	Yes	NIL	NIL
35	BBL8-35		Sports Law	21BBL806 - C	Ms. Parul - VF	Yes	Yes	Yes	Yes	36%	18%
36	BBL8-36		Professional Writing skills and interpersonal skills:	21BBL807	Dr. Paramjeet	Yes	Yes	Yes	Yes	NIL	NIL
2020 Regulation											
37	BBL10-37	BALL B /BBAL LB- X	Corporate Insolvency	24HEC1001B	Mr. DD Sharma - VF	Yes	Yes	Yes	Yes	NIL	NIL
38	BBL10-38		International Business Law	23HEC901B	Dr. Paramjeet	Yes	Yes	Yes	Yes	NIL	NIL
39	BBL10-39		Commercial Dispute Resolution	23HEC902B	Dr. Paramjeet	Yes	Yes	Yes	Yes	NIL	NIL
40	BBL10-40	LLB / BALL B	Victimology and Penology	24LLB604C/24 HE C1001C	Ms. Raka	Yes	Yes	Yes	Yes	NIL	NIL
41	BBL10-41		Advanced Criminal Investigation	23LLB504C/23 HE C901C	Dr. Kanika	Yes	Yes	Yes	Yes	NIL	13.20%

42	BBL10-42	D / BBALLB - VI/X	Comparative Criminal Procedure	23LLB505C/23 HE C1002C	Dr. Anjali	Yes	Yes	Yes	Yes	NIL	NIL
43	BBL10-43		Project Based Learning	23LLB605C/23 HE C	Mr. Ayush - Ms. Samriti	Yes	Yes	Yes	Yes	NIL	NIL
44	BBL10-44		Moot Court & Internship	23CLC1003/22 LL B601	Mr. Shubham/Ms. Raka	Yes	Yes	Yes	Yes	NIL	NIL

End Semester (Even 2025) - Internal Academic Audit											
SRM University, Delhi-NCR, Sonepat											
Faculty of Law/Department of Law											
B.A. LL.B.											
Subjects Allotted in EVEN semester 2024-25											
2024 Regulation											
S.No.	**File No.**	**Batch**	**Course Name**	**Course Code**	**Name of Faculty***	**Complete Course File**	**MST Copies Evaluated**	**Assignment/Copies Evaluated**	**Audit Status Done**	**Percentage of Students Less then 75% attendance**	**Percentage of Students fail in internal**
1	BL1-01	BALLB - II	English for Legal	24LA201	Dr. Aditi - Humanities	Yes	Yes	Yes	Yes	30%	30%
2	BL1-02		Vidhik Hindi I	24LA202A	Dr. Manisha - VF	Yes	Yes	Yes	Yes	24%	24%
3	BL1-03		French I	24LA202B	Dr. Ashish - Humanities	Yes	Yes	Yes	Yes	NIL	NIL
4	BL1-04		German I	24LA202C	Mr. Vanshul- Humanities	NR	NR	NR	NR	NR	NR
5	BL1-05		Indian Polity	24BL202A	Mr. Pragat - VF	Yes	Yes	Yes	Yes	59.40%	36.40%
6	BL1-06		Indian Sociology	23BL203B	Dr. Rahul - VF	Yes	Yes	Yes	Yes	17%	18.70%
7	BL1-07		Specific Contracts	23LCC204	Ms. Rufi	Yes	Yes	Yes	Yes	23%	16%
8	BL1-08		Law of Torts & Consumer	23LCC205	Dr. Prateek	Yes	Yes	Yes	Yes	2.14%	3.94%

9	BL1-09		Basics of Legal Writing	23SEC206	Mr. Vishesh	Yes	Yes	Yes	Yes	16.36%	22.70%
10	BL1-10		Basics of Mooting	23SEC207	Ms. Rufi	Yes	Yes	Yes	Yes	5%	5%
2023 Regulation											
49	BL4-11	BALLB - IV	French		Mr. Sunil - Humanities	Yes	Yes	Yes	Yes	4%	NIL
50	BL4-12		German		Mr. Sudip - Humanities	Yes	Yes	Yes	Yes	18%	24%
51	BL4-13		Political Thinkers	23BL401A	Mr. Pragat - VF	Yes	Yes	Yes	Yes	32%	26.40%
52	BL4-14		Emergence of Legal Institutions in	23BL401D	Ms. Parul - VF	Yes	Yes	Yes	Yes	41%	15%
53	BL4-15		Family Law-II	23LCC403	Dr. Shubham	Yes	Yes	Yes	Yes	13%	15%
54	BL4-16		Constitutional Law-II	23LCC404	Ms. Raka	Yes	Yes	Yes	Yes	9%	3%
55	BL4-17		Civil Procedure Code and	23LCC405	Ms. Samriti	Yes	Yes	Yes	Yes	11%	NIL
56	BL4-18		Environmental Law	23LCC406	Mr. Ajeet	Yes	Yes	Yes	Yes	26%	30%
57	BL4-19		Data Analytics and Visualization	23SEC407	Mr. Suraj - VF	Yes	Yes	Yes	Yes	4%	NIL
2022 Regulation											
76	BL6-20		Economic Sociology	22BL601-A/ 22BL601-B	Dr. Rahul - VF	Yes	Yes	Yes	Yes	8%	6%
77	BL6-21		Interpretation of Statutes	22BL602	Dr. Chopra - VF	Yes	Yes	Yes	Yes	0.08%	0.08%

78	BL6-22	BALLB - VI	Criminal Law (Substantive -	22BL603	Dr. Kanika	Yes	Yes	Yes	Yes	NIL	NIL
79	BL6-23		Private International	22BL604	Dr. Gurmmet	Yes	Yes	Yes	Yes	NIL	12%
80	BL6-24		Administrative	22BL605	Mr. Vishesh	Yes	Yes	Yes	Yes	10.29%	14.70%
81	BL6-25		Taxation Law	22BL606	Mr. Ayush - Mr. DD Sharma	Yes	Yes	Yes	Yes	17%	10%
82	BL6-26		Big Data Analytics, Tools and	22BL607	Mr. Suraj - VF	Yes	Yes	Yes	Yes	8%	3%
2021 Regulation											
90	BL8-27	BALLB - VIII	Criminal Law (Procedural) -	21BL801	Dr. Sandeep	Yes	Yes	Yes	Yes	15%	15%
91	BL8-28		Law of	21BL802	Dr. Shalini	Yes	Yes	Yes	Yes	13%	13%
92	BL8-29		Corporate Restructuring	23HEC801B	Dr. Vijay	Yes	Yes	Yes	Yes	NIL	NIL
93	BL8-30		Corporate Insolvency	23HEC802B	Mr. DD Sharma - VF	Yes	Yes	Yes	Yes	0.01%	0.01%
94	BL8-31		Transnational Organised Crime	23HEC801C	Ms. Samriti	Yes	Yes	Yes	Yes	13%	NIL
95	BL8-32		Victimology and Penology	23HEC802C	Mr. Ajeet	Yes	Yes	Yes	Yes	13.00%	13%
96	BL8-33		Judicial Process and	21BL805-A	Dr. Anjali	Yes	Yes	Yes	Yes	10%	15%
97	BL8-34		Law of Corporate	21BL806-A	Mr. Ayush - Mr. DD Sharma	Yes	Yes	Yes	Yes	NIL	NIL
98	BL8-35		Sports Law	21BL806 - C	Ms. Parul - VF	Yes	Yes	Yes	Yes	36%	18%

99	BL8-36		Professional Writing skills and	21BL807	Dr. Paramjeet	Yes	Yes	Yes	Yes	NIL	NIL
2020 Regulation											
110	BL10-37	BALLB /BBALL B- X	Corporate Insolvency	24HEC1001B	Mr. DD Sharma - VF	Yes	Yes	Yes	Yes	NIL	NIL
111	BL10-38		International Business Law	23HEC901B	Dr. Paramjeet	Yes	Yes	Yes	Yes	NIL	NIL
112	BL10-39		Commercial Dispute	23HEC902B	Dr. Paramjeet	Yes	Yes	Yes	Yes	NIL	NIL
113	BL10-40	LLB / BALLB / BBALL B - VI/X	Victimology and Penology	24LLB604C/24HE C1001C	Ms. Raka	Yes	Yes	Yes	Yes	NIL	NIL
114	BL10-41		Advanced Criminal Investigation	23LLB504C/23HE C901C	Dr. Kanika	Yes	Yes	Yes	Yes	NIL	13.02%
115	BL10-42		Comparative Criminal Procedure	23LLB505C/23HE C1002C	Dr. Anjali	Yes	Yes	Yes	Yes	NIL	NIL
116	BL10-43		Project Based Learning	23LLB605C/23HE C	Mr. Ayush - Ms. Samriti	Yes	Yes	Yes	Yes	NIL	NIL
117	BL10-44		Moot Court & Internship	23CLC1003/22LL B601	Mr. Shubham/Ms. Raka	Yes	Yes	Yes	Yes	NIL	NIL

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of ..Law.....

Department of .....Law.....

Academic Year: 2024-25 - Even Semester

Course Audit Format

Name of the Faculty: /Programme: B.A.LL.B. Semester: IInd

Courses Undertaken

Semester	Program/Code	Name of the Course
II	24 LA 201	English for legal Profe.
"	24 LA 202 A	Vaikik Hindi I
"	24 LA 202 B	French - I
"	24 LA 202 C	German - I
"	24 BL 202 A	Indian Polity
"	23 BL 203 B	Indian Sociology

Semester	Program/Code	Name of the Cou
II	23 LCC 204	Specific Contr
II	23 LCC 205	Law of Tort

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (any observation)
	Applicable for theory courses		
1.	Completed Course File		Yes, mostly.
2	Checked answer scripts of MST-1 and MST-2		Yes.
3	Checked assignment		Yes, mostly
	Applicable for practical courses		
1	Completed Course File.		Yes.
2	External Practical Answer scripts		Yes
3	Detailed marks sheet as per rubrics of internal practical examination.		Yes
4	Checked copies of practical files		Yes.
5	Laboratory Manual		-

Name of the Auditor	Signature
Dr Shalini Saxena	
Dr. Paramjeet	
Dr Prateek Deol	
Dr. Kanika	
Dr Anjali Dixit	

HoD **Dean of the Faculty** **IQAC (Coordinator)**

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Law

Department of Law

Academic Year: 2024-25 - Even Semester

Course Audit Format

Name of the Faculty: / **Program:** B. A. LL-B **Semester:** Ninth

Courses Undertaken

Semester	Program/Code	Name of the Course
IV		French
Five		German
IV	23BL401-A	Political Thinkers Indian & Western
IV	23BL401-B	Emergence of Legal Institutions of India
IV	23LCC403	Family Law-II
IV	23LCC404	Constitutional Law-II

Semester	Program/Code	Name of the Cour
IV	23LCC405	Civil Procedure Co
IV	23LCC406	Environmental
IV	23SEC407	Data Analytics

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (any observation)
	Applicable for theory courses		
1.	Completed Course File		Yes
2	Checked answer scripts of MST-1 and MST-2		Yes.
3	Checked assignment		Yes.
	Applicable for practical courses		
1	Completed Course File.		Yes
2	External Practical Answer scripts		Yes
3	Detailed marks sheet as per rubrics of internal practical examination.		Yes.
4	Checked copies of practical files		Yes
5	Laboratory Manual		—

Name of the Auditor	Signature
Dr. Shalini Saxena	
Dr. Paramjeet	
Dr. Prateek Dixit	
Dr. Kanika	
Dr. Anjali Dixit	

HoD **Dean of the Faculty** **IQAC (Coordinator)**

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of ...Law.....

Department of .....Law.....

Academic Year: 2024-25 - Even Semester

Course Audit Format

Name of the Faculty: Program: B.A.LL.B. Semester: VI/th

Courses Undertaken

Semester	Program/Code	Name of the Course
VI	22BL601A 22BL601B	Economic Sociology
VI	22 BL 602	Interpretation of Statutes.
VI	22 BL 603	Criminal Laws
VI	22 BL 604	Private International Laws.
VI	22 BL 605	Administrative Laws
VI	22 BL 606	Taxation Laws

Semester	Program/Code	Name of the Cour
VI	22 BL 607	Big Data

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (any observation)
	Applicable for theory courses		
1.	Completed Course File		Yes.
2	Checked answer scripts of MST-1 and MST-2		Yes
3	Checked assignment		Yes.
	Applicable for practical courses		
1	Completed Course File.		Yes
2	External Practical Answer scripts		Yes
3	Detailed marks sheet as per rubrics of internal practical examination.		Yes
4	Checked copies of practical files		Yes
5	Laboratory Manual		—

Name of the Auditor	Signature
Dr Shalini Saxena	
Dr Paramjeet	
Dr. Preetika Devi	
Dr. Kanika	
Dr Anjali Dixit	

HoD **Dean of the Faculty** **IQAC (Coordinator)**

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of ...Law.....

Department of .....Law.....

Academic Year: 2024-25 - Even Semester

Course Audit Format

Name of the Faculty:/Program: B.A.LL.B. **Semester:** VIII

Courses Undertaken

Semester	Program/Code	Name of the Course
VIII	21 BL 801	Criminal Law II
VIII	21 BL 802	Law of Evidence
VIII	23 HEC 801 B	Corporate Restructuring
VIII	23 HEC 802 B	Corporate Insolvency
VIII	23 HEC 801 C	Transnational Organized Crime
VIII	23 HEC 802 C	Victimology & Penology

Semester	Program/Code	Name of the Cour
VIII	21 BL 805 - A	Judicial Process
VIII	21 BL 806 - A	Law of Corporate Fin. & Tax
VIII	21 BL 806 C	Sports Law
VIII	21 BL 807	Professional Writing

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (any observation)
	Applicable for theory courses		
1.	Completed Course File		Yes
2	Checked answer scripts of MST-1 and MST-2		Yes
3	Checked assignment		Yes
	Applicable for practical courses		
1	Completed Course File.		Yes
2	External Practical Answer scripts		Yes.
3	Detailed marks sheet as per rubrics of internal practical examination.		Yes.
4	Checked copies of practical files		Yes
5	Laboratory Manual		—

Name of the Auditor	Signature
Dr. Shalini Saxena	
Dr Paramjeet	
Dr Preeti K	
Dr. Kanika Dey	
Dr Anjali Dixit	

HoD

Dean of the Faculty

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of ..Law.....

Department of .....Law.....

Academic Year: 2024-25 - Even Semester

Course Audit Format

Name of the Faculty: / **Program:** B.A. LL.B. **Semester :** X

Courses Undertaken

Semester	Program/Code	Name of the Course	Semester	Program/Code	Name of the Cour
X	24 HEC 1001 B	Corporate Insolvency	X	23 HEC ·	Project Based Learning
X	23 HEC 901 B	International Business Laws	X	23 LLC 1003	Moot Court
X	23 HEC 902 B	Commercial Dispute Resolution			
Y	24 LLB EDUC / 24 HEC 1001 C	Victimology & Forology			
Y	23 HEC 901 C	Advanced Investigation			
Y	23 HEC 1002 C	Comparative Criminal Procedure			

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (any observation)
	Applicable for theory courses		
1.	Completed Course File		Yes
2	Checked answer scripts of MST-1 and MST-2		Yes
3	Checked assignment		Yes
	Applicable for practical courses		
1	Completed Course File.		Yes
2	External Practical Answer scripts		Yes
3	Detailed marks sheet as per rubrics of internal practical examination.		Yes
4	Checked copies of practical files		Yes
5	Laboratory Manual		

Name of the Auditor	Signature
Dr Shalini Saxena	
Dr Paramjeet Singh	
Dr Prateek Deol	
Dr Kanika	
Dr Anjali Dixit	

HoD **Dean of the Faculty** **IQAC (Coordinator)**

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of ...Law.....

Department of .....Law.....

Academic Year: 2024-25 - Even Semester

Course Audit Format

Name of the Faculty: / Program: BBA LL.B Semester: II

Courses Undertaken

Semester	Program/Code	Name of the Course
II	24LA201	Eng. for Legal Prof.-II
II	24LA202A	Vidik Hindi-I
II	French - I / 24LA202B	French-I
II	24LA202C	German-I
II	23BBL202A	HRM
II	24BBL203B	Business Finance

Semester	Program/Code	Name of the Cour
II	23LCC204	Specific Contra
II	23LCC205	Law of Torts
II	23SEC208	Basics of Legal W
II	23SEC207	Basics of Mooting
I	~~23BBL401A~~	

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (any observation)
	Applicable for theory courses		
1.	Completed Course File		Yes
2	Checked answer scripts of MST-1 and MST-2		Yes
3	Checked assignment		Yes
	Applicable for practical courses		
1	Completed Course File.		Yes
2	External Practical Answer scripts		Yes
3	Detailed marks sheet as per rubrics of internal practical examination.		Yes
4	Checked copies of practical files		Yes
5	Laboratory Manual		—

Name of the Auditor	Signature
Dr Shalini Saxena	
Dr. Angali Dixit	
Dr. Pijutesh Debb	
Dr Paramjeet Singh	
Dr Kanika	

HoD

Dean of the Faculty

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of ....Law.....

Department of .....Law.....

Academic Year: 2024-25

Course Audit Format

Name of the Faculty/ Program: BBA LLB **Semester IV**

Courses Undertaken

Semester	Program/Code	Name of the Course
IV	23BBL401A	Business Environment
IV	23BBL401D	Fund. of Int. Trade
IV	23LCC403	Family Law II
IV	23LCC404	Constit. Law II
IV	23LCC405	CPC & Limitation Act
IV	23LCC406	Environment Law

Semester	Program/Code	Name of the Course
IV	23SEC	Analysis & Data Visualisation

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (any observation)
	Applicable for theory courses		
1.	Completed Course File	Yes	✓
2	Checked answer scripts of MST-1 and MST-2	Yes	✓
3	Checked assignment	Yes	✓
	Applicable for practical courses		
1	Completed Course File.	Yes	✓
2	External Practical Answer scripts	—	✓
3	Detailed marks sheet as per rubrics of internal practical examination.	—	✓
4	Checked copies of practical files		✓
5	Laboratory Manual		

Name of the Auditor	Signature
Dr Shalini Saxena	
Dr Angali Dixit	
Dr. Pratik Deal	
Dr. Paramjeet Singh	
Dr Kartika	

HoD **Dean of the Faculty** **IQAC (Coordinator)**

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of .....Law.....

Department of .....Law.....

Academic Year: 2024-25 - Even Semester

Course Audit Format

Name of the Faculty: Program: BBALLB Semester VI

Courses Undertaken

Semester	Program/Code	Name of the Course
VI	22BBL601-A	Strategic Mgt.
VI	22BBL602	International Studies
VI	22BBL603	Criminal Law (Sub-II)
VI	22BBL604	PIL / Conflicts / Laws
VI	22BBL605	Adm. Laws
VI	22BBL606	Taxation Law

Semester	Program/Code	Name of the Cour
VI	22BBL607	Big Data Anal Tool & Law

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (any observation)
	Applicable for theory courses		
1.	Completed Course File	Yes	✓
2	Checked answer scripts of MST-1 and MST-2	Yes	✓
3	Checked assignment	Yes	✓
	Applicable for practical courses		
1	Completed Course File.	Yes	✓
2	External Practical Answer scripts	-	✓
3	Detailed marks sheet as per rubrics of internal practical examination.	-	✓
4	Checked copies of practical files		✓
5	Laboratory Manual		

Name of the Auditor	Signature
Dr Shalini Saxena	✓
Dr. Anjali Dixit	
Dr Prateek Deol	
Dr Paramjeet Singh	
Dr Kanishka	

HoD Dean of the Faculty IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of ....Law.....

Department of .....Law.....

Academic Year: 2024-25- Even

Course Audit Format

Name of the Faculty/ Program: BBA. LL.B. Semester; VIII

Courses Undertaken

Semester	Program /Code	Name of the Course
VIII	21BBL 801	Criminal Law (PII
VIII	21BBL 802	Law of Evidence
VIII	23 HEC 801 B	Corp. Restructuring
VIII	23 HEC 802 B	Corp. Insolvency
VIII	23 HEC 801 C	Transnational Org. Crime
VIII	23 HEC 802 C	Victimology & Penology

Semester	Program /Code	Name of the Co
VIII	21BBL805-A	Judicial Proce
VIII	21BBL806-A	Law of Corp Fina
VIII	21 BBL 806-C	Sports Laws
VIII	21 BBL 807	Prof Ivority S

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (any observation)
	Applicable for theory courses		
1.	Completed Course File		✓
2	Checked answer scripts of MST-1 and MST-2		✓
3	Checked assignment		✓
	Applicable for practical courses		
1	Completed Course File.		✓
2	External Practical Answer scripts		✓
3	Detailed marks sheet as per rubrics of internal practical examination.		✓
4	Checked copies of practical files		✓
5	Laboratory Manual		

Name of the Auditor	Signature
Dr Shalini	
Dr. Angel	
Dr. Palateela	
Dr. Paramjeet	
Dr Kanika	

HoD **Dean of the Faculty** **IQAC (Coordinator)**

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of ....Law.....

Department of .....Law.....

Academic Year: 2024-25

Course Audit Format

Name of the Faculty: **Program:** BBALL.B **Semester:** ~~VIII~~ X

Courses Undertaken

Semester	Program/Code	Name of the Course
X	Corp. Insolvency	24HEC1001B
X	Intl. Business Law	23HEC901B
X	Comm. Dispute Res.	23HEC902B
X	Victimology & Penology	23HEC1001C
X	Adv. Criminal Invest.	23LLB504C
X		23HEC901C

Semester	Program/Code	Name of the Cou
X	23HEC1002C	Comparative Cr.
X	23HEC1002A	BPBL
X	23CLC1003	Moot & Interv

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (any observation)
	Applicable for theory courses		
1.	Completed Course File	Yes	✓
2	Checked answer scripts of MST-1 and MST-2	Yes	✓
3	Checked assignment	Yes	✓
	Applicable for practical courses		
1	Completed Course File.	Yes	✓
2	External Practical Answer scripts	✓	✓
3	Detailed marks sheet as per rubrics of internal practical examination.	✓	✓
4	Checked copies of practical files	✓	✓
5	Laboratory Manual		

Name of the Auditor	Signature
Dr Shalini	
Dr. Prateek	
Dr Saranyut	
Dr. Anjali	
Dr. Kanika	

HoD **Dean of the Faculty** **IQAC (Coordinator)**

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of ...Law.....

Department of .....Law.....

Academic Year: 2024-25 – Even Semester

Course Audit Format

Name of the Faculty: / Program: LL.B. Semester: IV

Courses Undertaken

Semester	Program /Code	Name of the Course
II	23LLB201	Constitutional Law II
II	23LLB202	Family Law II
III	24LLB203	Company Law II
II	23LLB204	Specific Contracts
II	23LLB205	Law of Torts & CP
III	24LLB206	Public International Law

Semester	Program /Code	Name of the Cour
IV	~~MEDI~~ 24LLB207 - A.	Media & RTI

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (any observation)
	Applicable for theory courses		
1.	Completed Course File	Yes	All files were well arranged
2	Checked answer scripts of MST-1 and MST-2	Yes	Organised files as per form
3	Checked assignment	Yes	✓
	Applicable for practical courses		
1	Completed Course File.	NA	—
2	External Practical Answer scripts	NA	—
3	Detailed marks sheet as per rubrics of internal practical examination.	NA	—
4	Checked copies of practical files	NA	—
5	Laboratory Manual	NA	—

Name of the Auditor	Signature
Dr. Shalini Saxena	
Dr. Parampreet Singh	
Dr. Prateek Deol	
Dr. Anjali Dixit	
Dr. Kanika Agarwal	

HoD

Dean of the Faculty

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Law

Department of Law

Academic Year: 2024-25 - Even Semester

Course Audit Format

Name of the Faculty: / Program: LLB. Semester: VI

Courses Undertaken

Semester	Program / Code	Name of the Course
VI	23LLB504C/23HE	Advanced Criminal Investigation
VI	23LLB505C/23HE	Comparative Criminal Procedure
VI	23LLB605C/23HEC	Project Based Learning
VI	23CLC1003/22LLB601	Moot Court & Internship
VI	22LLB605-A	Competition Law

Semester	Program /Code	Name of the Cour
VI	22LLB606-A	Criminal Justice System &
		& Fundamental Ri

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (any observation)
	Applicable for theory courses		
1.	Completed Course File	Yes	All files were well arranged.
2	Checked answer scripts of MST-1 and MST-2	Yes	✓
3	Checked assignment	Yes	✓
	Applicable for practical courses		
1	Completed Course File.	Yes	
2	External Practical Answer scripts		
3	Detailed marks sheet as per rubrics of internal practical examination.		
4	Checked copies of practical files		
5	Laboratory Manual		

Name of the Auditor	Signature
Dr. Shalu Saxena	
Dr. Paramjeet	
Dr. Prateek Deol	
Dr. Anjali Dixit	
Dr. Kanika Agarwal	

HoD

Dean of the Faculty

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of ...Law.....

Department of .....Law.....

Academic Year: 2024-25 - Even Semester

Course Audit Format

Name of the Faculty: / Program - LLB / Semester IV

Courses Undertaken

Semester	Program/Code	Name of the Course
IV	Law of Crimes II	23LLB401
IV	Civil Procedure Code & L.A	23LLB402
IV	Law of Evidence	23LLB403
IV	Intellectual Property Law	23LLB404-A
IV	Corporate Restructuring	23LLB405-B
IV	Corporate Insolvency	23LLB406-B

Semester	Program/Code	Name of the Cour
IV	23LLB405-C	Transnational org-
IV	23LLB406C	Victimology & Rehe
IV	23LLB407	Alternative Dispute Resolution System

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (any observation)
	Applicable for theory courses		
1.	Completed Course File	Yes	Complete files.
2	Checked answer scripts of MST-1 and MST-2	Yes	✓
3	Checked assignment	Yes	✓
	Applicable for practical courses		
1	Completed Course File.	NA	
2	External Practical Answer scripts	NA	
3	Detailed marks sheet as per rubrics of internal practical examination.	NA	
4	Checked copies of practical files	NA	
5	Laboratory Manual	NA	

Name of the Auditor	Signature
Dr. Shalini Saxena	
Dr. Parangeet -	
Dr. Prateek Deol	
Dr. Anjali Dixit	
Dr. Kavita Agrawal	

HoD **Dean of the Faculty** **IQAC (Coordinator)**

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Law

Department of Law

Academic Year: 2024-25 – Even Semester

Course Audit Format

Name of the Faculty: / Program: LL.M. IInd Semester

Courses Undertaken

Semester	Program/Code	Name of the Course
LL.M. IInd	23LLM203C	Economic Offences
"	24LLM203D	Religion, Diversity & Law
"	23LLM203E	E Commerce Laws
I	23LLM204A	Law of Armed Conflicts
I	24LLM204B	Securities & Investment Laws
"	23LLM204C	International Criminal Law

Semester	Program	Name of the Cou
LL.M. IInd	24LLM204D	Local Self-Govern in India
"	23LLM204E	IP in Technology Law
I	23LLM205	Dissertation
"		
I		

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (any observation)
	Applicable for theory courses		
1.	Completed Course File	Yes	Complete files/1
2	Checked answer scripts of MST-1 and MST-2	Yes	Yes.
3	Checked assignment	Yes	Yes.
	Applicable for practical courses		
1	Completed Course File.	Yes	—
2	External Practical Answer scripts	Yes	—
3	Detailed marks sheet as per rubrics of internal practical examination.	Yes	—
4	Checked copies of practical files		—
5	Laboratory Manual		—

Name of the Auditor	Signature
Dr. Poonam Jat	
Dr. Shalini Saxena	
Dr. Prateek	
Dr. Kanika	
Dr. Anjali Dixit	

HoD

Dean of the Faculty

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of ..Law.....

Department of ....Law.....

Academic Year: 2024-25 – Even Semester

Course Audit Format

Name of the Faculty: / **Program.** LL.M. **Semester** 1st

Courses Undertaken

Semester	Program/Code	Name of the Course
LLM. IInd	23LLM201A	Contemporary Problems of world order
"	23LLM201B	Competition Laws
"	24LLM201C	Modern Techniques of Criminal Investigation
"	24LLM201D	constitutional Amendments
"	24LLM201E	Machine Learning & Law
"	23LLM202A	International Human Rights Laws

Semester	Program/Code	Name of the Cou
LL.M. IInd	23LLM202B	IPR in Business
"	23LLM202C	Administration of Criminal Justice
"	24LLM202D	Election Laws
"	24LLM202E	Data Protection La
"	23LLM203A	Global Administra Law
"	24LLM203B	International Trade Law

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (any observation)
	Applicable for theory courses		
1.	Completed Course File	Yes	Complete file.
2	Checked answer scripts of MST-1 and MST-2	Yes	Yes
3	Checked assignment	Yes	Yes
	Applicable for practical courses		
1	Completed Course File.		—
2	External Practical Answer scripts		—
3	Detailed marks sheet as per rubrics of internal practical examination.		—
4	Checked copies of practical files		Yes.
5	Laboratory Manual		—

Name of the Auditor	Signature
Dr. Paramjeet	Paramjeet
Dr Shalini Sapra	
Dr Prateek	
Dr. Kanika	
Dr Anjali Dixit	Dixit.

HoD **Dean of the Faculty** **IQAC (Coordinator)**

SRM University, Delhi-NCR, Sonipat
Faculty of Engineering and Technology
Department of Civil Engineering

Internal Academic Audit Report
Session: 2024-2025 (Odd Semester)

Date of visit by the auditors: 14.01.2025

Index

1. Introduction
2. Objective
3. Component of Internal Academic Audit
4. Internal Academic Audit Team
5. Course Wise Internal Academic Audit
6. Observations
7. Recommendations

1. Introduction

SRMUH, or SRM University Delhi-NCR Haryana, continues the history of the SRM Group of Institutions. In 1969, SRM started a primary school as part of its effort to promote high-quality education. Fifty years later, the organisation has grown to include 22 institutions and 4 universities. The Haryana Private Universities Act, 2006 (as amended by Haryana Act No. 8 of 2013) allowed SRMUH to be founded as a State Private University, supporting the SRM group's goal of reaching out to more stakeholders in Northern India. The mission of this university is to become a preeminent global centre of learning that promotes knowledge while maintaining the best standards of instruction across all subject areas. Being a multidisciplinary university, it has all the rights and satisfaction that come with growing into a top-tier learning centre. Surrounded by verdant pastures, SRMUH is situated in a serene environment. The university's campus is well-planned architecturally, spanning 47.38 acres of land. Here, students come from more than twenty-five different States and Union Territories in India, as well as other countries. The University currently offers sixty-eight programmes. The campus has excellent labs, sports facilities, transportation, medical facilities, and other leisure amenities. Hostel facility is provided inside the University campus for students (Boys and Girls) as well as staff. **SRMUH is recognized under section 2 (f) of the UGC Act 1956 and NAAC A+.** It has approval of all Regulatory Bodies, such as, Bar Council of India (BCI), National Council for Hotel Management and Catering Technology (NCHMCT). It is recognized by Department of Scientific and Industrial Research (DSIR).

First binary questionnaire/format in tune with the assessment of theory classes like Course file, Attendance register/Log book and MST marks with answer sheet and Second binary questionnaire/format in tune with the assessment of non-theory classes like Lab Manual, Attendance register/Log book have been prepared as shown in Annexure-1. The metrics are considered where the academic department needs to be involved.

There are five faculty members in the Civil Engineering department, which was founded in 2013.

2. Objective

An internal academic audit is intended to support the institution's periodic and continual assessment of the educational program's quality as well as provide faculty members with the tools they need to continuously enhance their instruction.

It helps in clarifying the roles and responsibilities of the teachers and thus avoids conflicts.

- Ensures effective use of available institutional resources.
- Facilitates educational quality improvement practices.

The Civil Engineering department's internal academic audit is a faculty-driven process of self-reflection and peer feedback that is carried out in a fairly democratic way. The audit evaluates the programme based on a number of factors, including departmental IQAC meetings, exam results, and assessment techniques. This process emphasizes self-reflection and self-improvement.

3. Component of Internal Academic Audit

Documents required for conduct of Internal Academic Audit:

i. Theory
   a. Course File
   b. Attendance log book
   c. Internal Assessments Answer Scripts

ii. Non-Theory
   a. Lab Manual
   b. Attendance log book
   c. Internal Assessments Answer Scripts

iii. Departmental IQAC Mom and MEFP reports

4. Internal Academic Audit Team

Convenor of the Committee - Prof. Ranjit Roy Dean (E&T)

1. Dr. R. B. Dubey, EEE, Convener
2. Dr. Surendra, CSE
3. Dr. Tejbir, ECE
4. Dr. A.K. Mishra, ME
5. Dr. Manoj Kumar Yadav, BME

5. Course Wise Internal Academic Audit

The course-wise internal academic audit of the Civil Engineering department was conducted on July 14.01.2025, and the specific observations are listed below:

Theory courses

S. No.	Course code	Name of Course	Course files available	Name of Faculty	Laboratory manual available	Safety instructions available	Remarks
1.	21CE701	CONSTRUCTION MANAGEMENT, ESTIMATING AND COSTING	Yes	Mr. Ritesh Kumar Roushan	NA	NA	Satisfactory
2.	21CEP10	ADVANCED CONCRETE TECHNOLOGY	Yes	Mr. Ritesh Kumar Roushan	NA	NA	Satisfactory
3.	21ST103	DESIGN OF BRIDGES	Yes	Dr. R. Mohanraj	NA	NA	Satisfactory
4.	21CEP10	ADVANCED CONCRETE TECHNOLOGY	Yes	Dr. R. Mohanraj	NA	NA	Satisfactory
5.	21CE702	TEMPORARY STRUCTURES	Yes	Dr. R. Mohanraj	NA	NA	Satisfactory
6.	22CE501	DESIGN OF CONCRETE STRUCTURES-1	Yes	Ms. Priyanka Rani	NA	NA	Satisfactory
7.	23CEPE09	BUILDING CONSTRUCTION MATERIALS	Yes	Ms. Priyanka Rani	NA	NA	Satisfactory
8.	23CE303	FLUID MECHANICS	Yes	Ms. Priyanka Rani	NA	NA	Satisfactory
9.	21STP02	CONCRETE TECHNOLOGY AND SPECIAL CONCRETE	Yes	Ms. Priyanka Rani	NA	NA	Satisfactory
10.	23CE301	STRUCTURAL ANALYSIS – I	Yes	Dr. Abhay Chaubey	NA	NA	Satisfactory
11.	22CE502	FOUNDATION ENGINEERING	Yes	Mr. Ravi Malik	NA	NA	Satisfactory
12.	21CE503	HYDROLOGY	Yes	Mr. Ravi Malik	NA	NA	Satisfactory
13.	21CEP04	GEOSYNTHETICS AND ITS APPLICATION	Yes	Mr. Ravi Malik	NA	NA	Satisfactory

Practical courses

S. No.	Course code	Name of Course	Course files available	Name of Faculty	Laboratory manual available	Safety instructions available	Remarks
1.	22CE555	TRANSPORTATION ENGINEERING – I LAB	Yes	Mr. Ritesh Kumar Roushan	Yes	Yes	Satisfactory
2.	23CE352	SURVEYING – I LAB	Yes	Dr. R. Mohanraj	Yes	Yes	Satisfactory
3.	21CE751	CONCRETE TECHNOLOGY LAB	Yes	Dr. R. Mohanraj	Yes	Yes	Satisfactory
4.	23CE353	FLUID MECHANICS LAB	Yes	Ms. Priyanka Rani	Yes	Yes	Satisfactory
5.	21ST152	MATERIAL TESTING LABORATORY	Yes	Ms. Priyanka Rani	Yes	Yes	Satisfactory
6.	23CE351	STRUCTURAL ANALYSIS LAB	Yes	Dr. Abhay Chaubey	Yes	Yes	Satisfactory
7.	23CE354	ENVIRONMENTAL ENGINEERING LAB	Yes	Mr. Ravi Malik	Yes	Yes	Satisfactory

Note: IQAC files were not updated during the time of audit.

6. Observations

The Internal Audit Committee has visited the Faculty of Engineering programme offering B. Tech. in Civil Engineering department to scrutinise the course file status maintained by the department during 14.01.2025. Course file scrutinising tools have been developed for scrutinising the course file and laboratory manual status maintained by the department. Files were physically presented, and their qualities were discussed. IQAC provides a set of recommendations for the departments to commonly follow in the next semester to improve the status of course files and laboratory manuals.

A class observation tool attendance log book (theory + practical) has been checked and the teaching and learning activities during class have been observed.

It has been observed by the internal audit committee member that the workload of the faculty is not balanced.

Two departmental meetings were conducted, and a number of decisions were taken regarding IQAC activities and quality assurance in academic activities.

7. Recommendations

The purpose of this report is to provide the Civil Engineering department with a thorough assessment and a well-defined route for ongoing improvement of its academic operations. Recommendations are given below:

i) Course file will be verified periodically
ii) Attendance log book checked on the monthly basis
iii) Departmental Research detail should be included in the Internal Academic Audit.
iv) Student strength should be distributed evenly among the faculty.

8. Acknowledgments

The committee members' devotion, teamwork, and commitment have been crucial to the Internal Academic Audit's success. Their efforts have laid the ground work for the Faculty of Engineering and Technology's Civil Engineering department to pursue academic excellence and continual progress.

Signature of committee members:

1. Dr. R. B. Dubey, EEE, Convener
2. Dr. Surendra, CSE
3. Dr. Tejbir, ECE
4. Dr. A.K. Mishra, ME
5. Dr. Manoj Kumar Yadav, BME

Dean (Engineering & Technology)

Annexure-1

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of Civil Engg.

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Mr. Ritesh Kumar Roushan

Courses Undertaken

Semester	Program	Name of the Course
7th	B.Tech Const. Management, estimation & costing B.Tech.	→ B.Tech. Advance Reinf. concrete Structure
	"	Transp. Engg.
7th		& Lab

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	✓	
2	Checked answer scripts of MST-1 and MST-2	✓	Some file & documents should be updated
3	Checked assignment samples (if available)	✓	
	Applicable for practical courses		
1	Complete Course File.	✓	
2	External Practical Answer scripts	✓	
3	Detail marks sheet as per rubrics of internal practical examination.	✓	
4	Checked copies of practical files (at least 2-3 samples)	✓	
5	Laboratory Manual	✓	

Name of the Auditor	Signature
Dr. R. B. Dubey	
Dr. Puneet Kaur Jassi	
Dr. Utkir Singh	
Dr. Ashok Kr. Mishra	
Dr. Surendra	

HoD, CE

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of ....C.E.....

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Dr. R. Mohanraj

Courses Undertaken

Semester	Program	Name of the Course
Ist	M. Tech	Design of Bridges
5th	B. Tech	ACT
7th	B. Tech	TS
3rd	B. Tech	Surveying-lab
7th	B. Tech	Concrete Technology lab

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	ok yes	IQAC & IQAC doc. to be updated
2	Checked answer scripts of MST-1 and MST-2	ok yes	
3	Checked assignment samples (if available)	ok yes	
	Applicable for practical courses		
1	Complete Course File.	ok yes	IQAC & IQAC doc. to be updated
2	External Practical Answer scripts	ok yes	
3	Detail marks sheet as per rubrics of internal practical examination.	ok yes	
4	Checked copies of practical files (at least 2-3 samples)	yes	
5	Laboratory Manual	yes	

Name of the Auditor	Signature
Dr. Satyendra Dr. Ashok Kr. Mishra Dr. Tejbir Singh Dr. Puneet Goswami Dr. R.R. Majoj	

HoD, ECE

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of ....C.E.....

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Priyanka Rani

Courses Undertaken

Semester	Program	Name of the Course
~~V~~	B.Tech- CE	DCS-I
III	" "	BCM
III	" "	FM
III	" "	FM-LAB
I	M.Tech- CE	CTSC
I	" "	MT-LAB

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File		IQAC Files and IQAC documents should be updated
2	Checked answer scripts of MST-1 and MST-2		
3	Checked assignment samples (if available)		
	Applicable for practical courses		
1	Complete Course File.	Yes	~~Yes~~
2	External Practical Answer scripts	Yes	
3	Detail marks sheet as per rubrics of internal practical examination.	Yes	
4	Checked copies of practical files (at least 2-3 samples)	Yes	
5	Laboratory Manual	Yes	

Name of the Auditor	Signature
Dr. Tejbir Singh	
Dr. Puneet Goswami	
~~Dr. R.B Dubey~~	
~~Dr. Tejbir Singh~~	
~~Dr. Surendra~~	
Dr. Ashok Kr. Mishra	

HoD, ECE

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of ...Civil Engineering

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: ~~Dr. Ravi Malik~~ Dr. Abhay Chaubey

Courses Undertaken

Semester	Program	Name of the Course
3rd	B.Tech	SA-1

Semester	Program	Name of the Course
3rd	B.Tech	SA-Lab

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	IQAC files
2	Checked answer scripts of MST-1 and MST-2	Yes	IQAC documents
3	Checked assignment samples (if available)	yes	to be updated
	Applicable for practical courses		
1	Complete Course File.	Yes	
2	External Practical Answer scripts	Yes	
3	Detail marks sheet as per rubrics of internal practical examination.	Yes	
4	Checked copies of practical files (at least 2-3 samples)	Yes	
5	Laboratory Manual	Yes	

Name of the Auditor	Signature
Prof. (Dr.) Puneet Khosla	
Dr. R.B. Dutta	
Dr. Jeyaraj Sahu	
Dr. Ashok Kr. Mishra	
Dr. Surendra	

HoD, CE

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Engineering & Technology

Department of Civil Engg.

Academic Year: 2024-25

Course Audit Report of B.Tech Courses

Name of the Faculty: Mr. Ravi Malik

Courses Undertaken

Semester	Program	Name of the Course
3RD	Civil Engg.	Foundation Engg.
3RD		Hydrology
		G&A
		Envir. Engg.
		E.E lab.

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Y	IQAC file &
2	Checked answer scripts of MST-1 and MST-2	Y	IQAC Document
3	Checked assignment samples (if available)	Y	should be updated
	Applicable for practical courses		
1	Complete Course File.	Y	
2	External Practical Answer scripts	Y	
3	Detail marks sheet as per rubrics of internal practical examination.	Y	
4	Checked copies of practical files (at least 2-3 samples)	Y	
5	Laboratory Manual	Y	

Name of the Auditor	Signature
Dr. Ashok Kr. Mishra	
Dr. Tejbir Singh	
Dr. Puneet Goswami	
Dr. R.B Dubey	
Dr. Sunanda	

HoD, CE

Dean (Engg. & Tech.)

IQAC (Coordinator)

SRM UNIVERSITY
DELHI-NCR, SONEPAT

SRM University Delhi-NCR, Sonepat

Faculty of Management & Commerce

Department of Commerce

Internal Academic Audit Report

Session: 2024-2025 (Odd Semester)

Date of Visit by the Auditors: 29.01.2025

Index

	Page Number
1. Introduction	i
2. Objective	ii
3. Component of Internal Academic Audit	iii
4. Internal Academic Audit (IAA) Team	iv
5. Course Wise Internal Academic Audit	v
6. Observations	vi
7. Recommendation(s)	vi

1. Introduction

SRM University Delhi-NCR Haryana (SRMUH) carries forward the legacy of SRM Group of Institutions. SRM's initiative towards the cause of quality education began in 1969 with the establishment of a primary school and today after five decades of its existence it has 22 institutions and 4 universities. SRMUH was established as a State Private University under the Haryana Private Universities Act, 2006 (as amended by Haryana Act No. 8 of 2013), in furtherance of the objective of the SRM group to reach out to a greater number of stakeholders in Northern India. This University aims to emerge as a leading world-class educational institution that disseminates knowledge upholding the highest standard of instructions in all fields of study. It is a multidisciplinary University with all the privileges and pride to exist and expand as a world class educational institution.

SRMUH is set in rural surroundings amidst lush green fields. The university campus is spread over 47.38 acres of land and has a well-designed architectural layout. Students from over twenty-five different States and UTs of India and also various parts of the world study here. At present, the University is offering sixty-eight programmes. The campus is well-equipped with laboratories, sports, transport, healthcare and other recreational facilities. Hostel facility is provided inside the University campus for students (Boys and Girls) as well as staff. **SRMUH is recognized under section 2 (f) of the UGC Act 1956 and NAAC A+.** It has approval of all Regulatory Bodies, such as, Bar Council of India (BCI), National Council for Hotel Management and Catering Technology (NCHMCT). It is recognized by Department of Scientific and Industrial Research (DSIR).

In order to assess the fair conduction of the lectures and lab, a course file must be prepared which should contain records of properly evaluated internal assessments such as MSTs and assignments. It must also contain attendance and other performance details as detailed in the index of the course files. The commerce department was established in 2013. There are six faculties in department out of which one associate professor and five assistant professor.

2. Objective

The purpose of this Internal Academic Audit is to promote the academic excellence in delivery. This also helps the Institution to regularly and continuously evaluate the education quality and outcomes; that in turn enables the faculty to improve their quality of teaching and learning.

It helps in clarifying the roles and responsibilities of the teachers and thus, avoids conflicts.

- Ensures effective use of available institutional resources.
- Facilitates educational quality improvement practices.

Internal Academic Audit of the commerce Department was conducted under the supervision of Prof. Satish Menon, Dean-Management & Commerce. The members of the team were briefed about the evaluation parameters prior to the interaction with the faculties of the commerce department. The other members of the team were from the other departments.

3. Component of Internal Academic Audit:

Documents required for conduct of Internal Academic Audit:

i. Theory
   a. Course File
   b. Attendance log book
   c. Internal Assessments Answer Scripts
   d. Assignments

ii. Non-Theory
   a. Lab Manual
   b. Attendance log book
   c. Internal Assessment Answer Scripts

iii. Departmental IQAC MoM and MEFP reports

4. Internal Academic Audit Team

Following team has been constituted as per the suggestion of IQAC-Co-ordinator for departmental audit.

S.No.	Name of Faculty	Designation	Signature
1	Prof. Satish Menon	Dean- Management & Commerce (Chairman)	
2	Dr. Abhay Kumar Choubey	HOD, CE – Convenor	29/01/25
3	Dr. Ashok Kumar Mishra	Associate Professor-ME	29/1/25
4	Dr. Tejbir Singh	Assistant Professor-ECE	29/1/25
5	Dr. Sushma Sharma	Associate Professor, Management	
6.	Dr. Ankita Prabhakar,	Assistant Professor, Management	

5. Course Wise Internal Academic Audit

Sl. No.	Course code	Course name	Auditor name
01	23BCH103	Corporate & Business Law-I	Dr. Ashok Kumar Mishra
02	23BCH303	Audit & Assurance	Dr. Ankita Prabhakar
03	21BCH503	Industrial relation & Labour law	Dr. Ashok Kumar Mishra
04	23BCH302	Creating an Entrepreneurial Mindset	Dr. Sushma Sharma
05	23BCH102	Business & Technology	Dr. Ashok Kumar Mishra
06	21BCH504E	Digital Marketing	Dr. Ankita Prabhakar
07	24BCH101	Financial Accounting	Dr. Tejbir Singh
08	21BCH502	E-commerce	Dr. Abhay Chaubey
09	23BCH301	Cost & Management Accounting	Dr. Tejbir Singh
10	21BCH504B	International Business	Dr. Sushma Shrma
11	21BCH504G	Banking & Insurance	Dr. Tejbir Singh
12	23BCH304	Micro Economics	Dr. Abhay Chaubey
13	23MDC101	Statistical Methods	Dr. Ashok Kumar Mishra
14	21BCH501	Fundamental of Financial Management	Dr. Sushma Shrama
15	23MDC304	Indian Economy	Dr. Ankita Prabhkar

6. Observations

IAA committee visited the commerce Department, Faculty of Management & Commerce for the evaluation of the course files maintained by the mentioned department on 29th Jan. 2025.The reports provided by the members of the team is attached here within. Some observations pertaining to the visits are;

1. Dr. Poonam did not show up for the audit on the stipulated time & date.
2. Students securing less than or 75% in the internal continuous evaluation are;
    - Sunny Khatri (30824210053) – 14out of 40 – 23MDC101
    - Aditya Attri (30824210055) – 14 out of 40 – 23MDC101
    - Arun Raj V(30822210016) – 10 out of 40 – 21BCH501
    - Sana(30823210012) – 00 out of 40 – 23BCH304
    - Vishal Garg(30821210018)- 21 out of 40-21BCH502
    - Syantika Mondal (30821210024) – 24 out of 40 – 21BCH502
    - Raghav Garg (30822210046) – 21 out of 40 – 21BCH502
    - Jatin (30823210065) – 25 out of 40 – 23MDC303
    - Sonu Kumar Mondal (30822210028) – 20 out of 40 – 21BCH504
    - Lalit (30822210010) – 28 out of 40 – 21BCH 502
3. Students failing in the internal continuous evaluation are;
    - Jiya Patel (30823210050)–07 Marks out of 60 -23MDC303
    - Rahul(30822210018)-18 marks out of 40- 23BCH 302
    - Gourav Kumar Jha(30823210033)- 08 marks out of 40-23BCH302
4. Course file for subject code 23MDC303 had missing question papers, CO-CLO mapping, slow learners list and assignment copies

7. Recommendation(s)

Based on the report, the Chairman, IAA has directed the faculties to make required amendments and also thanked the members of the team for their best efforts.

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Management & Commerce

Department of Commerce

Academic Year: 2024-25 (Odd Semester)

Internal Academic Audit Report of B.Com (Hon.)

Name of the Faculty: Ms. Shivangi

Courses Undertaken

Semester	Program	Name of the Course
I	BBA	Financial Accounting
III	B.Com.	Indian Economy
III C	B.Tech. CSE	Digital Marketing

Semester	Program	Name of the Course
V	BSc. (HM)	Financial Management

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File.		
2	External Practical Answer scripts		
3	Detail marks sheet as per rubrics of internal practical examination.	N.A	
4	Checked copies of practical files (at least 2-3 samples)		
5	Laboratory Manual		

Name of the Auditor	Signature
Dr. Sushma Sharma	
Dr Ankita Prabhakar	
Dr. A.K. Mishra	

Dean (Management & Commerce)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Management & Commerce

Department of Commerce

Academic Year: 2024-25 (Odd Semester)

Internal Academic Audit Report of B.Com (Hon.)

Name of the Faculty: Dr. Radha Rani

Courses Undertaken

Semester	Program	Name of the Course
I	B.Com.	Corporate & Business Law - I
III	B.Com.	Audit & Assurance
V	B.Com.	Industrial Relations & Labour Laws

Semester	Program	Name of the Course
V	BBA	Introduction to Business Strategy

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File.		N.A.
2	External Practical Answer scripts		
3	Detail marks sheet as per rubrics of internal practical examination.		
4	Checked copies of practical files (at least 2-3 samples)		
5	Laboratory Manual		

Name of the Auditor	Signature
Dr Ankita Prabhakar	Ankita
Dr. Sushma Sharma	
Dr. A.K. Mishra	

Dean (Management & Commerce)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Management & Commerce

Department of Commerce

Academic Year: 2024-25 (Odd Semester)

Internal Academic Audit Report of B.Com (Hon.)

Name of the Faculty: Dr. Sakshi Ahlawat

Courses Undertaken

Semester	Program	Name of the Course
I	B.Com.	Business & Technology
III	B.Com.	Creating an Entrepreneurial Mindset
V	BBA	Creativity & Problem Solving

Semester	Program	Name of the Course
III	MBA	Consumer Behaviour

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File.		
2	External Practical Answer scripts		
3	Detail marks sheet as per rubrics of internal practical examination.		
4	Checked copies of practical files (at least 2-3 samples)	N.A.	
5	Laboratory Manual		

Name of the Auditor	Signature
Dr Ankita Prabhakar	
Dr. Sushma Sharma	
Dr. A.K. Mishra	

Dean (Management & Commerce)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Management & Commerce

Department of Commerce

Academic Year: 2024-25 (Odd Semester)

Internal Academic Audit Report of B.Com (Hon.)

Name of the Faculty: Ms. Aakansha

Courses Undertaken

Semester	Program	Name of the Course
I	BBA	Principles of Marketing
I	BBA	Digital Literacy & IT Skills
I	B.Com.	Digital Literacy & IT Skills

Semester	Program	Name of the Course
V	B.Com.	Digital Marketing

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File.		
2	External Practical Answer scripts		
3	Detail marks sheet as per rubrics of internal practical examination.	N.A.	
4	Checked copies of practical files (at least 2-3 samples)		
5	Laboratory Manual		

Name of the Auditor	Signature
Dr. Sushma Sharma	
Dr Ankita Prabhakar	
Dr. A.K. Mishra	

Dean (Management & Commerce)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Management & Commerce

Department of Commerce

Academic Year: 2024-25 (Odd Semester)

Internal Academic Audit Report of B.Com (Hon.)

Name of the Faculty: Dr. Upendra Pratap Singh

Courses Undertaken

Semester	Program	Name of the Course
V	BBA Gen. / BA	Principles of Banking & Insurance
III	MBA	Security Analysis & Portfolio Management

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File.		
2	External Practical Answer scripts		
3	Detail marks sheet as per rubrics of internal practical examination.	N.A	
4	Checked copies of practical files (at least 2-3 samples)		
5	Laboratory Manual		

Name of the Auditor	Signature
Dr. Sushma Sharma	
Dr. Ashok Kashyap	

Dean (Management & Commerce)

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Management & Commerce

Department of Management

Academic Year: 2024-25(Odd Semester)

Internal Academic Audit Report of B.B.A/ B.B.A-BA/ M.B.A

Name of the Faculty: Prof. Renu Choudhary

Courses Undertaken

Semester	Program	Name of the Course
BCOM 5th	BCOM	Banking and Insurance
I ST	MBA	Financial Report and Analysis
III	MBA	Corporate Tax Planning

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory courses		
1.	Complete Course File	Yes	
2	Checked answer scripts of MST-1 and MST-2	Yes	
3	Checked assignment samples (if available)	Yes	
	Applicable for practical courses		
1	Complete Course File.		
2	External Practical Answer scripts	N.A	
3	Detail marks sheet as per rubrics of internal practical examination.		
4	Checked copies of practical files (at least 2-3 samples)		
5	Laboratory Manual		

Name of the Auditor	Signature
Dr. Radhe Rani	
Dr. Tejbir Singh	
Dr. Abhay Chaubey	

Dean (Management & Commerce)

IQAC (Coordinator)

SRM UNIVERSITY, DELHI-NCR, SONEPAT

FACULTY OF HOTEL MANAGEMENT

INTERNAL AUDIT REPORT

FOR

SESSION: 2024-2025 (ODD SEMESTER)

DATE OF AUDIT: 15-Jan-2025

SRM INSTITUTE OF HOTEL MANAGEMENT

SRM UNIVERSITY
DELHI-NCR, SONEPAT

Ref. No: SRM – IHM/Academic Audit Report–2024-25 ODD Sem/ 2024-25/ 618 Dated/24/03/2025

Academic Audit Report for 2024-25 – ODD Semester The IQAC Coordinator

SRM University

Dear Sir

Sub: Submission of Academic Audit Report for 2024-25 – ODD Semester

Enclosed, please find the Academic Audit Report for 2024-25 – ODD Semester being submitted to you along with this letter.

Thanking You

Yours Sincerely

(K S Narayan)

Principal

NCHMCT

SRM Institute of Hotel Management

SRM UNIVERSITY DELHI-NCR, SONEPAT

SRM University, Delhi-NCR, Sonepat
(Affiliated to National Council for Hotel Management & Catering Technology)
39, Rajiv Gandhi Education City, Delhi-NCR, Sonepat – 131029. Haryana
Phone: - 0130-2121214-15, Website-www.srmuniversity.ac.in

Ref. No: SRM-IHM/Circular- Internal Academic Audit /2024-25/592 Dated: 07/01/2025

CIRCULAR

Subject: Constitution of Internal Academic Audit Committee for Department of Hotel Management for 2024-25 (Odd Semester) , as per the guidelines of NAAC.

The Academic Audit is one of the mandatory clauses under metric 6.5.2 of the Annual Quality Assurance Report (AQAR) of NAAC.

To review the progress of the academic delivery of the courses offered during Odd Semester 2024, A committee has been constituted for Department of Hotel Management as approved by the competent authority is as under: -

1. Mr. K S Narayan, Principal, Member Secretary
2. Dr. Prakash Chandra Pandey, Assistant Professor - Member
3. Dr. Sanskriti Singh, Assistant Professor - Member
4. Mr. Deepak Tiwari, Assistant Professor- Member
5. IQAC Coordinator, Member

The following components are requested to be reviewed during the Internal Academic Audit for both B H & H A and B.Sc. H M & C T:-

Sr. No.	Particulars
1.	Course File of individual Courses (Theory and Practical):- Syllabus, CO's, CLO's & Mapping, Academic Calendar, Individual Time Table, Student's List, Teaching Learning Evaluation Plan, Teaching Learning Evaluation Plan, Teaching Learning Evaluation Process, Assignment Sheets and sample checked assignment copies, MST Question Papers and Checked MST Answer Scripts, Evaluation Sheet, Attendance Details, Slow Learner Details (optional), Model Question Paper (optional).
2.	Evidence in support of awarding internal marks:-Checked answer sheets of both MSTs
3.	Minutes of the meeting and consolidated MEFP report of departmental IQAC conducted from 10.07.24 to till date.

An academic audit report in this connection is required to be submitted to the University IQAC from the department which is a mandatory requirement for inclusion under AQAR 2024-25. The Format is attached for your reference.

Therefore, the Internal Academic Audit Committee meeting shall meet and complete the process by 20th January 2025 and submit the Reports to the undersigned so that the same may be submitted to IQAC Office on time.

Principal

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of .....

Department of .....

Academic Year: 2024-25

Course Audit Format

Name of the Faculty:

Courses Undertaken

Semester	Program	Name of the Course

Semester	Program	Name of the Course

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (any observation)
Applicable for theory courses			
1.	Completed Course File		
2	Checked answer scripts of MST-1 and MST-2		
3	Checked assignment		
Applicable for practical courses			
1	Completed Course File.		
2	External Practical Answer scripts		
3	Detailed marks sheet as per rubrics of internal practical examination.		
4	Checked copies of practical files		
5	Laboratory Manual		

Name of the Auditor	Signature

HoD **Dean of the Faculty** **IQAC (Coordinator)**

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of ..Tourism.. Hotel Management & Catering Technology

Department of ..Hotel...Management

Academic Year: 2024-25

Course Audit Format

Name of the Faculty: Mr. Ravi Kumar

Courses Undertaken

Semester	Program	Name of the Course
5th	BSc in Hotel Management & Catering Technology	Advance Food Production Operations-I (22SBHM-301 & 22SBHM-301P)

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (any observation)
	Applicable for theory courses		
1.	Completed Course File	Yes	-
2	Checked answer scripts of MST-1 and MST-2	Yes	-
3	Checked assignment	Yes	-
	Applicable for practical courses		
1	Completed Course File.	Yes	-
2	External Practical Answer scripts	Yes	-
3	Detailed marks sheet as per rubrics of internal practical examination.	Yes	-
4	Checked copies of practical files	Yes	-
5	Laboratory Manual	Yes	-

Name of the Auditor	Signature
Dr. Prakash Chandra Pandey	
Dr. Sanskriti Singh	
Mr. Deepak Tiwari	

HoD

Dean of the Faculty

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Tourism, Hotel Management & Catering Technology

Department of Hotel Management

Academic Year: 2024-25

Course Audit Format

Name of the Faculty: Dr. Prakash Chandra Pandey

Courses Undertaken

Semester	Program	Name of the Course
5th	B.Sc. in Hotel Management & Catering Technology	Advance Food & Beverage Service Operations - I (22SBHM-302 & 22SBHM-302P)

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (any observation)
	Applicable for theory courses		
1.	Completed Course File	Yes	-
2	Checked answer scripts of MST-1 and MST-2	Yes	-
3	Checked assignment	Yes	-
	Applicable for practical courses		
1	Completed Course File.	Yes	-
2	External Practical Answer scripts	Yes	-
3	Detailed marks sheet as per rubrics of internal practical examination.	Yes	-
4	Checked copies of practical files	Yes	-
5	Laboratory Manual	Yes	-

Name of the Auditor	Signature
Dr. Prakash Chandra Pandey	
Dr. Sanskriti Singh	
Mr. Deepak Tiwari	

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Dean of the Faculty

IQAC (Coordinator)

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of ..Tourism, Hotel Management & Catering Technology

Department of ..Hotel Management

Academic Year: 2024-25

Course Audit Format

Name of the Faculty: Mr. Ravi Kumar

Courses Undertaken

Semester	Program	Name of the Course
5th	B.Sc. in Hotel Management & Catering Technology	Hospitality Marketing (22SBHM/DSE-311)

Audit Review Parameters

S. No.	Item Description	Available (Yes/No)	Remarks (any observation)
	Applicable for theory courses		
1.	Completed Course File	Yes	-
2	Checked answer scripts of MST-1 and MST-2	Yes	-
3	Checked assignment	Yes	-
	Applicable for practical courses		
1	Completed Course File.		NA
2	External Practical Answer scripts		
3	Detailed marks sheet as per rubrics of internal practical examination.		
4	Checked copies of practical files		
5	Laboratory Manual		

Name of the Auditor	Signature
Dr. Prakash Chandra Pandey	
Dr. Sanskriti Singh	
Mr. Deepak Tiwari	

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Dean of the Faculty

IQAC (Coordinator)

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (ODD Semester)

Course Audit Format

Name of the Faculty : Dr. Amit kumar

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-I	B.Sc in Hospitality & Hotel Administration	➢ Foundation Course in Food Production-I (Theory)- (BHA101) ➢ Foundation Course in Food Production-I (Practical)- (BHA102)

Audit Review Parameter

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory Courses		
1.	Complete Course File	✓	
2.	Teaching Learning Evaluation Plan	✓	
3.	Checked answer scripts of MST-1 and MST-2	✓	only one MST gets Conducted (mid-sem exam)
4.	Checked assignment samples (if available)	✓	
	Applicable for practical Courses		
1.	Complete course file	✓	
2.	Teaching Learning Evaluation Plan	✓	
3.	Detail assessment sheet as per rubrics of internal practical	✓	
4.	Checked copies of practical files/Journal	✓	
5.	Lab Manual .	✓	
	Name of the Auditor	**Signature**	
1.	Dr. Prakash Chandra Pandey		
2.	Dr. Sanskrit Singh		
3.	Mr. Deepak Tiwari		

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IQAC (Coordinator)

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (ODD Semester)

Course Audit Format

Name of the Faculty : Dr. Prakash Chandra Pandey

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-I	B.Sc in Hospitality & Hotel Administration	➢ Foundation Course in Food & Beverage Service-I (Theory)- (BHA103) ➢ Foundation Course in Food & Beverage Service-I (Practical)- (BHA104)

Audit Review Parameter

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory Courses		
1.	Complete Course File	✓	
2.	Teaching Learning Evaluation Plan	✓	
3.	Checked answer scripts of MST-1 and MST-2	✓	only one mid-sem exam gets conducted
4.	Checked assignment samples (if available)	✓	
	Applicable for practical Courses		
1.	Complete course file	✓	
2.	Teaching Learning Evaluation Plan	✓	
3.	Detail assessment sheet as per rubrics of internal practical	✓	
4.	Checked copies of practical files/Journal	✓	
5.	Lab Manual	✓	
	Name of the Auditor	**Signature**	
1.	Dr. Sanskriti Singh		
2.	Dr. Prakash Chandra Pandey		
3.	Mr. Deepak Tiwari		

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IQAC (Coordinator)

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (ODD Semester)

Course Audit Format

Name of the Faculty : Dr. Sanskriti Singh (Part-A) & Mr. Deepak Tiwari (Part-B)

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-I	B.Sc in Hospitality & Hotel Administration	➢ Foundation Course in Room Division-I (Theory)- (BHA105) ➢ Foundation Course in Room Division-I (Practical)- (BHA106)

Audit Review Parameter

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
Applicable for theory Courses			
1.	Complete Course File	✓	
2.	Teaching Learning Evaluation Plan	✓	
3.	Checked answer scripts of MST-1 and MST-2	✓	only one mid-sem exam gets conducted.
4.	Checked assignment samples (if available)	✓	
Applicable for practical Courses			
1.	Complete course file	✓	
2.	Teaching Learning Evaluation Plan	✓	
3.	Detail assessment sheet as per rubrics of internal practical	✓	
4.	Checked copies of practical files/Journal	✓	
5.	Lab Manual	✓	
Name of the Auditor		**Signature**	
1.	Dr. Prakash Chandra Pandey	✓	
2.	Dr. Sanskriti Singh.		
3.	Mr. Deepak Tiwari	D.	

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IQAC (Coordinator)

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (ODD Semester)

Course Audit Format

Name of the Faculty : Mr. K.S. Narayan

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-I	B.Sc in Hospitality & Hotel Administration	➢ Employability Skills- (BHA108)

Audit Review Parameter

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory Courses		
1.	Complete Course File	✓	
2.	Teaching Learning Evaluation Plan	✓	
3.	Checked answer scripts of MST-1 and MST-2	✓	only one mid-sem exam gets Conducted.
4.	Checked assignment samples (if available)	✓	
	Applicable for practical Courses		
1.	Complete course file		
2.	Teaching Learning Evaluation Plan		
3.	Detail assessment sheet as per rubrics of internal practical	NA	NA
4.	Checked copies of practical files/Journal		
5.	Lab Manual		
	Name of the Auditor	**Signature**	
1.	Dr. Prakash Chandra Pandey		
2.	Dr. Sanskriti Singh		
3.	Mr. Deepak Tiwari		

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IQAC (Coordinator)

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (ODD Semester)

Course Audit Format

Name of the Faculty : Dr. Amit Kumar

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-I	B.Sc in Hospitality & Hotel Administration	➢ Communication Skills- (BHA109)

Audit Review Parameter

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory Courses		
1.	Complete Course File	✓	
2.	Teaching Learning Evaluation Plan	✓	
3.	Checked answer scripts of MST-1 and MST-2	✓	only one mid-sem exam gets conducted.
4.	Checked assignment samples (if available)	✓	
	Applicable for practical Courses		
1.	Complete course file		
2.	Teaching Learning Evaluation Plan		
3.	Detail assessment sheet as per rubrics of internal practical	NA	NA
4.	Checked copies of practical files/Journal		
5.	Lab Manual		
	Name of the Auditor	**Signature**	
1.	Dr. Prakash Chandra Pandey		
2.	Dr. Samkrishi Singh		
3.	Mr. Deepak Tiwari		

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IQAC (Coordinator)

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (ODD Semester)

Course Audit Format

Name of the Faculty : Dr. Sanskriti Singh

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-I	B.Sc in Hospitality & Hotel Administration	➢ Environmental Science- (BHA110)

Audit Review Parameter

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory Courses		
1.	Complete Course File	✓	
2.	Teaching Learning Evaluation Plan	✓	
3.	Checked answer scripts of MST-1 and MST-2	✓	only one mid-sem exam get conducted.
4.	Checked assignment samples (if available)	✓	
	Applicable for practical Courses		
1.	Complete course file		
2.	Teaching Learning Evaluation Plan		
3.	Detail assessment sheet as per rubrics of internal practical	NA	NA
4.	Checked copies of practical files/Journal		
5.	Lab Manual		
	Name of the Auditor	**Signature**	
1.	Dr. Prakash Chandra Pandey	✓	
2.	Dr. Sanskriti Singh		
3.	Mr. Deepak Tiwari		

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IQAC (Coordinator)

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (ODD Semester)

Course Audit Format

Name of the Faculty : Dr. Ravi Sharma

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-I	B.Sc in Hospitality & Hotel Administration	➢ Yoga/ Stress Management-I- (BHA111)

Audit Review Parameter

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory Courses		
1.	Complete Course File		
2.	Teaching Learning Evaluation Plan	NA	
3.	Checked answer scripts of MST-1 and MST-2		NA
4.	Checked assignment samples (if available)		
	Applicable for practical Courses		
1.	Complete course file	✓	
2.	Teaching Learning Evaluation Plan	✓	
3.	Detail assessment sheet as per rubrics of internal practical	✓	
4.	Checked copies of practical files/Journal	–	Not applicable for this subject
5.	Lab Manual	–	Not available
	Name of the Auditor		Signature
1.	Dr. Prakash Chandra Pandey		
2.	Dr. Sanskriti Singh		
3.	Mr. Deepak Tiwari		

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IQAC (Coordinator)

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (ODD Semester)

Course Audit Format

Name of the Faculty : Mr. Ravi Kuman

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-V	B.Sc in Hospitality & Hotel Administration	➢ Advance Food Production Operations-I (Theory)-(BHM311) ➢ Advance Food Production Operations-I (Practical)-(BHM311P)

Audit Review Parameter

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory Courses		
1.	Complete Course File	✓	
2.	Teaching Learning Evaluation Plan	✓	
3.	Checked answer scripts of MST-1 and MST-2	✓	only one mid-tem exam gets Conducted.
4.	Checked assignment samples (if available)	~~N/A~~	Not applicable
	Applicable for practical Courses		
1.	Complete course file	✓	
2.	Teaching Learning Evaluation Plan	✓	
3.	Detail assessment sheet as per rubrics of internal practical	✓	
4.	Checked copies of practical files/Journal	✓	
5.	Lab Manual	✓	
	Name of the Auditor	**Signature**	
1.	Dr. Prakash Chandra Pandey		
2.	Dr. Sanjeet Singh		
3.	Mr. Deepak Tiwari		

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IQAC (Coordinator)

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (ODD Semester)

Course Audit Format

Name of the Faculty : Dr. Prakash Chandra Pandey

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-V	B.Sc in Hospitality & Hotel Administration	➢ Advance Food & Beverage Operations-I (Theory)-(BHM312) ➢ Advance Food & Beverage Operations-I(Practical)-(BHM312P)

Audit Review Parameter

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
Applicable for theory Courses			
1.	Complete Course File	✓	
2.	Teaching Learning Evaluation Plan	✓	
3.	Checked answer scripts of MST-1 and MST-2	✓	Only one mid-term exam gets conducted
4.	Checked assignment samples (if available)	N/A	Not applicable
Applicable for practical Courses			
1.	Complete course file	✓	
2.	Teaching Learning Evaluation Plan	✓	
3.	Detail assessment sheet as per rubrics of internal practical	✓	
4.	Checked copies of practical files/Journal	✓	
5.	Lab Manual	✓	

	Name of the Auditor	Signature
1.	Dr. Sanskriti Singh	
2.	Dr. Prakash Chandra Pandey	
3.	Mr. Deepak Tiwari	

HoD

IQAC (Coordinator)

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (ODD Semester)

Course Audit Format

Name of the Faculty : Dr. Sanskriti Singh

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-V	B.Sc in Hospitality & Hotel Administration	➢ Front Office Management-I (Theory)- (BHM313) ➢ Front Office Management-I(Practical)- (BHM313P)

Audit Review Parameter

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
Applicable for theory Courses			
1.	Complete Course File	✓	
2.	Teaching Learning Evaluation Plan	✓	
3.	Checked answer scripts of MST-1 and MST-2	✓	only one mid-term exam gets conducted.
4.	Checked assignment samples (if available)	~~✓~~	Not applicable
Applicable for practical Courses			
1.	Complete course file	✓	
2.	Teaching Learning Evaluation Plan	✓	
3.	Detail assessment sheet as per rubrics of internal practical	✓	
4.	Checked copies of practical files/Journal	✓	
5.	Lab Manual	✓	
Name of the Auditor		**Signature**	
1.	Dr. Prakash Chandra Pandey	✓	
2.	Dr. Sanskriti Singh		
3.	Mr. Deepak Tiwari		

HoD

IQAC (Coordinator)

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (ODD Semester)

Course Audit Format

Name of the Faculty : Mr. Deepak Tiwari

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-V	B.Sc in Hospitality & Hotel Administration	➢ Accommodation Management-I (Theory)-(BHM314) ➢ Accommodation Management-I(Practical)-(BHM314 P)

Audit Review Parameter

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
Applicable for theory Courses			
1.	Complete Course File	✓	
2.	Teaching Learning Evaluation Plan	✓	
3.	Checked answer scripts of MST-1 and MST-2	✓	only one mid-term exam get Conducted.
4.	Checked assignment samples (if available)	~~NA~~	Not applicable
Applicable for practical Courses			
1.	Complete course file	✓	
2.	Teaching Learning Evaluation Plan	✓	
3.	Detail assessment sheet as per rubrics of internal practical	✓	
4.	Checked copies of practical files/Journal	✓	
5.	Lab Manual	✓	
Name of the Auditor		**Signature**	
1.	Dr. Prakash Chandra Pandey		
2.	Dr. Sanskriti Singh		
3.	Mr. Deepak Tiwari		

HoD

IQAC (Coordinator)

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (ODD Semester)

Course Audit Format

Name of the Faculty :..Ms. Shivangi Sandhuja.....

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-V	B.Sc in Hospitality & Hotel Administration	➢ Financial Management (Theory)- (BHM307)

Audit Review Parameter

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory Courses		
1.	Complete Course File	✓	
2.	Teaching Learning Evaluation Plan	✓	
3.	Checked answer scripts of MST-1 and MST-2	✓	only one mid-term exam get conducted
4.	Checked assignment samples (if available)	~~NA~~	Not applicable
	Applicable for practical Courses		
1.	Complete course file		
2.	Teaching Learning Evaluation Plan		
3.	Detail assessment sheet as per rubrics of internal practical		NA
4.	Checked copies of practical files/Journal		
5.	Lab Manual		

	Name of the Auditor	Signature
1.	Dr. Prakash Chandra Pandey	
2.	Dr. Sanskriti Singh	
3.	Mr. Deepak Tiwari	

HoD

IQAC (Coordinator)

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Tourism, Hotel Management & Catering Technology
Department of Hotel Management
Academic Year:2024-25 (ODD Semester)

Course Audit Format

Name of the Faculty : Mr. Amit Kumar

Courses Undertaken

Semester	Programme	Name of the Course with Course code
Sem-V	B.Sc in Hospitality & Hotel Administration	➢ Strategic Management (Theory)- (BHM308)

Audit Review Parameter

S.No.	Item Description	Available (Yes/No)	Remarks (If partially available please mention the type of deficiencies)
	Applicable for theory Courses		
1.	Complete Course File	✓	
2.	Teaching Learning Evaluation Plan	✓	
3.	Checked answer scripts of MST-1 and MST-2	✓	only one mid-tem exam gets conducted
4.	Checked assignment samples (if available)	NA	Not appliable
	Applicable for practical Courses		
1.	Complete course file	NA	NA
2.	Teaching Learning Evaluation Plan		
3.	Detail assessment sheet as per rubrics of internal practical		
4.	Checked copies of practical files/Journal		
5.	Lab Manual		
	Name of the Auditor	**Signature**	
1.	Dr. Prakash Chandra Pandey		
2.	Dr. Sanskriti Singh		
3.	Mr. Deepak Tiwari		

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